

**CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY**

**April 28, 2022 Council Meeting**

**2300 High Ridge Road, Boynton Beach, FL 33470**

**MINUTES**

Present (in person):

Thomas Bean  
Elisa Cramer  
Kathleen Kroll  
Debra Robinson, M.D.  
Jose Luis Rodriguez  
Gregg Weiss

Excused: Vincent Goodman; Mike Burke; Tom Weber

**1. Call to Order**

Chair Bean called the meeting to order at 4:30 pm.

- A. Invocation - Led by Chair Bean
- B. Pledge of Allegiance
- C. Presentations

- 1. Child First Evaluation Presentation by RTI International – Dr. Cecilia Casanueva, Project Director (RTI); Sarah Harris, MA, Associate Project Director (RTI); Dr. Jason Williams, Senior Statistician (RTI); Dr. Laura Fleischman, Evaluation Officer (CSC); Shelley Parker, Program Officer (CSC).

**2. Minutes**

- A. April 6, 2022 Emergency Council Meeting

**2**

**A motion by Rodriguez/Weiss to approve the Minutes of the April 6, 2022 Emergency Council Meeting and ratify all actions taken by the Council on April 6<sup>th</sup> as presented, was approved by unanimous vote.**

**3. Public Comment – Agenda Items**

**No public comments**

**4. Council Committees:**

- **Human Resources Committee – N/A**
- **Finance Committee**
  - **The Finance Committee met today. The committee reviewed and approved the following items:**
    - **Items for approval:**
      - Minutes from the March 31, 2022 Finance Committee Meeting
      - Financial Statements for the period ending March 31, 2022

**A motion by Weiss/Cramer to approve the Minutes from the March 31,2022 Finance Committee Meeting and the Financial Statements for the period ending March 31, 2022 as presented was approved by unanimous vote.**

- Items reviewed by the Committee; no action required:
  - Quarterly Investment Report for the period ended March 31, 2022
  - Annual Review of the Investment Policy
  - Proposed 2022-2023 Annual Budget and Updated 5-year Forecast

The Finance Committee also elected a Chair and Vice Chair per the Finance Committee Policy. The committee selected Thomas Bean as Chair and Jose Luis Rodriguez as Vice Chair. No action by the Council is needed.

The Finance Committee will meet again on Thursday, May 28, 2022 at 3:45 p.m.

**5. Consent Agenda**

1. Additions, Deletions, Substitutions – N/A
2. Items to be pulled from Consent Agenda – N/A
3. Adoption of Consent Agenda and walk-in Warrants List

**A motion by Cramer/Weiss to approve the Consent Agenda, including the Warrants List, as presented was approved by unanimous vote.**

**A. Program**

1. Non-Programmatic Accountability for CSC Funded Agencies **2**

**Recommendation: For informational purposes only; no action required.**

**B. Business**

1. Resolution #22-010 Authorizing Renewal of an Interlocal Agreement for CSC to remain Under the Jurisdiction of the Palm Beach County Office of the Inspector General **3**

**Recommendation: I recommend the Council approve Resolution #22-010 authorizing the Chief Executive Officer to execute a renewal of the Interlocal Agreement for CSC to be under the jurisdiction of the Office of Inspector General, for October 1, 2022 – September 30, 2023 in an amount not to exceed \$58,095.50 per year, with two additional years renewal, subject to the Council’s annual budget and TRIM process.**

2. Warrants List **4**

**Recommendation: I recommend the Council approve the Warrants List, in accordance with the established budgets for each of the expensed items, as presented.**

**C. Proclamations**

1. Proclamation Declaring May 2022 as Mental Health Awareness and Trauma-Informed Care Month

**6. Non Consent Agenda**

- A. Program – N/A
- B. Business – N/A
- C. Proclamations – N/A

**7. Walk-In Items – N/A**

**8. Chief Executive Officer's Report**

The CEO reviewed highlights from her report.

The following materials were provided to Council members at their seats:

- CSC's Annual Data Card
- Birth to 22 Data Report

John Bartosek, Shana Cooper and Mike Roedel reviewed the Communications Dashboard and provided a Communications update for the Council.

**9. Legal Reports**

- A. Financial Disclosure Form Change

Debra Gotlib advised that the electronic database implementation is delayed until 2023. Form 6 will be done on paper this year. The forms should come via mail.

- B. Legislative Update

Details are included in the CEO Report

**10. Public Comment – Non Agenda Items**

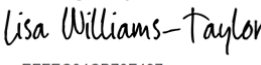
No public comment

**11. Council Comments**

**12. Adjournment**

The Council meeting adjourned at 5:40 pm.

DocuSigned by:  
  
825D72226EFB405...  
Thomas Bean, Chair

DocuSigned by:  
  
EFFEC04CB70F497...  
Lisa Williams-Taylor, Ph.D., Chief Executive Officer