

**RFP #20-002**  
**Agent/Broker of Record Services for Property, Casualty and Related Services**  
**Questions & Answers**

	<b>Date</b>	<b>Question</b>	<b>Answer</b>
1	8/27/2020	I saw the release for a RFP for the Property & Casualty Insurances. I would like to know how the selection process would be handled and what would be the requirements for an agency to be considered.	The minimum criteria is found in Section 3.4 of the RFP #20-002 Guidelines and Instructions document. Additional considerations are found in Section 3.5 of the RFP document. The selection process is located in Sections 5.3-5.9 of the RFP document. The RFP document may be found at: <a href="https://www.cscpbcc.org/sites/default/files/documents/CSC/Bids/RFP20-002-BrokerofRecordServices.pdf">https://www.cscpbcc.org/sites/default/files/documents/CSC/Bids/RFP20-002-BrokerofRecordServices.pdf</a>
2	8/27/2020	What kind of coverages would CSC need?	A complete list of coverages that CSC seeks is listed in Section 3.1 of the RFP #20-002 Guidelines and Instructions document. To view the RFP document, please reference the link listed in Answer #1 above.
3	9/9/2020	In reviewing the RFP I have a question regarding Section 6.7 (Minority Business Enterprise). In this section, it states that an additional 10 points will be awarded to qualified minority business enterprises. Although not a minority enterprise, our agency is a certified small business entity in Palm Beach County, and we were curious if additional points would also be awarded to those respondents who can show they are a qualified SBE in Palm Beach County?	The additional 10 points is for qualified minority enterprises only.
4	9/9/2020	Regarding the references requirement in section 3.4, do you want written references from clients, just the name and contact information for the references, or both?	Please include the name of the clients and their contact information when completing the References portion of the RFP 20-002 Proposal. We may reach out to those clients and request written references. Please feel free to let the clients know that we may reach out to them.
5	9/15/2020	Who is current broker and insurance carrier advising Children's Services Council?	CSC's current Broker is Beacon Group, Inc. We have multiple carriers depending on the coverage.