

CHILDREN'S SERVICE COUNCIL OF PALM BEACH COUNTY

Charge for Failing to Properly Screen Policy – Resolution #19-020

The CSC provider agency contract contains provisions for screening all staff compensated in whole or in part by CSC must complete a satisfactory Level 2 background screening (as defined in section 435.04, F.S.) be satisfactorily rescreened every five years thereafter (in no event later than the end of the preceding five-year period).

In the event a provider commits a “screening trigger event,” the Council will assess a one-time charge of \$1,000 per employee per triggering event, from Provider’s current month’s request to the Council for reimbursement. The process, other than the amount and the one-time nature of the charge, will follow the same process set forth in the General Conditions for late charges. A “screening trigger event” is defined as one of the following with respect to a Provider’s employee compensated in whole or in part by the Council:

- a. Failure to complete a satisfactory Level 2 screening for a new employee within 10 business days of hire;
- b. Failure to ensure that a new employee does not have contact with children while awaiting the results of a Level 2 screening;
- c. Failure to properly assess a Level 2 screen such that it is considered “satisfactory” when it does not meet the requirements of 435.04, F.S. (whether for a new or existing employee); or
- d. Failure to complete a satisfactory rescreening within five (5) years after the first Level 2 screening or any subsequent 5-year rescreening.
- e. Failure to address in a timely manner an interim unsatisfactory report obtained from a Screening Agency

This policy is effective October 1, 2019 and shall remain in effect until modified or terminated by the Council.