

**CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY-
November 2, 2023 Council Meeting
2300 High Ridge Road, Boynton Beach, FL 33426**

MINUTES

Present (in person):

Alexandria Ayala
Thomas Bean
Kathleen Kroll
Jose Luis Rodriguez
Robert Shea
Tom Weber

Excused

Mike Burke; Sara Baxter; Vincent Goodman

1. Call to Order

Vice Chair Rodriguez called the meeting to order at 4:30 pm.

- A. Invocation - Led by Tom Weber
- B. Pledge of Allegiance
- C. Presentations – N/A

2. Minutes

- A. September 21, 2023 Council Meeting Minutes **1**

Recommendation: I recommend the Council approve the Minutes of the September 21, 2023 Council Meeting as presented.

A motion by Weber/Rodriguez to approve the Minutes of the September 21, 2023 Council Meeting as presented, was approved by unanimous vote.

- B. September 11, 2023 TRIM Hearing **2**

Recommendation: I recommend the Council approve the Minutes of the September 21, 2023 TRIM Hearing as presented.

A motion by Weber/Rodriguez to approve the Minutes of the September 21, 2023 TRIM Hearing as presented was approved by unanimous vote.

3. Public Comment – Agenda Items

There were no public comments.

4. Council Committees:

Human Resources Committee

The Human Resources Committee met virtually on October 26 but did not take any votes for recommendation. The committee brings the following items for approval:

- Minutes of the Human Resources Committee meeting on January 26, 2023
- Resolution #23-029 Authorizing Employee Benefits Renewal

A motion by Ayala/Weber to approve the items listed above was approved by unanimous vote.

- Items discussed (no action required) ○ Internship Program

- **Finance Committee**

- The Finance Committee met virtually on October 26, 2023 but did not take any votes for recommendation. The Committee reviewed the following:

- Minutes from the September 11, 2023 Finance Committee meeting
- Financial Statements for the period ending August 31, 2023
- Proposed 2022-2023 CSC General Fund Budget Revision

A motion by Rodriguez/Kroll to approve the items listed above as presented was approved by unanimous vote.

- The following items were discussed at the Finance Committee meeting, no action is needed.

- Quarter and Annual Investment Report for the period ending September 30, 2023
- Monthly Investment Report for the period ending August 31, 2023

5. Consent Agenda

1. Additions, Deletions, Substitutions
2. Items to be pulled from Consent Agenda

3. Adoption of Consent Agenda and walk-in Warrants List

A motion by Ayala/Weber to approve the Consent Agenda, including the Warrants List and Walk-In Warrants List as presented, was approved by unanimous vote.

A. Program

1. Resolution #23-030 Authorizing Computer Replacement for Housing Partnership Inc. 3 Db
Community Partners of South Florida

Recommendation: I recommend the Council approve Resolution #23-030, authorizing a Memorandum of Agreement with Housing Partnership dba Community Partners of South Florida for the purchase of 41 computers in an amount not to exceed \$65,600.

B.

Business

1. Resolution #23-031 Authorizing Revisions to the Procurement Policy 4

Recommendation: I recommend the Council approve Resolution #23-031 authorizing adoption of the revisions to the Procurement Policy as set forth.

2. Warrants List 5

Recommendation: I recommend approval of the current Warrants List, in accordance with the established budgets for each of the expensed items, as presented.

C. Proclamations – N/A

6. **Non Consent Agenda**

A. Program

1. Resolution #23-032 Authorizing a Non-Competitive Funding Process for Community 6 Special
Projects

Alexandria Ayala stated that she would like to see the accountability measures that will be put in place for this process.

Recommendation: I recommend the Council approve Resolution #23-032 authorizing a noncompetitive funding process for certain special projects with revisions to the

Procurement Policy to be presented for consideration and approval at the next Council meeting.

A motion by Ayala/Weber to approve Resolution #23-032 as presented was approved by unanimous vote.

B. Business – N/A

C. Proclamations – N/A

7. Walk-In Items – N/A

8. Chief Executive Officer's Report

The CEO reviewed highlights from her report.

Alexandria Ayala asked to see a list of the pools that we are currently partnering with.

Kathleen Kroll asked that we shared the dependency system information with Larry Rein.

9. Legal Reports

1. Council Calendar for 2024 Review (approval on 12/7/2023)


10. Public Comment – Non Agenda Items

No public comments.

11. Council Comments

12. Adjournment

The Council meeting adjourned at 4:50 pm.

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Thomas Bean, Chair

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Lisa Williams-Taylor, Ph.D., Chief Executive Officer