

CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY

May 26, 2022 Council Meeting

2300 High Ridge Road, Boynton Beach, FL 33470

MINUTES

Present (in person):

Thomas Bean
Mike Burke
Elisa Cramer
Debra Robinson, M.D.
Jose Luis Rodriguez
Tom Weber
Gregg Weiss

Excused: Vincent Goodman; Kathleen Kroll

1. Call to Order

Chair Bean called the meeting to order at 4:30 pm.

- A. Invocation - Led by Chair Bean
- B. Pledge of Allegiance
- C. Presentations – N/A

2. Minutes

- A. April 28, 2022 Council Meeting

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A motion by Robinson/Burke to approve the Minutes of the April 28, 2022 Council Meeting as presented, was approved by unanimous vote.

3. Public Comment – Agenda Items

No public comments.

4. Council Committees:

- **Human Resources Committee – N/A**
- **Finance Committee**
 - **The Finance Committee met today. The committee reviewed and reached consensus on the following items:**
 - **Items for approval:**
 - Minutes from the April 28, 2022, Finance Committee Meeting
 - Financial Statements for the period ending April 30, 2022

A motion by Weber/Weiss to approve the Minutes from the April 28, 2022 Finance Committee Meeting and the Financial Statements for the period ending April 30, 2022, as presented was approved by unanimous vote.

- **Items reviewed by the Committee; no action required:**
 - **Monthly Investment Report for the period ended April 30, 2022**

The Finance Committee will meet again on Thursday, June 23, 2022 at 3:45 p.m.

5. Consent Agenda

1. Additions, Deletions, Substitutions

We have a substitution on reference #4, a walk-in item with details for the birth outcomes evaluation to contract with Philliber Research & Evaluation for an amount not to exceed \$135,000.

2. Items to be pulled from Consent Agenda

Dr. Debra Robinson requested to pull Reference #2 and Reference #5.

3. Adoption of Consent Agenda and walk-in Warrants List

A motion by Weber/Robinson to approve the Consent Agenda, except for reference #2 and reference #5, including the Warrants List, as presented was approved by unanimous vote.

A. Program

1. Resolution #22-011 Authorizing a No-Cost Extension of the Agreement with Florida Atlantic University Board of Trustees on behalf of the Small Business Development Center- Capacity Building Supports 2

Recommendation: I recommend the Council approve Resolution #22-011 authorizing a no-cost extension of the agreement with Florida Atlantic University Board of Trustees on behalf of the Small Business Development Center for capacity building services to small nonprofits from May 31, 2022 to September 30, 2022.

Staff explained that CSC is extending the timeframe on this agreement because the SBDC has been helpful with capacity building of our Community Driven Innovations providers. They have done a great job assisting small nonprofit organizations.

Dr. Robinson asked how many organizations they have assisted and in what way? Council member Robinson also asked if small nonprofits that want to just do the work of supporting children and families, without necessarily having to deal with the business side are able to do so?

Shaundelyn Emerson, Program Performance Lead, stated that the organizations told us what they wanted to do. The organizations did an organizational assessment that helped SBDC understand how we can assist them. They can interact with SBDC in the way that they need when they need.

Staff will follow-up with a write-up of this information.

A motion by Robinson/Burke to approve Resolution #22-011 as presented was approved by unanimous vote.

2. Resolution #22-012 Authorizing Renewal of Interlocal Agreement with the School District Of Palm Beach County 3

Recommendation: I recommend the Council approve Resolution #22-012 authorizing the Chief Executive Officer to execute an Interlocal Agreement between the School District of Palm Beach County, FL and the Children's Services Council of Palm Beach County concerning student information, for the period October 1, 2022 – September 30, 2025.

3. Resolution #22-013 Authorizing Selection of and Agreement with TBD to Conduct Evaluation 4

Recommendation: I recommend the Council approve Resolution #22-013 authorizing the Chief Executive Officer to enter into any necessary agreements with TBD in an amount not to exceed \$XXX,XXX, to conduct a study in Palm Beach County to determine the most effective strategies in achieving birth outcomes, beginning on or about July 1, 2022 through on or about June 30, 2023, subject to the Council's annual budget and TRIM approval process. (substituted with the below Walk-in)

B. Business

1. Resolution #22-014 Authorizing a Waiver of Procurement and a Renewal of the Learning Management System with Absorb Software, Inc. 5

Recommendation: I recommend the Council approve Resolution #22-014 authorizing a waiver of procurement and authorizing the Chief Executive Officer to renew the contract with Absorb Software Inc. for the period July 1, 2022 through June 30, 2025 in an amount not to exceed \$79,500, with the option for annual renewals, all funding subject to the Council's annual budget and TRIM approval process.

Dr. Robinson asked if we gathered any feedback from the community users.

Lori Miller-Rososhansky, Learning and Development Officer, stated that the feedback that we have from users is anonymous. In general, the feedback from the two years show that people have really liked the virtual option to attend trainings. Moving forward, we would like to offer trainings both in person and virtual.

Dr. Robinson requested that when we gather this feedback we ask users if they are a community member, provider, etc.

A motion by Burke/Weiss to approve Resolution #22-014 as presented was approved by unanimous vote.

2. Warrants List 6

Recommendation: I recommend the Council approve the Warrants List, in accordance with the established budgets for each of the expensed items, as presented.

C. Proclamations – N/A

5. Non Consent Agenda

A. Program – N/A

B. Business – N/A

C. Proclamations – N/A

7. Walk-In Items

A. Resolution #22-013 Authorizing Selection of and Agreement with Philliber Research & Evaluation to Conduct an Evaluation (replaces #4 above) **W-1**

Recommendation: I recommend the Council approve Resolution #22-013 authorizing the Chief Executive Officer to enter into any necessary agreements with Philliber Research & Evaluation in an amount not to exceed \$135,000, to conduct a study in Palm Beach County to determine the most effective strategies in achieving birth outcomes, beginning on or about July 1, 2022 through on or about June 30, 2023, subject to the Council's annual budget and TRIM approval process.

Approved by Consent

8. Chief Executive Officer's Report

The CEO reviewed highlights from her report.

9. Legal Reports

A. Update on Financial Disclosure Form

Debra Gotlib stated that those that file form 1, should be receiving the forms by mail next week. For those that file Form 6, the forms are not yet available.

10. Public Comment – Non Agenda Items

No public comment

11. Council Comments

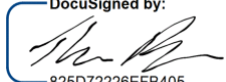
Vice Mayor Weiss shared that this past month there was an announcement from the White House regarding a program that is now available called the "Affordable Connectivity Program (ACP)". There are multiple ways that people can qualify for this benefit. Twenty internet providers are offering programs for \$30 a month for internet, to include hardware for set up. Laptops or equipment can also be leased inexpensively. Comcast will be hiring young adults as navigators to help customers set up their accounts. We are hoping to see connectivity treated like electricity and water. Council member Weiss asked that CSC help spread the word in the community.

Superintendent Mike Burke shared that today was the last day of school. They just graduated 12,300 Seniors. Recently, both the School Board and the Board of County Commissioners approved ballot language to continue a one mil property tax levy. Initially approved in 2018, by statute it has to go back every four years to voters. This allows the School District to pay the teachers better, pays 750 of the fine arts and choice, career and technical education teachers and also mental health professionals in our schools and additional school security and police.

12. Adjournment

The Council meeting adjourned at 4:54 pm.

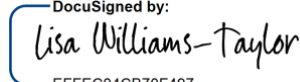
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Thomas Bean, Chair

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Lisa Williams-Taylor, Ph.D., Chief Executive Officer