

**CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY**

**April 27, 2023 Council Meeting**

**2300 High Ridge Road, Boynton Beach, FL 33426**

**MINUTES**

Present (in person):

Alexandria Ayala  
Sara Baxter  
Thomas Bean  
Mike Burke  
Elisa Cramer  
Kathleen Kroll  
Jose Luis Rodriguez  
Tom Weber

Excused

Vincent Goodman

**1. Call to Order**

Chair Bean called the meeting to order at 4:30 pm.

- A. Invocation - Led by Thomas Bean
- B. Pledge of Allegiance
- C. Presentations – N/A

**2. Minutes**

- A. March 30, 2023 Council Meeting Minutes

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**A motion by Ayala/Kroll to approve the Minutes of the March 30, 2023 Council Meeting as presented, was approved by unanimous vote.**

**3. Public Comment – Agenda Items**

There were no public comments.

**4. Council Committees:**

- **Human Resources Committee – N/A**
- **Finance Committee**
  - **The Finance Committee met today. The committee reviewed and approved the following items:**
    - Minutes from the March 30, 2023 Finance Committee Meeting
    - Financial Statements for the period ending March 31, 2023

**A motion by Baxter/Ayala to approve the items listed above as presented was approved by unanimous vote.**

The committee also reviewed the following, with no action required:

- Quarterly Investment Report for the period ending March 31, 2023
- Annual Review of the Investment Policy
- CSC Proposed 2023-2024 Budget and Updated 5-year Forecast for Fiscal Year 2023-2024 through Fiscal Year 2027-2028

**5. Consent Agenda**

1. Additions, Deletions, Substitutions - None
2. Items to be pulled from Consent Agenda - None
3. Adoption of Consent Agenda and walk-in Warrants List

**A motion by Baxter/Kroll to approve the Consent Agenda, including the Warrants List and Walk-In Warrants List as presented, was approved by unanimous vote.**

**A. Program**

1. Resolution #23-008 Authorizing an Agreement with Sickle Cell Foundation of Palm Beach County, Inc. to Implement the Fatherhood Engagement Services **2**

**Recommendation: I recommend the Council approve Resolution #23-008, authorizing the Chief Executive Officer to enter into an agreement, effective on or about May 1, 2023, with Sickle Cell Foundation of Palm Beach County, Inc. to implement the Fatherhood Engagement Services in an amount not to exceed \$50,000 in FY 2022-2023 and not to exceed \$250,000 in FY 2023-24, subject to the Council’s annual TRIM and budget process.**

**B. Business**

1. Warrants List **3**

**Recommendation: I recommend approval of the current Warrants List, in accordance with the established budgets for each of the expensed items, as presented.**

**C. Proclamations**

1. Proclamation Declaring May 2023 as Mental Health Awareness and Trauma Informed Care Month in Palm Beach County

**6. Non Consent Agenda**

- A. Program – N/A
- B. Business – N/A
- C. Proclamations – N/A

**7. Walk-In Items – N/A**

**8. Chief Executive Officer’s Report**

The CEO reviewed highlights from her report.

Alexandria Ayala stated that she would like to partner with food organizations on a food drive for John I. Lennar or any other High Schools. Lisa Williams-Taylor stated that she co-chairs the Hunger Relief Advisory Board and she will bring this to their meeting this coming Monday.

## 9. Legal Reports

### A. Legislative Update

The General Counsel provided an overview of pending bills that may impact CSC or families served by CSC.

### B. Financial Disclosure Reminder

The General Counsel reminded Council members that the due date to submit the Financial Disclosure forms is July 1, 2023.

## 10. Public Comment – Non Agenda Items

No public comments.

## 11. Council Comments

Alexandria Ayala asked for an update on summer programs and laptops. Lisa Williams-Taylor shared that laptops will be available to students in summer camps so that they can take advantage of expanding learning opportunities during the summer.

Chair Bean reminded everyone that we will have a Council workshop on May 25 starting at 3:30 pm. He also asked Council members to wear green that day.

## 12. Adjournment

The Council meeting adjourned at 4:47 pm.

DocuSigned by:



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Thomas Bean, Chair

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Lisa Williams-Taylor, Ph.D., Chief Executive Officer