

CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY
September 21, 2023 Council Meeting
Open to the public at 2300 High Ridge Road, Boynton Beach FL 33426

Agenda

Agenda Item:

Reference #:

1. Call to Order

- A. Invocation
- B. Pledge of Allegiance
- C. Presentations – N/A

2. Minutes

- A. August 7, 2023 Council Meeting Minutes

1

Recommendation: I recommend the Council approve the Minutes of the August 7, 2023 Council Meeting as presented.

- B. September 11, 2023 TRIM Hearing

2

Recommendation: I recommend the Council approve the Minutes of the September 11, 2023 TRIM Hearing as presented.

- C. Ratification of Actions Taken at the August 7th and June 20th, 2023 meetings

Recommendation: I recommend the Council ratifies all actions taken at the meeting on August 7, 2023 and the meeting on June 20, 2023.

3. Public Comment – Agenda Items

4. Council Committees:

- **Human Resources Committee – N/A**
- **Finance Committee meeting**
 - Items for approval
 - Minutes from the August 3, 2023 Finance Committee meeting
 - Financial Statements as of July 31, 2023
 - Administrative Change to Resolution #23-016 – Auditor Engagement Policy
 - Items discussed (no action required)
 - Monthly Investment Report for the period ending July 31, 2023
 - Annual Review of Fund Balance Policy
 - TRIM Packet for the 1st TRIM Hearing on September 11, 2023 (approval of tentative millage rate and budget)

5. Consent Agenda

1. Additions, Deletions, Substitutions
2. Items to be pulled from Consent Agenda
3. Adoption of Consent Agenda and walk-in Warrants List

A. Program

1. Resolution # 23-025 Authorizing a Waiver of Procurement and Agreement with Florida Atlantic University Board of Trustees (FAU) on behalf of the Small Business Development Center for Capacity Building Supports 3

Recommendation: I recommend the Council approve Resolution #23-025 authorizing a waiver of procurement and authorizing the Chief Executive Officer to execute the agreement with FAU on behalf of the Small Business Development Center for organizational capacity building supports, for the period October 1, 2023 through September 30, 2024, in an amount not to exceed \$85,000, subject to the Council's final approval of the 2023-2024 millage rate and budget.

2. Resolution #23-026 Authorizing a No-Cost Contract Extension with Philliber Research Evaluation for Evaluation of "What Works" in Health Beginnings System (HBS) 4

Recommendation: I recommend the Council approve Resolution # 23-026 authorizing the Chief Executive Officer to enter into a no-cost extension agreement with Philliber Research Evaluation through June 30, 2024, to complete the final analysis and dissemination of the Healthy Beginnings evaluation findings.

3. Charge for Late Background Screen – Healthy Families Program 5

Recommendation: For informational purposes only; no action required.

B. Business

1. Resolution #23-027 Authorizing a Waiver of Procurement and Agreement with Svanaco, Inc. DBA American Eagle.com for the Redesign and Enhancement of EveryParentPBC.org 6

Recommendation: I recommend the Council approve Resolution #23-027 authorizing a waiver of procurement and authorizing the Chief Executive Officer to enter into an agreement with Svanaco, Inc. DBA AmericanEagle.com., for the enhancement of EveryParentPBC, for the period October 1, 2023 – September 30, 2024, in an amount not to exceed \$112,000, subject to the Council's final approval of the 2023-2024 millage rate and budget.

2. Resolution #23-028 Authorizing a Waiver of Procurement and Agreement with Mutual Mobile, Inc. for the Redesign and Enhancement of the EveryParent Apps 7

Recommendation: I recommend the Council approve Resolution #23-028 authorizing a waiver of procurement and authorizing the Chief Executive Officer to enter into an agreement with Mutual Mobile, Inc., for the redesign of the EveryParent apps, for the period October 1, 2023- September 30, 2024, in an amount not to exceed \$443,000 subject to the Council's final approval of the 2023-2024 millage rate and budget.

3. Resolution 23-022 and Exhibit "A" – 2022-23 CSC Funding Allocations 8

Recommendation: Subject to the final approval of the 2023/2024 CSC Millage Rate and Budget, I recommend the Council approve Resolution #23-022 for CSC program funding as outlined in the attached Exhibit "A".

4. Warrants List

9

Recommendation: I recommend approval of the current Warrants List, in accordance with the established budgets for each of the expensed items, as presented.

C. Proclamations – N/A

6. Non-Consent Agenda

A. Program – N/A

B. Business – N/A

C. Proclamations – N/A

7. Walk-In Items

8. Chief Executive Officer's Report

9. Legal Reports

10. Public Comment – Non Agenda Items

11. Council Comments

12. Adjournment