

**CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY**  
**January 24, 2019 Council Meeting – Immediately following 3:30 pm Council Workshop**  
Agenda

**Agenda Item:**

**Reference #:**

**1. Call to Order**

- A. Invocation
- B. Pledge of Allegiance
- C. Presentations

- 1. Presentation of CPPA (Comprehensive Program Performance Analysis) Results – Michelle Abarca, Program Performance Lead

**2. Minutes**

- A. December 6, 2018 Council Meeting

**1**

**Recommendation: I recommend the Council approve the Minutes of the October 26, 2018 Council meeting as presented.**

**3. Public Comment – Agenda Items**

**4. Council Committees:**

- **Finance Committee**
- **Personnel Committee – N/A**

**5. Consent Agenda**

- 1. Additions, Deletions, Substitutions
- 2. Items to be pulled from Consent Agenda
- 3. Adoption of Consent Agenda and walk-in Warrants List

A. Program

- 1. Resolution #19-001 Approving a one year extension of the Interlocal Agreement between Palm Beach County and CSC that provides match funds for Head Start and Early Head Start and new funding for Youth and Young Adult Programming

**2**

**Recommendation: I recommend the Council approve Resolution #19-001 authorizing the Chief Executive Officer to execute a one year extension of the Interlocal Agreement between Palm Beach County and CSC that provides match funds for Head Start and Early Head Start and new funding for Youth and Young Adult Programming from 9/30/19 to an end date of 9/20/20.**

B. Business

- 1. Warrants List

**3**

**Recommendation: I recommend the Council approve the Warrants List, in accordance with the established budgets for each of the expensed items, as presented.**

**6. Non Consent Agenda**

A. Business – N/A

B. For Informational Purposes Only – N/A

**7. Walk-In Items**

**8. Chief Executive Officer's Report**

**9. Legal Reports**

A. CSC Annual Meeting, Election of Officers – February 28, 2019

**10. Public Comment – Non Agenda Items**

**11. Council Comments**

**12. Adjournment**

**AGENDA ITEM SUMMARY**  
**January 24, 2019 Council Meeting**

**AGENDA ITEM:** 2A

**TITLE:** **Minutes** – December 6, 2018 Council Meeting

**RECOMMENDATION:**

**I recommend the Council approve the Minutes of the December 6, 2018 Council Meeting as presented.**

CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY  
December 6, 2018, 4:30 p.m.

MINUTES

1. Call to Order

Chair Weber called the meeting to order at 4:34 p.m.

A recess was called at 5:36 pm and the meeting was called to order again at 5:38 pm.

Present:

Thomas Bean

Vince Goodman

Tom Lynch

Vern Melvin

Jose Luis Rodriguez

Thomas P. Weber

Excused: Donald E. Fennoy II, Ed.D.; Melissa McKinlay; James Martz; Debra Robinson, M.D.

A. Invocation – led by Vince Goodman

B. Pledge of Allegiance – led by Chair Weber

C. Presentations

1. Summer Camp Program – Amy Blechman, Program Officer – Program Performance; Tammy Fields, Youth Services Director, Palm Beach County Youth Services Department; Geeta Loach-Jacobson, Director of Outreach and Programming, Palm Beach County Youth Services Department; Jacqueline Burke, MSW, Program Coordinator, Palm Beach County Youth Services Department.

**Q: Can we see a break-down of gains by subject (reading, math, etc.)?**

**A:** Staff will review and will bring back to the Council.

**Q: Hispanics are included as “other”, Can we get the exact % of Hispanics?**

**A:** Staff will review and will bring back to the Council.

**Q: Can we see the % of scholarships by city?**

**A:** Staff will review and will bring back to the Council.

2. Disaggregated Data: Child Abuse & Neglect & Birth Outcomes – Amy Lora, Evaluation Lead; Jeff Goodman, Evaluation Officer.

2. Minutes

A. October 25, 2018 Council Meeting

**A motion by Rodriguez/Goodman to approve the Minutes of the October 25, 2018 Council meeting as presented was approved by unanimous vote.**

B. November 1, 2018 Council Meeting

**A motion by Bean/Rodriguez to approve the Minutes of the November 1, 2018 Council meeting as presented was approved by unanimous vote.**

3. Public Comment – Agenda Items – N/A

#### 4. Council Committees:

- Finance Committee  
Tom Lynch recommended the Council approve the following: 1. Quarterly Investment Report – September 30, 2018; ii. October 25, 2018 Minutes; and September 30, 2018 Financial Statement.

**A motion by Bean/Goodman to approve the Finance Committee report in full was approved by unanimous vote.**

- Personnel Committee – N/A

#### 5. Consent Agenda

1. Additions, Deletions, Substitutions – N/A
2. Items to be Pulled for Discussion – N/A
3. Adoption of the Consent Agenda and Walk-in Warrants List

**A motion by Melvin/Lynch to approve the Consent Agenda was approved by unanimous vote.**

A. Program – N/A

B. Business

1. Warrants List – Approved by Consent
2. Proclamation Declaring January 2019 as Mentoring Awareness Month – Approved by Consent

#### 6. Non Consent Agenda

A. Business – N/A

B. For Informational Purposes Only – N/A

#### 7. Walk-In Items – N/A

#### 8. Chief Executive Officer's Report

- Update on Healthy Beginnings (HB) Workforce Capacity Scholarship
- Great Ideas Initiative (GII): Features Success Story & Year-End Review
- Turn on the Light Conference
- CSC's Angel Tree
- 2019 Race to Equity Summit: Facing. Embracing and Leading with Equity

- Communications 2018 Year in Review
- 2019 Calendar of Council Meetings

## 9. Legal Reports

### A. Motion to Adopt 2019 Calendar of Council Meetings (in CEO Report)

**A motion by Lynch/Goodman to approve the 2019 Calendar of Council Meetings and Council Workshops as outlined in the CEO Report was approved by unanimous vote.**

## 10. Public Comment – Non-Agenda Items – N/A

## 11. Council Comments – N/A

## 12. Adjournment

The meeting was adjourned at 5:52 pm.

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Vincent Goodman, Secretary

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Lisa Williams-Taylor, Ph.D., Chief Executive Officer

**AGENDA ITEM SUMMARY**  
**January 24, 2019 Council Meeting**

**AGENDA ITEM:** 5A(1)

**TITLE:** **Consent Agenda – Program**  
 Resolution #19-001 - CSC/Palm Beach County Head Start Match Agreement Extension

**CSC STAFF:** Randy, Palo, Director of Community Planning & Partnerships

**SUMMARY:**

In May 2014, the Council approved an agreement with the Palm Beach County Commission whereby CSC would gradually assume responsibility for the local funding match for Head Start and Early Head Start and the County Commission would increase their funding of evidence-based/promising programs for youth and young adults. The financial obligations of the agreement were as follows:

| Fiscal Year | County Match (\$) | CSC Match (\$) | County—New Evidence-Based/Promising Youth & Young Adult Program Funding (\$)* |
|-------------|-------------------|----------------|---|
| <b>2014</b> | 1,025,000         | 250,000        |   |
| <b>2015</b> | 4,100,000         | 1,000,000      | 0   |
| <b>2016</b> | 3,100,000         | 2,000,000      | 1,000,000   |
| <b>2017</b> | 2,100,000         | 3,000,000      | 2,000,000   |
| <b>2018</b> | 1,100,000         | 4,000,000      | 3,000,000   |
| <b>2019</b> | 0                 | 5,100,000      | 4,100,000   |

Annually, CSC staff received reports from the Palm Beach County Youth Services Department (PBCYSD) describing how the County commitment was met for each fiscal year. For example, in FY 2018, over 30 programs/projects received funding through PBCYSD. Funding has been provided for a variety of new programs/initiatives, including:

- Expansion of mentoring programs
- New teen employability initiatives for disconnected youth
- Expansion of middle school afterschool programming
- Expansion of Summer programming
- New social-emotional wellness initiatives
- Trauma-informed care training and services.

These programs are consistent with the Interlocal Agreement between Palm Beach County and CSC in providing new programs with a focus on youth and young adults.

Through the end of FY 2018, the PBCYSD expended 91% of the \$6,000,000 committed for FY 2016-2018. CSC staff approved the carryover of the remaining \$537,113 to FY 2019, however with a commitment of \$4,100,000 already in the agreement, staff is concerned that the new total amount of \$4,637,113 is too large an increase for one year. Consequently, staff is recommending a one-year extension of the agreement to allow the County to fulfill its commitment.

**AGENDA ITEM SUMMARY**  
**January 24, 2019 Council Meeting**

**FISCAL IMPACT:**

None

**RECOMMENDATION:**

**I recommend the Council approve Resolution #19-001 authorizing the Chief Executive Officer to execute a one year extension of the Interlocal Agreement between Palm Beach County and CSC that provides match funds for Head Start and Early Head Start and new funding for Youth and Young Adult Programming from 9/30/19 to an end date of 9/30/20.**



**RESOLUTION #19-001**

**RESOLUTION OF THE CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY  
AUTHORIZING A ONE YEAR EXTENSION OF THE INTERLOCAL AGREEMENT BETWEEN  
PALM BEACH COUNTY AND CSC**

WHEREAS, in May 2014, the Council approved an agreement with the Palm Beach County Commission whereby CSC would gradually assume responsibility for the local funding match for Early Head Start and Head Start and the County Commission would increase their funding of evidence-based/promising programs for youth and young adults; and

WHEREAS, annually, CSC staff received reports from the Palm Beach County Youth Services Department (PBCYSD) describing how the County commitment was met for each fiscal year; and

WHEREAS, through the end of FY 2018, the PBCYSD expended 91% of the \$6,000,000 committed for FY 2016-2018. CSC staff approved the carryover of the remaining \$537,113 to FY 2019, however with a commitment of \$4,100,000 already in the agreement, CSC staff is concerned that the new total amount of \$4,637,113 is too large an increase for one year; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY, that the Chief Executive Officer is authorized to execute a one year extension of the Interlocal Agreement between Palm Beach County and CSC that provides match funds for Head Start and Early Head Start and new funding for Youth and Young Adult Programming from 9/30/19 to an end date of 9/30/20.

The foregoing Resolution was offered by Council Member \_\_\_\_\_

who moved its adoption. The motion was seconded by Council Member

\_\_\_\_\_ and upon being put to a vote, the vote was as follows:

- Thomas Bean
- Donald E. Fennoy, II, Ed.D.
- Vincent Goodman
- Thomas E. Lynch
- Melissa McKinlay
- James Martz
- Dennis Miles
- Debra Robinson, M.D.
- Jose Luis Rodriguez, Esq.
- Thomas P. Weber

The Chairman thereupon declared the Resolution duly passed and adopted this 24<sup>th</sup> day of January, 2019.

APPROVED AS TO FORM AND LEGAL  
SUFFICIENCY

CHILDREN'S SERVICES COUNCIL  
OF PALM BEACH COUNTY

BY: \_\_\_\_\_  
Thomas A. Sheehan, III  
Attorney for Children's Services Council  
of Palm Beach County

BY: \_\_\_\_\_  
Thomas P. Weber, Chairman

BY: \_\_\_\_\_  
Lisa Williams-Taylor, Ph.D.  
Chief Executive Officer

**AGENDA ITEM SUMMARY**  
**January 24, 2019 Council Meeting**

**AGENDA ITEM:** 5B(1)

**TITLE:** Consent Agenda – Business  
Warrants List

**CSC STAFF:** Debra Heim, Chief Financial Officer

**RECOMMENDATION:**

**I recommend the Council approve the Warrants List, in accordance with the established budgets for each of the expensed items, as presented.**

**Children's Services Council  
Warranr List  
January 24, 2019**

| <b>PO Number</b> | <b>Vendor</b>                             | <b>Description</b>  | <b>Total</b> |
|------------------|---|---|--------------|
| PO-19-467        | Audra Agramonte                           | Mileage Reimbursement Oct 2018  | \$227.85     |
| PO-19-468        | Marsha Guthrie                            | Mileage Reimbursement Nov 2018  | \$11.62      |
| PO-19-469        | Office Depot                              | Office Supplies   | \$63.09      |
| PO-19-470        | Keynote Discovery                         | Insights Discovery Webinar  | \$1,726.44   |
| PO-19-471        | American Express - AECPC                  | PMP Certification Renewal for J.Munoz   | \$150.00     |
| PO-19-472        | American Express - AECPC                  | End of year Leadership Roundtable meeting supplies                                  | \$339.94     |
| PO-19-473        | American Express - AECPC                  | End of year meeting supplies Publix   | \$14.59      |
| PO-19-474        | AirWatch                                  | Maintenance Support Mobile Device Management Software                               | \$534.75     |
| PO-19-475        | Jennifer Munoz                            | Mileage Reimbursement Nov 2018  | \$13.62      |
| PO-19-476        | John Bartosek                             | Mileage Reimbursement Nov 2018  | \$19.79      |
| PO-19-477        | Forming Brands                            | Designs for Bus Shelters  | \$300.00     |
| PO-19-478        | American Express - AECPC                  | Meeting supplies Leadership Roundtable 12/11/18                                     | \$14.00      |
| PO-19-479        | Publix                                    | Meeting Supplies Leadership Roundtable on 12/11/18                                  | \$7.96       |
| PO-19-480        | Laura Fleischman                          | RTI Training of Interviewers Durham, NC 10/07/18 - 10/09/18                         | \$147.60     |
| PO-19-481        | American Express - AECPC                  | E. Clark - Registration & Travel Centering Healthcare Institute 02/06/19 - 02/08/19 | \$1,558.75   |
| PO-19-482        | American Express - AEBTA                  | E. Clark - Flight Centering Healthcare Institute Greensboro, NC 02/06/19 - 02/08/19 | \$366.60     |
| PO-19-483        | American Express - AECPC                  | Gift Cards Touchpoints Live Encounters  | \$225.00     |
| PO-19-484        | American Express - AECPC                  | Full Page Ad - My Teacher, My Hero Awards Gala                                      | \$500.00     |
| PO-19-485        | Office Depot                              | Office Supplies Communications  | \$71.30      |
| PO-19-486        | American Express - AECPC                  | D. Manigat - Registration ATD 2019 Conf - Washington DC 05/19/19 - 05/22/19         | \$1,625.00   |
| PO-19-487        | Publix                                    | Meeting Supplies HS Redesign Exploration Team Meeting                               | \$51.84      |
| PO-19-488        | Triple P America                          | Teen Triple P Open Enrollment Training C. Nicolas and J. Soria                      | \$5,040.00   |
| PO-19-489        | American Express - AECPC                  | Palm Beach Pediatric Society Meeting Sponsorship                                    | \$500.00     |
| PO-19-490        | Carter Pritchett Advertising              | Production of New Art Belle Glade billboard   | \$600.00     |
| PO-19-491        | MSP Electric                              | Repairs for annual fire inspection - exterior lighting                              | \$315.20     |
| PO-19-492        | American Express - AECPC                  | Chamber of Commerce Registration-J. Bartosek/L. Williams-Taylor                     | \$90.00      |
| PO-19-493        | Friends of the PBC Public Library         | Black History Month Sponsorship - Emerald Level                                     | \$1,000.00   |
| PO-19-494        | American Express - AECPC                  | End of year meeting supplies  | \$115.86     |
| PO-19-495        | Nancy Esparza                             | Mileage Reimbursement Nov 2018  | \$82.40      |
| PO-19-496        | Nancy Esparza                             | Mileage Reimbursement Dec 2018  | \$26.60      |
| PO-19-497        | Palm Beach Behavioral Health and Wellness | Training consultation Columbia Suicidality Scale & Protocol                         | \$9,000.00   |
| PO-19-498        | Friends of the PBC Public Library         | Haitian Heritage Month Sponsorship - Emerald Level                                  | \$1,000.00   |
| PO-19-499        | Friends of the PBC Public Library         | Hispanic Heritage Month Sponsorship - Emerald Level                                 | \$1,000.00   |
| PO-19-500        | Amazon.com                                | Calendar & Book Program   | \$27.57      |
| PO-19-501        | American Express - AEBTA                  | D. Manigat - Flight ATD 2019 Conf - Washington DC 05/18/19 - 05/22/19               | \$388.60     |
| PO-19-502        | Innovative Group T&D                      | Training Building Effective Teams   | \$2,664.00   |
| PO-19-503        | Ana Michelle Abarca                       | Mileage Reimbursement Oct 2018  | \$32.49      |
| PO-19-504        | Ana Michelle Abarca                       | Mileage Reimbursement Nov 2018  | \$32.49      |
| PO-19-505        | Black Gold Committee of Belle Glade       | Black Gold Jubilee Booklet  | \$500.00     |
| PO-19-506        | Anna Romina Barrientos                    | HB Scholarship Mental Health  | \$239.95     |
| PO-19-507        | Maria Peralta                             | Mileage Reimbursement Dec 2018  | \$37.88      |
| PO-19-508        | Clear Copy                                | 2000 - CSC Window Envelopes   | \$251.00     |
| PO-19-509        | Matyk Media                               | Contract Extension Creation of Instructional Safety Videos                          | \$4,050.00   |
| PO-19-510        | American Express - AECPC                  | CCIM Annual Dues 2019-2020  | \$850.00     |
| PO-19-511        | Kaeser and Blair                          | 22 - tablethrows HMHB, Bridges & Homesafe   | \$3,432.00   |
| PO-19-512        | American Express - AECPC                  | IREM NAR Annual Dues 2019-2020  | \$980.00     |
| PO-19-513        | Office Depot                              | Office & Coffee Supplies  | \$486.91     |
| PO-19-514        | Amazon.com                                | Specialty Card stock TOPS   | \$16.98      |
| PO-19-515        | American Express - AECPC                  | Commercial Real Estate Dues   | \$105.00     |
| PO-19-516        | American Express - AECPC                  | IFMA dues 2019-2020   | \$579.00     |
| PO-19-517        | Michaelle Pierre                          | Consultant M. Pierre - Triple P Training - Omaha, NE 11/07/18 - 11/09/18            | \$240.38     |
| PO-19-518        | Clear Copy                                | 3000 - CSC Data Cards   | \$325.00     |
| PO-19-519        | Life Insurance Company of North America   | Life, AD, STD, LTD & Vol Life 01/01/19 - 09/30/19                                   | \$61,000.00  |
| PO-19-520        | Office Depot                              | Office Supplies Council   | \$11.49      |
| PO-19-521        | MDH Graphic Services                      | 4000 - HB Rack Cards  | \$492.00     |
| PO-19-522        | Minuteman Press                           | 350 - Birth to 22 Save Date Postcards   | \$57.87      |
| PO-19-523        | Proforma Communications Group             | 14000 - New Mom Folder Labels   | \$1,091.00   |
| PO-19-524        | American Express - AECPC                  | Leadership PBC Holiday Breakfast 11/07/18   | \$55.00      |
| PO-19-525        | Charles Palo                              | Mileage Reimbursement Dec 2018  | \$40.82      |
| PO-19-526        | American Express - AECPC                  | Hispanic Chamber of PBC- State of Chamber event 01/16/19                            | \$45.00      |

**Children's Services Council  
Warranr List  
January 24, 2019**

| <b>PO Number</b> | <b>Vendor</b>                                | <b>Description</b>  | <b>Total</b>   |
|------------------|--|---|----------------|
| PO-19-527        | Sandy Knapp                                  | Consulting Services   | \$4,500.00     |
| PO-19-528        | Heidi Lopez                                  | HB Scholarship Mental Health  | \$900.00       |
| PO-19-529        | Karen E. Haag                                | HB Scholarship Mental Health  | \$750.00       |
| PO-19-530        | Palm Beach Newspaper Inc                     | Display Ad 12/19/18 - Notice of Council Meetings 2019                       | \$350.00       |
| PO-19-531        | Palm Beach Newspaper Inc                     | Legal Postings Ad 12/19/18 - Notice of Council Meeting dates 2019           | \$144.48       |
| PO-19-532        | Elizabeth Clark                              | Mileage Reimbursement Dec 2018  | \$35.81        |
| PO-19-533        | American Express - AECPC                     | Ad Sponsor 2019 Love of Literacy Luncheon - Literacy Coalition of PBC       | \$750.00       |
| PO-19-534        | Hope Atwell                                  | Amendment HB Scholarship Clinical Supervision C. Libreros                   | \$1,400.00     |
| PO-19-535        | Susan Boklaga LMHC                           | Amendment HB Scholarship Clinical Supervision A. Stacholy                   | \$1,690.00     |
| PO-19-536        | Janette Bogie                                | Amendment HB Scholarship Clinical Supervision M. Marin                      | \$1,200.00     |
| PO-19-538        | Elizabeth Cayson                             | Mileage Reimbursement Dec 2018  | \$84.31        |
| PO-19-539        | Viewer Central Inc                           | ProjectViewer Maintenance & Support Renewal                                 | \$1,000.00     |
| PO-19-540        | Burstein Jon                                 | Mileage Reimbursement Dec 2018  | \$95.55        |
| PO-19-541        | American Express - AECPC                     | J. Munoz - Economics of Early Childhood Conf Chicago IL 12/12/18 - 12/14/18 | \$19.00        |
| PO-19-542        | Smiley's Audio-Visual                        | Crestron Scheduling Panel Occupancy Sensor                                  | \$1,162.20     |
| PO-19-543        | Lisa Williams-Taylor                         | Parking for Lunch Meeting 12/19/18  | \$46.20        |
| PO-19-544        | American Express - AECPC                     | Meeting Supplies End of Year 2018   | \$1,265.63     |
| PO-19-545        | American Express - AECPC                     | FL PHRA Membership dues S. Tozzi  | \$135.00       |
| PO-19-546        | American Express - AECPC                     | Filing of 2018 1099's, W2's, 1095C  | \$800.00       |
| PO-19-547        | Eco-Products                                 | Event Supplies  | \$1,953.96     |
| PO-19-549        | American Express - AECPC                     | A. Scuderi - Uber Charge 12/02/18   | \$11.91        |
| PO-19-550        | Mindful Kids Miami                           | Mindfulness Training Consultation   | \$10,000.00    |
| PO-19-551        | Vanessa Gomez Romero                         | HB Scholarship Mental Health  | \$2,156.00     |
| PO-19-552        | Merlyndia Bellevue                           | HB Scholarship Mental Health  | \$683.95       |
| PO-19-553        | Office Depot                                 | Office Supplies   | \$33.33        |
| PO-19-554        | Clear Copy                                   | Business Cards L. Dias  | \$45.00        |
| PO-19-555        | Jennifer Munoz                               | TMW Site Visit Chicago, IL 12/12/18 - 12/14/18                              | \$108.00       |
| PO-19-556        | American Express - AECPC                     | Name Plate Council Member Melissa McKinlay                                  | \$27.25        |
| PO-19-557        | Cigna  | Medical, Dental, Vision 01/01/19 - 09/30/19                                 | \$1,710,000.00 |
| PO-19-558        | Int'l Public Mgmt Assoc. for Human Resources | Membership Renewal IPMA-HR  | \$405.00       |
| PO-19-559        | Allison Ronayne                              | Social Fresh Conference Orlando 12/05/18 - 12/07/18                         | \$73.99        |
| PO-19-560        | Debra Gotlib                                 | TMW Planning Session/Site Visit Chicago 12/13/18 - 12/14/18                 | \$93.00        |
| PO-19-562        | Isandra Zayas                                | APHA Conference San Diego 11/14/18  | \$51.00        |
| PO-19-563        | STEM HQ                                      | CodeCombat licenses students, equipment, incentives admin project costs     | \$50,000.00    |
| PO-19-564        | Christine Walsh                              | March of Dimes Prematurity Summit Tampa 11/28/18 - 11/30/2018               | \$77.00        |
| PO-19-565        | Jennifer Munoz                               | Conf on Econ of Early Childhood Chicago 11/29/18 - 12/01/18                 | \$86.71        |
| PO-19-566        | American Express - AEBTA                     | Consultant B. Johnson Flight - My Brothers Keeper 02/16/19                  | \$575.96       |
| PO-19-567        | Cynthia Lubin Nicolas                        | Teen Triple P Training Columbia, SC 12/02/2018                              | \$144.00       |
| PO-19-568        | Caren Hackman                                | Graphic design update HB overview brochure, Eng & Spanish                   | \$105.00       |
| PO-19-569        | Caren Hackman                                | Redesign of Community Voice tri-fold brochure                               | \$885.00       |
| PO-19-570        | John Soria                                   | Teen Triple P Training Columbia, SC 12/02/18                                | \$162.20       |
| PO-19-571        | Christine Potter                             | FL Grade Level Reading Campaign Gathering 2018 Orlando 11/14/18             | \$53.63        |
| PO-19-572        | Charice Robinson                             | ACFE Uncovering Fraud Conf Las Vegas 12/04/18 - 12/05/18                    | \$168.00       |
| PO-19-573        | Dorothy Llamosas                             | HB Scholarship Mental Health  | \$2,588.76     |
| PO-19-574        | Office Depot                                 | Coffee pots & Office Supplies   | \$31.02        |
| PO-19-575        | Publix                                       | Meeting Supplies  | \$55.55        |
| PO-19-576        | American Express - AECPC                     | Professional Transcription Services   | \$337.50       |
| PO-19-577        | American Express - AECPC                     | Love of Literacy Luncheon event 02/08/19                                    | \$63.54        |
| PO-19-578        | American Express - AECPC                     | Internal Auditors Fraud Awareness Training                                  | \$798.40       |
| PO-19-579        | American Express - AECPC                     | IIA Membership - Partial Year   | \$87.50        |
| PO-19-580        | American Express - AECPC                     | Future of Medicine Summit XII Exhibitor/Vendor Sponsor- PBC Medical Society | \$3,000.00     |
| PO-19-582        | Palm Healthcare Foundation                   | Collective Impact Behavioral Health Phase 2 Implementation                  | \$37,500.00    |
| PO-19-583        | UBUNTU Research and Evaluation               | Presenter 2019 My Brother's Keeper Race to Equity Summit                    | \$3,000.00     |
| PO-19-584        | Caren Hackman                                | Graphic Design services   | \$3,000.00     |
| PO-19-585        | American Express - AECPC                     | APHA Presentations (RAMP Subscription)                                      | \$140.00       |
| PO-19-586        | Michelle LeWay                               | Mileage Reimbursement Dec 2018  | \$39.95        |
| PO-19-587        | Manhattan Trophy                             | Name plaque HB/HS Coalition member, Joe Paskowski                           | \$44.93        |

# **CEO Report**

**January 24, 2019**

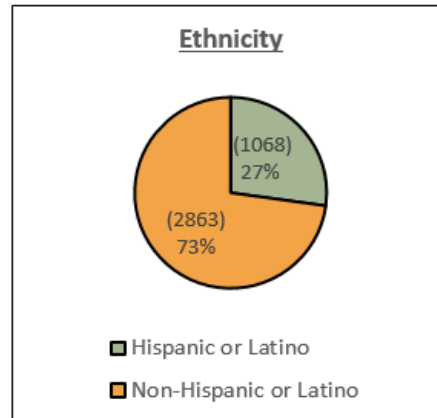
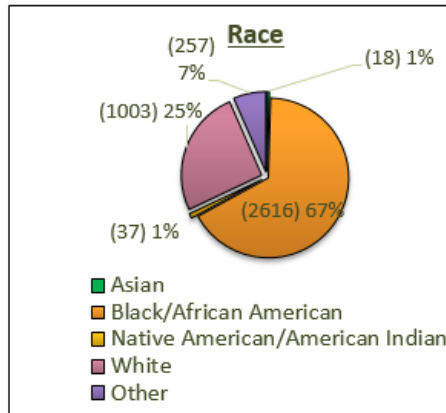
## Chief Executive Officer Report

### Program Updates

#### Follow-up from Council meeting on December 6, 2018

#### Friends of Youth Services and Palm Beach County Summer Camp Presentation – Follow-up – CEO Report

1. Total number of Hispanic students using scholarship: **1068 or 27%**



2. Scholarships in the Glades by city (all sites):

**Belle Glade - 244 students @ 7 sites**

**Canal Point - 46 @ 2 sites**

**Pahokee - 240 @ 7 sites**

**South Bay - 37 @ 2 sites**

**Total: 567/3,931, or 14.4%, of all scholarships were used by children in the Glades.**

3. Educational gains breakdown:

| K-2 <sup>nd</sup> grade |                            |                     |                            | 3 <sup>rd</sup> -5 <sup>th</sup> Grade |                            |                     |                            | 6 <sup>th</sup> -8 <sup>th</sup> Grade |                            |                     |                            | 9 <sup>th</sup> -12 <sup>th</sup> Grade |                            |                     |                            |
|-------------------------|----------------------------|---------------------|----------------------------|--|----------------------------|---------------------|----------------------------|--|----------------------------|---------------------|----------------------------|---|----------------------------|---------------------|----------------------------|
| Reading                 |                            | Math                |                            | Reading                                |                            | Math                |                            | Reading                                |                            | Math                |                            | Reading                                 |                            | Math                |                            |
| # of Campers tested     | Average % that made gains* | # of Campers tested | Average % that made gains* | # of Campers tested                    | Average % that made gains* | # of Campers tested | Average % that made gains* | # of Campers tested                    | Average % that made gains* | # of Campers tested | Average % that made gains* | # of Campers tested                     | Average % that made gains* | # of Campers tested | Average % that made gains* |
| 684                     | 88.48                      | 460                 | 90.68                      | 683                                    | 87.34                      | 409                 | 89.57                      | 265                                    | 93.37                      | 220                 | 92.21                      | 9                                       | 90.58                      | 8                   | 86.78                      |

\*Average percentage calculated by averaging the percentage from each of the 28 EEC (Educational Enrichment Camps) sites.

#### JPB Foundation and the Center for the Study of Social Policy award two year grant to Children's Services Council

The JPB Foundation and the Center for the Study of Social Policy (CSSP) have awarded Children's Services Council a two-year grant to fund the continued co-design and implementation of Project DULCE in Palm Beach County. The grant, consisting of \$100,000 to be distributed over a two-year period, will be used to offset existing CSC funding for this program and to support participation in a national collaborative aimed to solidify a sustainable model for national replication.



**Project DULCE: Developmental Understanding and Legal Collaboration for Everyone**

Project DULCE is an early intervention model that seeks to promote healthy child development and mitigate the impact of toxic stress. Designed as a pediatric primary care intervention, it adds a Family Specialist to the pediatric care team. The Family Specialist supports families by conducting screenings in the areas of maternal depression, child development, concrete supports and civil legal needs. In addition, it connects the families to services and resources.

Project DULCE, an intervention originating from Boston Medical Center, underwent a randomized control trial published in 2015. Findings revealed improvements in preventive health care delivery and utilization, as well as accelerated access to concrete supports among low-income families.

In 2016, the Center for the Study of Social Policy partnered with five communities across the country to begin a two-year pilot with the goal of designing and implementing a replication of Project DULCE. Children's Services Council of Palm Beach was selected as one of the communities participating in the pilot and contributing to the development of process and outcome measures for national replication.

In 2017, the Palm Beach site was selected to participate in a study being conducted by Chapin Hall at the University of Chicago. The study: ***"Empowering families, Aligning Systems and Enhancing Practice"***, will investigate changes in families' protective factors, ability to mitigate toxic stress, and risk exposure as a result of participating in the pediatric primary care interventions. The study will also evaluate the impacts of services, resources, and quality of care, including impacts on Emergency Department use and cost of care and on the clinic setting. Additionally, the study will capture factors influencing the development, implementation, and sustainability of pediatric primary care-community partnerships across clinic and community contexts.

**Preliminary Results from the Study:**

- ✓ DULCE helped families access concrete supports and parenting supports during the first 6 months of their babies' lives.
- ✓ Families talked about their DULCE Family Specialists as one of the aspects of medical care that they liked best.
- ✓ Families positively characterized the care their babies received during well-child visits. Examples of comments by the families include "No matter what the situation is, they are kind and warm to us" and "they are always ready to help."
- ✓ Families reported discussing child development and stressors with providers as part of well-child visits.
- ✓ Families reported receiving a great deal of resources and referrals to identify needs while in the program.

**Performance Measures and Results for FY 17-18 for Project DULCE in Palm Beach County include:**

- ✓ 95% of routine healthcare visits were on time.
- ✓ 82% of infants received all of the required well-child visits.
- ✓ 87.5% of children who scored a concern on a developmental screening were connected to a child development program.
- ✓ 91% of mothers were screened for maternal depression.
- ✓ 97% of families needing transportation were successfully connected to a transportation service.
- ✓ 100% of the families eligible to receive nutrition supports





- ✓ were able to successfully access services or resources.
- ✓ 100% of families needing legal services were offered legal information/consultation from the medical legal partner.

## **Update on STEM Initiative**

An exploration into Science Technology Engineering and Math (STEM) activities and programming available for children in Palm Beach County was conducted during FY 2016/17. Based on the findings and recommendations from stakeholders, CSC has continued to invest in STEM programs, including STEM Coordinator positions at Palm Beach State College and Prime Time, increased access to STEM focused Expanded Learning Opportunities, scholarships for Robotics camps, funding to allow Green Mouse Academy to be the FIRST LEGO League Partner, and various other projects identified through the Great Ideas Initiative.

During the June 2018 Planning Session, funding for STEM programming was discussed. CSC's Council expressed support for current efforts and continued investment in increasing the reach and access of STEM activities in community-based settings. Out-of-school time (OST) programs are well placed to deliver these needs by not only providing additional time to engage in STEM topics, but also by doing so in a manner that can differ from school-based instruction.

Most recently, CSC will be funding the CodeCombat Project delivered by STEM HQ. STEM HQ will provide challenge based learning modules for engagement in STEM. They will target under-represented students by offering the CodeCombat program at several community-based afterschool settings including WPB PAL, Westgate PAL, Milagro Center, Village Academy, Pearl City CATS, Boys & Girls clubs of Glades, Riviera, and Delray Beach, to reach a total of 300 students. The CodeCombat project is an opportunity to expose underserved and academically at-risk children to coding and programming and the opportunities that exist in the STEM field.

Afterschool and summer programs play a major role in providing meaningful STEM learning experiences to diverse groups of children; they spark learning and ignite interest by allowing students to experiment with STEM ideas in real-world situations. As the OST intermediary, Prime Time of Palm Beach County is well positioned to further develop and offer STEM programming to more communities in Palm Beach County. Prime Time has developed a local and national reputation as a leader in the OST field and has established strong partnerships with local OST programs, STEM providers, higher education institutions and the Palm Beach County School District.

In the next few months, CSC staff will be bringing forth an agenda item to recommend further supporting community-based OST STEM programs with the FY 2018/19 funds set aside by the Council. In partnership with Prime Time, a comprehensive and visionary model of delivering STEM activities to students from 4<sup>th</sup> to 8<sup>th</sup> grade in community-based settings is being developed.

## **Parent Engagement and Leadership Assessment Guide and Toolkit**

The Early Childhood Learning and Innovation Network for Communities (EC-LINC) learning lab has developed a *Parent Engagement and Leadership Assessment Guide and Toolkit* as a companion resource to complement *Ripples of Transformation: Families Leading Change in Early Childhood Systems* and the *Manifesto for Race Equity and Parent Leadership in Early Childhood Systems*. The new resource is designed to help agencies and systems to engage parents as partners and leaders to reshape early childhood systems of care to be more equitable, accountable, and responsive to the families and communities they serve. Options available within the resource include an Abridged Assessment Tool, a Comprehensive Assessment Tool, and Questions for Grantmakers, Policy Advocates & Capacity-builders. The tool assesses competencies across four pillars designated as family-centered, equity-driven, collaborative, and transparent. As programs complete the self-assessment, they can identify current strengths, target areas for development, increase collaboration, plan targeted actions, and measure progress toward goals. Program Officers LaNita Sanders and Delores Haynes were given special acknowledgement for their pivotal input during the development process.

## Special Needs Equipment Fund

With funding from the Children's Services Council, United Way of Palm Beach County (UW) serves children and families through a Special Needs Initiative (SNI) contract. The SNI (the Equipment Fund and the Respite/Out of School Program) was created to promote opportunities for all children to reach their full potential. The amount allocated for the SNI for FY 2017-18 was \$ 1,080,179, with \$ 95,000 of that amount for the Special Needs Equipment Fund.

The Special Needs Equipment Fund is used to purchase durable medical equipment for children birth to 17 years old with special needs who reside in Palm Beach County. Equipment purchased with these funds must be used to enhance mobility, safety, communication, vision, hearing or be medically necessary. For the last eight years, the Special Needs Equipment Fund has been used to purchase equipment for 357 children totaling more than \$840,000. Please refer to the handout for additional information regarding the use and impact of these funds.

## Events

### CSC attends third March of Dimes Prematurity Summit

Children's Services Council and its partners, the Healthy Start Coalition of Palm Beach County, Palm Beach County Department of Health and Healthy Mothers Healthy Babies (HMHB) attended a third Prematurity Summit sponsored by the March of Dimes on November 28-29, 2018.

The initial summit in November 2015, attended by Lisa Williams-Taylor, served to educate community leaders across the state about the March of Dimes Strategic Plan focused on decreasing prematurity rates in Florida. In the fall of 2016 CSC was invited to convene a work group to attend a second summit focused on the development of local community action plans aimed at reducing prematurity. Following the 2016 summit, CSC and its partners submitted a grant proposal to the March of Dimes. In 2017, the March of Dimes awarded our local team a \$15,000 grant, supplemented by an additional \$15,000 from the Florida Department of Health (DOH), for its proposal focusing on the CenteringPregnancy® program offered by HMHB. The CenteringPregnancy® program provides prenatal care to women in a group setting, incorporating the three elements of prenatal care: assessment, education, and support into an integrated format that takes place within the group.

The Palm Beach project focused on recruitment of black women into CenteringPregnancy® by implementing creative and unconventional strategies to promote enrollment in Centering.

Efforts include:

- Creation of Centering "Lite" groups (education only) to gauge interest and participation
- Innovative outreach through collaboration with community providers such as "Women of Wisdom" groups, local church groups and BRIDGES communities.
- Creation of a CenteringPregnancy® Video specific to population
- Group facilitators (including medical provider) who mirror the race, ethnicity and language of the population served


In 2018, our grant from the March of Dimes as well as the DOH funding was renewed for another year. Our results to date are very encouraging. In addition to exceeding our goal relating to recruitment, the local outcomes for black women have been positive.

At project inception, 5 Black women were enrolled in CenteringPregnancy®. Our project team set a goal of recruiting 30 women per project year.

- Within the first 18 months, 73 Black women were enrolled in the CenteringPregnancy program.
- Of those who have delivered their babies, 17 of 18 or 94% of mothers delivered a full-term baby.

- Black Women who complete (6) CenteringPregnancy® Sessions have the same rates of prematurity as white women (6%).

At the most recent March of Dimes Summit, our team heard from speakers about addressing racial disparities as it relates to prematurity with a focus on examination of the social determinants of health. HMHB also was a presenter at the summit, describing local efforts to improve prematurity rates for black women in Palm Beach County. Our team developed and submitted a poster (see below) highlighting our project. Summit attendees voted for the best poster. Of 14 submitted, our poster had the most votes and was awarded the “People’s Choice Award.”



**Children's Services Council**  
PALM BEACH COUNTY  
Healthy. Safe. Strong.

## Engaging Black Women in CenteringPregnancy® To Reduce Birth Outcome Disparities In Palm Beach County



**Healthy Start  
Healthy Beginnings**  
Coalition of Palm Beach County  
*Provided by Children's Services Council*

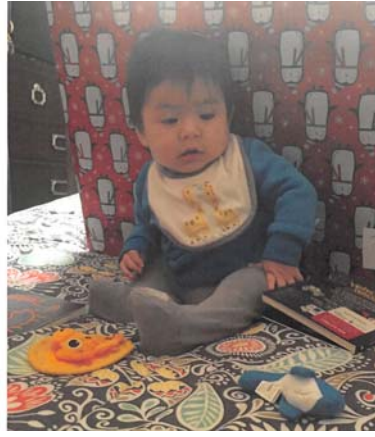
| Purpose  | Methods   | Results  | Lessons Learned  |
|--|---|--|--|
| <p>Engage Black/Haitian women in CenteringPregnancy® to reduce disparity between black and white birth outcomes.</p> <p style="text-align: center;"><b>Background</b></p> <p style="text-align: center;">Palm Beach County Prematurity Rates By Race 2015-17</p>  <ul style="list-style-type: none"> <li>• In Palm Beach County, there are significant disparities in the rates of premature births for black and white babies. From 2015-17 the prematurity rate was 12% for black babies and 6% for white babies.</li> <li>• *The CenteringPregnancy® national model data indicates that black women without CenteringPregnancy® have a preterm birth rate of 12.4%. Those completing the program have a preterm birth rate of 7.4%.</li> </ul> <p style="text-align: center;"><b>CenteringPregnancy® Benefits</b></p>  | <p><b>Methods</b></p> <p>Our Palm Beach County project focused on recruitment of black women into CenteringPregnancy® by implementing creative and unconventional strategies to promote enrollment in the program. Efforts include:</p> <ul style="list-style-type: none"> <li>• Creation of Prenatal Education groups (without medical care) to gauge interest and participation by Haitian pregnant women before implementing full program.</li> <li>• Encouraged dads to participate and honored their contribution to group.</li> <li>• Innovative outreach through collaboration with community providers; i.e. “Women of Wisdom” groups, local church groups, Bridges (neighborhood) communities.</li> <li>• Presentations to reach Haitian Community: radio PSAs, press releases, community health fairs.</li> <li>• Creation of a CenteringPregnancy® video specific to population</li> <li>• Group facilitators (including medical provider) mirror the population served in race, ethnicity and language.</li> <li>• Collaboration with system partners to address attendance challenges (navigation, transportation, childcare).</li> <li>• Incentives related to CenteringPregnancy® group education session: <ul style="list-style-type: none"> <li>◦ Water bottles to reinforce the importance of hydration</li> <li>◦ Breastfeeding pads</li> <li>◦ Safe-Sleep onesies</li> <li>◦ Daddy diaper bag for dads</li> <li>◦ Measuring cups for portion control</li> <li>◦ Books to encourage early literacy and infant brain development</li> </ul> </li> <li>• Families who complete six sessions per model receive a car seat through collaboration with Safe Kids which includes car safety education and installation.</li> </ul> | <p><b>Results</b></p>  <ul style="list-style-type: none"> <li>• At project inception, <b>5</b> Black women were enrolled in CenteringPregnancy®. We set a goal of recruiting <b>30</b> women per project year. Within first <b>18</b> months, <b>73</b> Black women enrolled.</li> <li>• Of those who delivered, <b>17</b> of <b>18</b> or <b>94%</b> delivered a full-term baby.</li> <li>• Black, Haitian, and Caribbean women who complete <b>6</b> CenteringPregnancy® sessions have the same rates of prematurity as White women; <b>6%</b>.</li> </ul> <p style="text-align: center;"><b>Summary</b></p> <p>The more Black women who participate in CenteringPregnancy®, the greater the likelihood of eliminating disparities in birth outcomes.</p>  | <p><b>Lessons Learned</b></p> <ul style="list-style-type: none"> <li>• Engaging Black population through outreach efforts is challenging; word-of-mouth endorsements result in higher enrollment and completion rates.</li> <li>• Supportive collaborative partnerships with medical provider(s) are essential to success.</li> <li>• Continuity of care with system providers (Healthy Beginnings).</li> <li>• Linguistically and culturally sensitive medical providers.</li> </ul>  <p style="text-align: center;"><b>Next Steps</b></p> <ul style="list-style-type: none"> <li>• Add more Centering groups targeting the Black and Haitian Community.</li> <li>• Engage participants in focus groups that identify factors related to toxic stress and prematurity.</li> <li>• Consider other engagement methods to increase participation of fathers (talking points with condensed curriculum on how to support your partner).</li> </ul> <p style="text-align: center;"><b>Sources Cited</b></p> <p>Centering Healthcare Institute*</p> |

## Annual Angel Tree

The Council, CSC staff and building partners helped fulfill the holiday wishes of 61 children from the Maternal Child Health Division Home Visiting Nurse Programs we fund through the Florida Department of Health, Palm Beach County. Families and children were very grateful for the generosity and for making their holidays special.

Below are some pictures of recipients of our Angel Tree gifts.





## Communications Update

### Books in the Glades



For the fifth consecutive year, Children's Services Council donated thousands of books to the annual League of Cities holiday meeting at the Pahokee Marina. Since 2014, CSC has provided more than 14,000 children's books for distribution by the League and the cities of Belle Glade, Pahokee and South Bay. The books were received at the December 7 meeting by (from left) Belle Glade Mayor Steve Wilson, South Bay Mayor Joe Kyles and Pahokee Mayor Keith Babb.

## **Pregnancy Guides in Spanish, Haitian Creole**



The popular Pregnancy Guide is now available in Spanish and Haitian Creole languages. Distribution of the Pregnancy Guide in English began in October 2018. The new versions of the book will be distributed primarily by Healthy Mothers Healthy Babies, the Entry Agency for pregnant women. The Pregnancy Guide also complements the Baby Guide distributed by HomeSafe hospital liaisons to Palm Beach County moms after they give birth. HomeSafe is the Entry Agency for families with children ages 0-5. The Baby Guide comes in three languages as well.

## **Data Brochure for FY 2018-2019**



With the completion of last year's client counts for our funded programs and initiatives, the new Data Brochure for this year has been updated and printed. Copies are provided to each Council member in today's packet, and additional copies can be provided as needed from the Communications Division. The brochure demonstrates the reach of CSC's work in maternal and child health; quality child care, afterschool and summer programs; and the broad scope of our outreach programs and initiatives. On the back, all this year's funded agencies are listed.

## **Q1 Media Expenditures Report, FY 2018-2019**

Per Council Resolution # 18-015 adopted August 2, 2018, the charts below summarize first quarter (October 1, 2018, through December 31, 2018) media expenditures by Children's Services Council. Audience data are based on measurements provided by the medium to any advertiser in that medium.

Definitions for charts:

Print: Circulation multiplied by number of ads, and targeted email blasts recipients

TV: Unduplicated number of individuals or households exposed to TV ad or program at least once during the average week for a reported time period.

Radio: Net Reach = The number of different people who hear the message at least one time.

Theater: Average number of viewers per seating during the ad campaign period.

Billboards: OOH = out of home ad views based on location and traffic patterns

Web: Measures "impressions/reach" as any served ad unit that appears on a page to a reader who has gone to that page, and the contents of that page have fully downloaded.

Social Media: Paid (promoted) posts on Facebook, and Twitter and YouTube reach.

Total Digital: Includes ad placement on multiple websites, geotargeting (theaters), and Pandora audio and banner ads.

Cost per audience member: Computed average.

| Media Expenditures      |            |                  |            |
|-------------------------|------------|------------------|------------|
| Q1, FY 2018-2019        |            |                  |            |
| Medium                  | Cost       | Audience Reached | Per Target |
| Print                   | \$ 11,023  | 102,183          | \$ 0.108   |
| TV                      | \$ 4,410   | 0                | NA         |
| Radio                   | \$ 38,781  | 1,039,700        | \$ 0.037   |
| Theaters                | \$ 16,260  | 252,000          | \$ 0.065   |
| Billboards              | \$ 69,300  | 29,183,265       | \$ 0.002   |
| Total Digital           | \$ 53,150  | 2,988,058        | \$ 0.018   |
| Total Paid Social Media | \$ 21,124  | 1,319,410        | \$ 0.016   |
| Total/Average           | \$ 214,047 | 34,884,616       | \$ 0.006   |

**Reminders**

**2019 Race to Equity Summit: Facing, Embracing and Leading with Equity  
 February 20 & 21, 2019**

*My Brother's Keeper Network (MBK)*, in partnership with *Birth to 22: United for Brighter Futures*, brings forth the 2019 Race to Equity Summit: *Facing, Embracing and Leading with Equity*. As a community, Palm Beach County recognizes the vital importance of collective convening, connecting and collaborating to address the systemic barriers that limit opportunity for communities of color. This work falls naturally within the scope of MBK and Birth to 22, two of Palm Beach County's flagship initiatives dedicated to advancing equity for youth of color. Together, we know that advancing equity is the surest path to ensuring ALL of Palm Beach County's children and youth reach their optimal development and can fully contribute to the health and wealth of our community.

The Children's Services Council, as one of the backbone organizations supporting the work of B-22 is again proud to be one of the presenting sponsors for the 2019 Summit. This conference will provide a unique space for community members, leaders, activists, young people, and organizers, to learn and unite for the advancement of justice across programs, systems and policies. The 2019 Race to Equity Summit will provide interactive workshops, sessions, and skill building; attendees will have the opportunity to access information, resources, and plan, strategize and engage on issues that affect a range of opportunities for communities of color.

The goals of this conference are to:

- Boldly **face** racial inequities by examining how many of our systems have perpetuated institutional, structural and systemic barriers adversely impacting children, youth and young adults of color.
- Intentionally **embrace** strategies using a racial equity lens to challenge reforms in our government, education, health, labor, housing, social services and criminal justice systems.

- Unapologetically **lead** with race, tackling burning – as well as deep-rooted – issues and bringing forward innovative and inclusive solutions to positively transform the lives of children, youth and young adults of color.

Who should attend?

- Any individual who desires to learn more about what is happening and what it will take to create a more equitable Palm Beach County.
- Any action-oriented person working to face, embrace and lead in the movement for racial equity on behalf of historically underserved communities.
- Any organization with an expressed commitment to improving opportunity for all.
- Any youth or young adult who wants to be engaged in the process, sharing their own story, redefining how the systems and policies that affect their lives can be transformed.
- All who are willing to challenge systems of oppression in the movement for social and economic justice.

### **Birth to 22 Business Breakfast – April 12, 2019**

For the second year, Birth to 22 will be hosting a breakfast for our business community. This event – *Shaping our Children's Future Together* – will provide us an opportunity to share our work, highlight accomplishments and share future plans. Registration and additional details coming soon.

### **Groundwater Analysis**

As decided by the Council during our Planning Session in June, we will be hosting a Groundwater Analysis, facilitated by the Racial Equity Institute. This session is open to our Council members and community partners. Please let Elsa know if you have a specific organization that you would like to include in the invitation. Below please find details of the event:

Groundwater Analysis

April 4, 2018

1:00 – 6:00 pm

School District, Thurber A&B

3300 Forest Hill Blvd.

West Palm Beach, FL