

CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY

May 23, 2019 Council Meeting – 4:30 p.m.

Agenda

Agenda Item:

Reference #:

1. Call to Order

- A. Invocation
- B. Pledge of Allegiance
- C. Presentations

- 1. Presentation of Dashboard/Disaggregated Data – Amy Lora, Evaluation Lead; Michelle Gross, Director of System Performance.

2. Minutes

- A. April 25, 2019 Council Meeting

1

Recommendation: I recommend the Council approve the Minutes of the April 25, 2019 Council meeting as presented.

3. Public Comment – Agenda Items

4. Council Committees:

- Finance Committee
- Personnel Committee – N/A

5. Consent Agenda

- 3. Additions, Deletions, Substitutions
- 4. Items to be pulled from Consent Agenda
- 5. Adoption of Consent Agenda and walk-in Warrants List

A. Program

- 1. Non-Renewal of Light Touch for Success Program, Institute for Child & Family Health

2

Recommendation: For informational purposes only; no action required.

- 2. Resolution #19-009 Authorizing Allocation Increase for CenteringPregnancy® Program

3

Recommendation: I recommend the Council approve Resolution #19-009 authorizing the Chief Executive Officer to execute an amendment to the agreement with Healthy Mothers, Healthy Babies of Palm Beach County, Inc. for additional funding in an Amount not to exceed \$20,000 effective June 1, 2019 through September 30, 2019.

- 3. Resolution #19-010 Authorizing Renewal of Interlocal Agreement with the School District of Palm Beach County

4

Recommendation: I recommend the Council approve Resolution #19-010 authorizing the Chief Executive Officer to execute an “Interlocal Agreement between the School District of Palm Beach County, FL and the Children’s Services Council of Palm Beach County Concerning Student Information”, for the period of October 1, 2019 through

September 30, 2022.

4. Resolution #19-011 Authorizing Letter of Commitment to Youth Services Department for up to an additional \$500,000 for Summer Camp Scholarships 5

Recommendation: I recommend the Council approve Resolution #19-011 authorizing the Chief Executive Officer to provide a letter of commitment/ guarantee for up to an additional \$500,000 to cover the currently approved 3,889 children and the 149 children on the wait list and, if needed, to amend the contract with Friends of Youth Services of Palm Beach County, Inc. to increase the amount of the contract accordingly.

B. Business

1. Warrants List 6

Recommendation: I recommend the Council approve the Warrants List, in accordance with the established budgets for each of the expensed items, as presented.

2. Proclamation Declaring May 2019 as Mental Health Awareness and Trauma-Informed Care Month 7

Recommendation: I recommend the Council approve this Proclamation to raise awareness and recognize May 2019 as Mental Health Awareness and Trauma-Informed Care Month.

6. Non Consent Agenda

A. Business – N/A

B. For Informational Purposes Only – N/A

7. Walk-In Items

8. Chief Executive Officer's Report

9. Legal Reports

10. Public Comment – Non Agenda Items

11. Council Comments

12. Adjournment



Annual Outcome Data 2019

Goals



Born healthy



Safe from abuse & neglect



Ready for kindergarten



**Have access to quality
afterschool & summer programs**

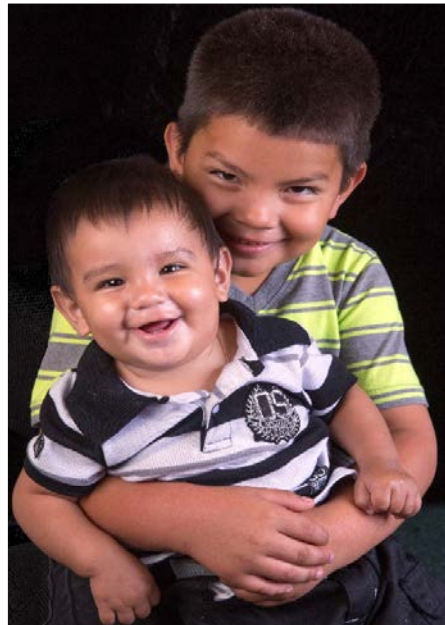
Indicators

% of premature births, and % of low birthweight births

% of children (birth to five) with verified abuse or neglect

% of children scoring ready on the state Kindergarten readiness assessment

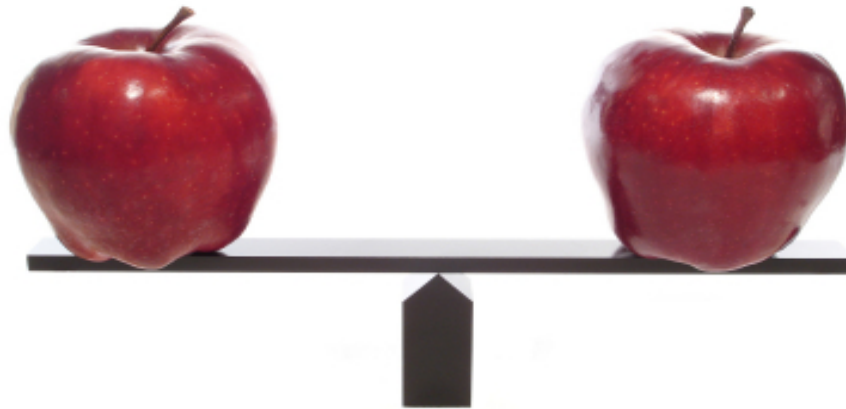
of children enrolled in quality afterschool or summer programs



Guiding Questions

- How is CSC doing over time?
- How is CSC doing compared to others like CSC over time?

Propensity Score Matching:

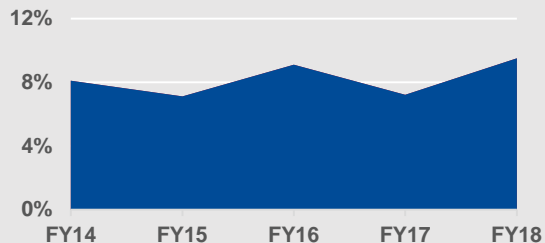


2019 Children's Services Council of PBC Goals Dashboard

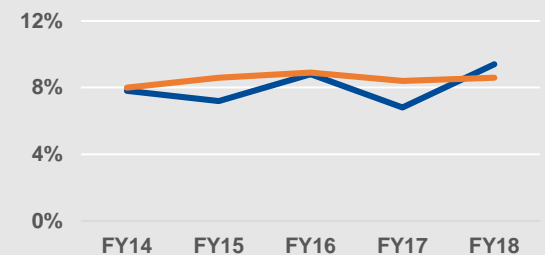
Born Healthy

% of Babies Born Low Birthweight

9.5% of CSC children are low birthweight.

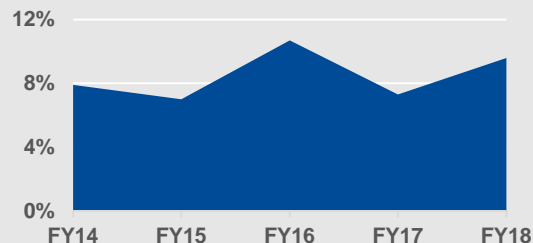


More CSC children are low birthweight.

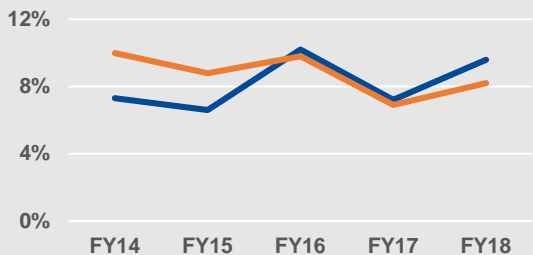


% of Babies Born Preterm

9.6% of CSC children are preterm.



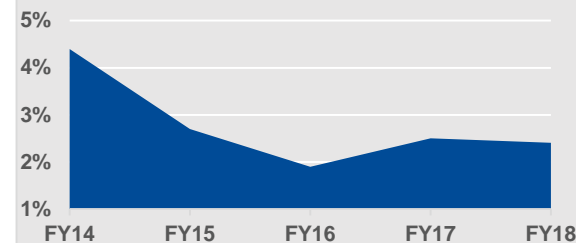
More CSC children are preterm.



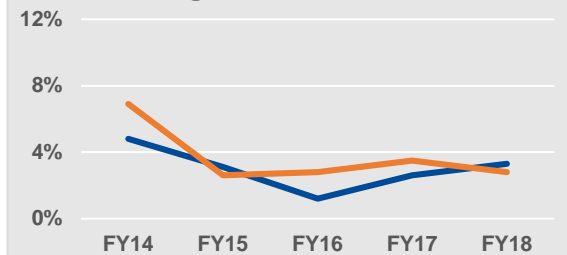
Safe from Abuse and Neglect

% Verified Abuse and Neglect for Children Ages 0-5

2.4% of CSC children have verified abuse and neglect.



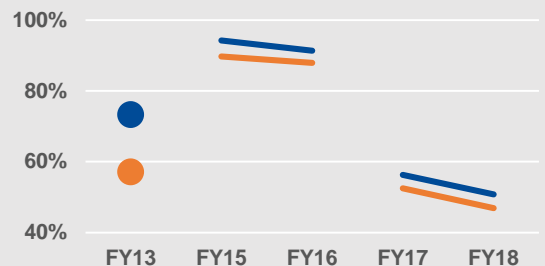
More CSC children have verified abuse and neglect.



Ready for Kindergarten*

% of Children Ready for Kindergarten

More CSC children are ready.



Access to Quality Afterschool and Summer Programs for FY18

Number of children receiving CSC funds

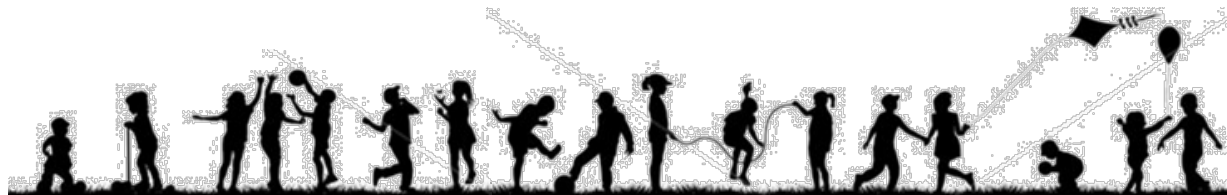


13,749

Number of children served in QIS sites



19,270



* Inconsistent measures over time for this outcome.

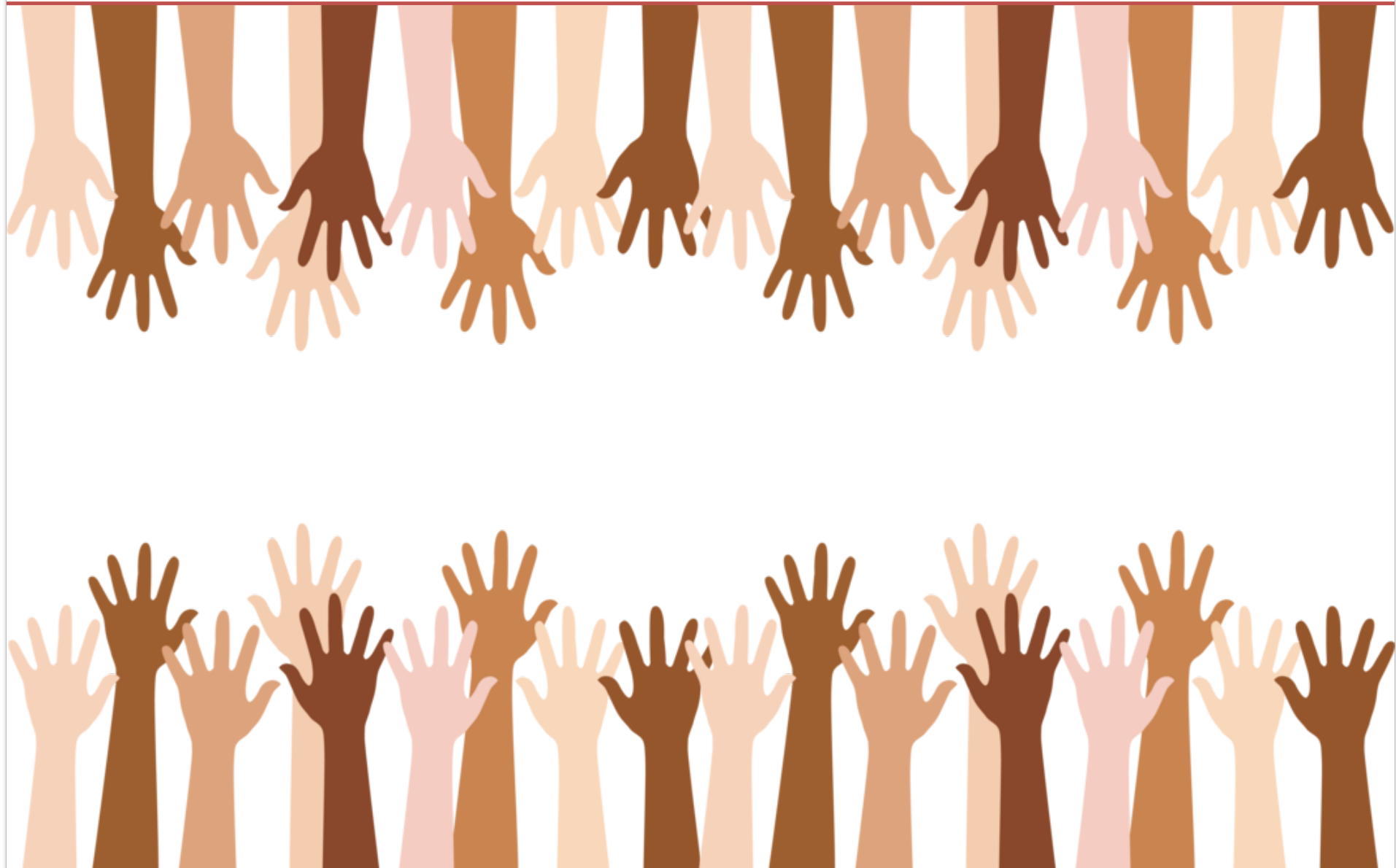
Why do we examine disparities?

“Everything that we see is a shadow cast
by that which we do not see.”

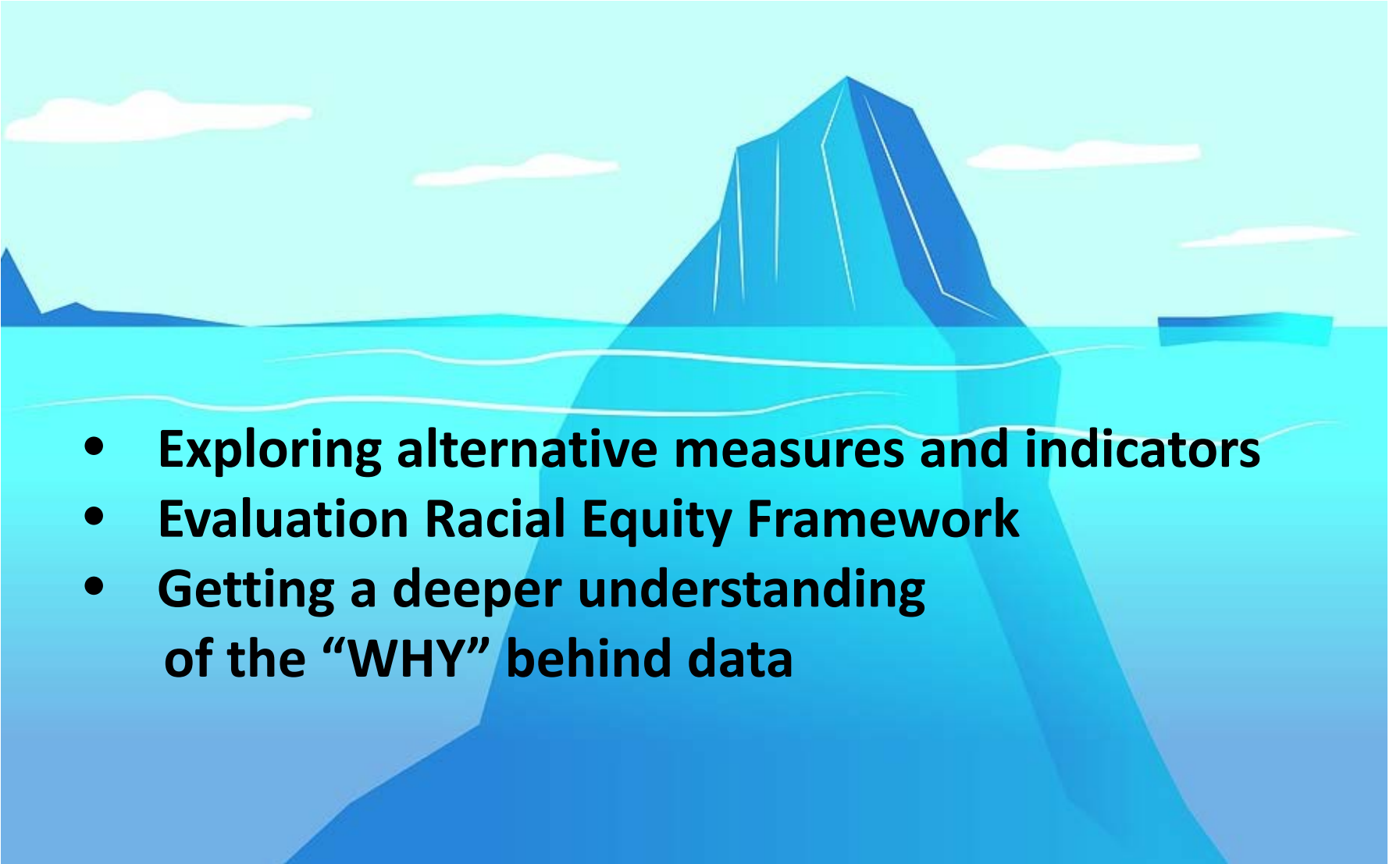
-Martin Luther King



Racial/ethnic disparities are consistently observed across CSC's child outcomes.



Transforming Our Approach

- 
- An illustration of an iceberg floating in the ocean. The visible tip of the iceberg is a small, jagged peak above the water line. The much larger, submerged portion of the iceberg is visible below the water line, extending deep into the water. The sky is light blue with a few white clouds, and the water is a gradient of blue.
- **Exploring alternative measures and indicators**
 - **Evaluation Racial Equity Framework**
 - **Getting a deeper understanding of the “WHY” behind data**

System Efforts

- Increasing opportunities for parent and community input and voice
- Using racial equity tools to inform program and system refinement
- Examining access to services
- Promoting family choice
- Onboarding the TMW suite of interventions to promote brain development

Questions?



Born healthy



Safe from abuse & neglect



Ready for kindergarten



**Have access to quality
afterschool & summer programs**

Healthy Births

Low Birthweight defined as: Babies born weighing less than 2500g or 5lbs. 8oz.
Pre-Term defined as: Babies born before 37 weeks

Average Births:
 PBC – 14,911
 CSC – 997

Who's included? Children who were enrolled at least one day in: Centering, HMHB Navigation, Nurse Family Partnership, Nurses Supporting Families, Prenatal Plus, WHIN Nurses

CSC Numbers: Numerators & Denominators		
FY	LBW	Pre-Term
FY14	87/1,076	85/1,076
FY15	70/984	69/984
FY16	82/905	97/905
FY17	72/996	73/996
FY18	97/1,023	98/1,023

Child Abuse & Neglect

Defined as: Children ages 0 to 5 who had a Department of Children and Families (DCF) verified finding of abuse and neglect

Average # of Children:
 PBC – 86,712
 CSC – 1,863

Who's included? Children who were enrolled at least one day in: Counseling, Child First, Healthy Families, Nurses Supporting Families, Healthy Steps for Young Children, Nurse Family Partnership, Triple P, WHIN

CSC Numbers: Numerator & Denominator	
FY14	66/1,492
FY15	50/1,855
FY16	39/2,074
FY17	48/1,901
FY18	48/1,991

Kindergarten Readiness

Defined as: Children who were screened ready on the Florida Kindergarten Readiness Screener

Average # of Children:
 PBC – 12,426
 CSC – 3,764

Who's included? Children who were enrolled at least one day in: Strong Minds Network, CSC Scholarship Programs, Budding Readers, Nurse Family Partnership, Parent Child Home Oversight, First Step to Success
Screener has varied as follows:
 FY12 & FY13 – FLKRS
 FY15 & FY16 – WSS
 FY17 & FY18 – STAR

CSC Numbers: Numerators & Denominators	
FY13	2,719/3,785
FY15	3,682/3,921
FY16	3,727/4,093
FY17	1,876/3,338
FY18	1,858/3,685

Note: FY14 data was not available.

Access to Quality

Access to Afterschool and Summer Programs defined as: Number of CSC funded (whole or in part) children who attend afterschool or summer programs for each FY.

Access to Quality Afterschool and Summer Programs defined as: the number of children (any funding source) who attended a *QIS afterschool/summer program* (supported by Prime Time) within each FY.

Indicator	FY14	FY15	FY16	FY17	FY18
Access to AS and Summer	13,020	11,742	11,904	12,652	13,749
Access to Quality AS and Summer	Not available	17,742	17,582	19,546	19,270

Note: Numbers are not indicative of better or worse performance but rather a reflection of how dollars are leveraged. Trending for this indicator is not appropriate.

**AGENDA ITEM SUMMARY
May 23, 2019 Council Meeting**

AGENDA ITEM: 2A

TITLE: Minutes – April 25, 2019 Council Meeting

RECOMMENDATION:

I recommend the Council approve the Minutes of the April 25, 2019 Council Meeting as presented.

CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY

April 25, 2019, 4:30 p.m.

MINUTES

1. Call to Order

Chair Weber called the meeting to order at 4:34 p.m.

Present:

Thomas Bean

Vince Goodman

Tom Lynch

Melissa McKinlay (joined by phone)

James Martz

Dennis Miles

Jose Luis Rodriguez

Thomas P. Weber

Excused: Donald E. Fennoy II, Ed.D.; Debra Robinson, M.D.

A. Invocation – led by Vince Goodman

B. Pledge of Allegiance – led by Chair Weber

C. Presentations

1. Presentation of TMW – Jennifer Munoz, Program Officer; Katie Dealy, Chief Operating Officer, TMW Center for Early and Public Health; Kristin Leffel, Director, TMW Research Operations and Strategic Innovations.

Q: With the two themes of engaging parents and technology platform, what is the interplay with the EveryParent App?

A: TMW is currently exploring this connection. They have had early conversations and understand that EveryParent App is very valuable and they are actively engaged in building the platform to be able to incorporate the EveryParent App into their plans.

Q: You mentioned wanting to work with a middle sized US community. PBC has an approximate population of 1.4M and it's very diverse in wealth and other issues. How would you deal with our county considering its size and diversity?

A: We applied for the Greater West Palm Beach/Riviera Beach to start as our prominent area and included 13 high needs adjacent zip codes. We will start there and within five years with our partnerships and strong connections with hospitals and our liaison program, we will be able to expand. The selection approach in the RFP was very thoughtful and data-driven. The original idea came through TMW's strategic planning considering a size that would be manageable.

2. Presentation of Strong Minds Evaluation – Michelle Gross, Ph.D., Director of System Performance, Jennifer Coleman, System Performance Lead; Kim Lu, Evaluation Officer; Jianping Shen, Ph.D., WeEval, LLC.

Q: Once you evaluate these programs, what do we do with the information?

A: We ask ourselves, are we improving the quality in the programs and having an affect on the children? We refine the model. We know from our providers that they

are really valuing the services and support that we are giving them. We are hoping that a lot of teachers continue to go through courses to improve their teaching practices. With this information, in year 5 we look at different types of supports and what really lead to the improvements for the children. What we identify as best, we will continue and do more. We also look at what the state is planning to do so that we don't replicate the state's efforts.

Q: Can you please share a success story?

A: There have been times in the past where a teacher might have a child who is experiencing trauma or behavioral issues and decides to separate the child from the classroom because they are acting out. Now, after learning classroom management strategies instead of the teacher separating the child because they are disrupting the classroom, the teacher works one on one with that child, asking them questions, and trying to understand what is going on with that child. As a result, that child is now feeling cared for much more and is also able to stay in the classroom.

Q: How can we bridge the gap between Blacks, Hispanics and Whites?

A: We are at an early point of disaggregating data to look at the impact that we are having. There is definitely a wide gap and we are happy to see that in Strong Minds we are starting to reduce that gap. We know that we have a lot more work to do and we are going to look at what it is that we are doing that is helping Hispanic children so much because they seem to be benefiting the most from our interventions and what can we do better for black children in our programs. We want to look at the effects of racism, implicit bias and understanding that the Kindergarten readiness test itself is on a computer and children have to use a mouse to take the test and that may be affecting some of their performance. In the coming years we will be looking at how we can better improve our efforts. We will be involving the teachers in these discussions, as well as the providers and the families.

Q: When we look at the chart on page 11, the Strong Minds Black children are at 49% and the non-strong minds are 45% and Hispanics are 58-43 and white are 71 to 71. There is no difference in white children. What does this means and should we concentrate strictly on Hispanic and African-American children if there is really no difference between the White Strong Minds and the White Non-Strong Minds children?

A: When we look at the gap, we want to call it an opportunity gap. The gap is not because of the child's performance or achievement, but because the limited access, exposure and opportunities for that child to have all of the things that are needed to be successful on a Kindergarten readiness test that happens the first 45 days in Kindergarten. When we look at those numbers, some of the questions to ask are how can we increase the access, opportunities and exposure for Hispanic children and we seem to be doing quite a bit for Hispanics and they are benefiting the most. What are we doing and what are we not doing for those programs that are serving majority black children and how can we offer more access, opportunities and exposure. Those are the big questions.

2. Minutes

A. March 28, 2019 Council Meeting

A motion by Bean/Rodriguez to approve the Minutes of the March 28, 2019 Council meeting as presented was approved by unanimous vote.

3. Public Comment – Agenda Items – N/A

4. Council Committees:

- Finance Committee

The Finance Committee met today and recommends the Council approve the minutes of the March 28th, 2019 meeting and the Financial Statements for March 31, 2019.

A motion by Goodman/Bean to approve the recommendations of the Finance Committee as presented was approved by unanimous vote.

- Personnel Committee – N/A

5. Consent Agenda

1. Additions, Deletions, Substitutions – N/A
2. Items to be Pulled for Discussion – Agenda item 5A(2) (Reference #3) and Agenda Item 5A(6) (Reference #7) were pulled for discussion purposes.
3. Adoption of the Consent Agenda and Walk-in Warrants List

A motion by Lynch/Bean to approve the Consent Agenda with the exception of Agenda items 5A(2) (Reference #3) and 5A(6) (Reference #7), and approve the Walk-in Warrants list was approved by unanimous vote.

A. Program – N/A

2. The Institute for Child and Family Health, Inc. Late Fees

Q: If our goal is compliance, and not to penalize our programs, what if we don't pay their monthly fee until they turn in their report? How long has it taken for them to hand it in on time, a couple of months?

A: In this particular case, it was a day. If we move in that direction, they will no longer be able to serve children. The way we set it up with a \$500 penalty, they know that we are serious about compliance but at the same time services are not interrupted. Our Program Performance Officers remind them constantly when due dates are coming and also email notifications to make sure that they know we are serious.

Q: Do we take into consideration if it is a reoccurring issue with a specific program?

A: We don't have an issue with any program having multiple infractions. Regardless of the penalty amount, providers don't like to be penalized. Also, once you are penalized, in addition to the fee, there is a letter that goes to their Board Chair.

FYI only; no action required.

6. Repurposing Organizational Under Expenditures

Q: Is this resolution saying that from now on, under expenditures can be assigned without having to come to the Board? The Board has oversight responsibility on expenditures. If we are referring to six figure expenditures, it should come back to the Board as a consent agenda.

A: Last time we did the Summer Camp under expenditures, the reason we moved forward with adding it to the prior resolution for child care slots was because there were over 400 children on the wait list for Summer Camps in Delray Beach. We didn't have an upcoming meeting so it became a timing issue.

Last year we did a budget amendment because we knew the amount of money that we needed, had the dollars available and knew that we had under expenditures that were going to go back into the budget. This year we are hoping that we can talk about how to change this, but still we want to be able to look at not having to amend every single contract budget going forward. Knowing the under expenditures that we have, we can come to the Board and state based on the under expenditures that we know, our tracking of under expenditures, we will have this much available.

Since 2012 we have had multiple resolutions. The three areas that these resolutions gave authority for the CEO to move under expenditures into are child care slots, summer programming and/or the Great Ideas Initiative. The sole purpose was not having our under expenditures continue to build up our fund balance.

Once we pass this Resolution, it would not come back to the Board.

Q: Would this eliminate the wait list?

A: Yes, based on what the county has shared.

If this is not approved, there will be a walk-in item presented today to discuss approval for an additional \$1.7 million for summer camps this year.

A motion by Rodriguez/Lynch to postpone this item was approved by unanimous vote.

B. Business

1. Warrants List – Approved by Consent
2. Proclamation Declaring May as Teen Pregnancy Prevention Month

A motion by Bean/Rodriguez to approve this Proclamation to raise awareness and recognize May 2019 as Teen Pregnancy Prevention Month was approved by unanimous vote.

6. Non Consent Agenda

A. Business – N/A

B. For Informational Purposes Only – N/A

7. Walk-In Items – N/A

A. Increase for Summer Camp Scholarships

Q: Instead of amending the budget to bring the \$1.7 million, would you give authorization to use under expenditures to make up the \$1.7 million?

A: Suggestion to amend the walk-in to use the under expenditures as opposed to an increase to the budget. Accepted by maker of motion and seconder.

Q: How much was the increase we approved last year for summer camps?

A: It was \$2.9 million.

Q: Do we have any other programs with needs besides the summer camp scholarships program?

A: All those negotiations are done by our Program Performance Officers and are brought to you regularly during the year for review and approval.

A motion by Rodriguez/Lynch to approve the amended resolution to provide the CEO the authority to use expected under expenditures and allocate up to \$1.7 million of those funds to the summer camp scholarships program without having to revise all contracts to remove under expenditures was approved by unanimous vote.

8. Chief Executive Officer's Report

- Follow-up from Council meeting: EveryParent Question Follow-Up, Drowning Prevention Coalition Question Follow-Up
- TMW Project RFP
- Great Ideas Initiative Success Story
- Great Ideas Initiative Request for Proposals – available in May
- Events: 2019 First South Florida Regional Robotics Competition; Youth Summit had over 550 young adults attend, Future Leaders United for Change from Birth to 22 lead several sessions.
- Communications Update: Outreach (Universities, Safe Kids Day, 2019 Spring Book Distribution). A video addressing the Spring Book Distribution was shared.
- Media Expenditures Report
- Birth to 22 Business Breakfast was sold out this year and had over 300 attendees, including many businesses.
- Youth Summit update
- Comments from Board members on the Groundwater analysis

9. Legal Reports

- Annual Financial Statement Filing due July 1st.
- There was a meeting among the Inspector General, Deputy Inspector General/General Counsel, Lisa Williams-Taylor and Tom Sheehan to explain what the Council wants. We will be bringing the OIG contract renewal back in May.

10. Public Comment – Non-Agenda Items – N/A

11. Council Comments – N/A

12. Adjournment

The meeting was adjourned at 6:14 pm.

Vincent Goodman, Secretary

Lisa Williams-Taylor, Ph.D., Chief Executive Officer

AGENDA ITEM SUMMARY
May 23, 2019 Council Meeting

AGENDA ITEM: 5A(1)

TITLE: **Consent Agenda – Program**
Non-Renewal of Light Touch for Success Program, Institute for Child & Family Health

CSC STAFF: Luciana Dias, Program Officer

SUMMARY:

Light Touch for Success (LTFS), provided by the Institute for Child & Family Health, Inc. (ICFH), is one of two pilot programs implemented in 2017 to provide short-term intervention for children in the Healthy Beginnings system. Both pilot programs offer a six-month intervention for children who are at risk of developmental delay and do not qualify for more intensive services such as Early Steps or First Step to Success. The purpose of the pilot was to test the interventions proposed by the agencies and determine whether to continue the program in its current footprint, expand the program, or discontinue the program.

The current contract amount for fiscal year 2018-2019 is \$246,626.00, and the number of children to be served is between 90 to 100 on an annual basis.

After considering the program design, results, costs to operate the program, and impact on system resources, CSC has elected not to renew the LTFS pilot program for fiscal year 2019-2020,. Staff has communicated this decision to ICFH, and no further referrals are being made through Healthy Beginnings to the program. Sufficient time remains within this year for families currently enrolled to complete the program prior to the contract ending.

In the event that ICFH requests an early termination of the contract due to program staff departures, the Council would be notified, and any active families would have the opportunity to be transitioned to another program.

In fiscal year 2019-2020, CSC will continue to fund the other pilot program, Forward Leaps, through The Arc of Palm Beach County, which will serve children throughout the county, subject to the Council's TRIM and budget process.

FISCAL IMPACT:

None

RECOMMENDATION:

For informational purposes only; no action required.

AGENDA ITEM SUMMARY
May 23, 2019 Council Meeting

AGENDA ITEM: 5A(2)

TITLE: Consent Agenda – Program
Resolution #19-009 Allocation Increase for CenteringPregnancy® Program

CSC STAFF: Elizabeth Clark, Program Officer

SUMMARY:

CenteringPregnancy® is an evidence-based program within the Healthy Beginnings System of Care that supports CSC's first child outcome, *children we serve are born healthy*. Since 2007, this model of group prenatal care has been implemented by Healthy Mothers, Healthy Babies of Palm Beach County, Inc. CenteringPregnancy® is designed to serve pregnant women and their support partners in a group setting. Each group is run by a facilitator who guides the discussion, an administrator for data support, and an Advanced Registered Nurse Practitioner/Certified Nurse Midwife or Obstetrician.

CSC funds a CenteringPregnancy® site at the Lantana Health Department (LHD) that currently has one dedicated space to serving participants who speak Spanish and Haitian Creole. Recently, LHD hired a new Haitian Creole speaking OB-GYN provider. The Program is now able to expand to serve more participants. For this expansion, additional funds of up to \$20,000 are needed.

FISCAL IMPACT:

The current allocation for this fiscal year for CenteringPregnancy® is \$430,518.00. An additional increase of up to \$20,000 is being requested to accommodate the increase in participants. The new allocation for FY 2018-2019 will be \$450,518.00. The funding for this increase will come from the Program Strategy Budget. The annualized cost of this increase for FY 2019-2020 will not exceed \$30,000 and will be subject to the Council's annual TRIM and budget approval process.

RECOMMENDATION:

I recommend the Council approve Resolution #19-009 authorizing the Chief Executive Officer to execute an amendment to the agreement with Healthy Mothers, Healthy Babies of Palm Beach County, Inc. for additional funding in an amount not to exceed \$20,000 effective June 1, 2019 through September 30, 2019.

RESOLUTION #19-009

RESOLUTION OF THE CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY AUTHORIZING AN INCREASE IN ALLOCATION TO THE AGREEMENT WITH HEALTHY MOTHERS, HEALTHY BABIES OF PALM BEACH COUNTY, INC.

WHEREAS, CenteringPregnancy® is an evidence-based program within the Healthy Beginnings System of Care that supports CSC's first Child Outcome, *children we serve are born healthy*; and

WHEREAS, Since 2007 this model of group prenatal care has been implemented by Healthy Mothers, Healthy Babies of Palm Beach County, Inc.; and

WHEREAS, CenteringPregnancy® is designed to serve pregnant women and their support partners in a group setting. Each group is run by a facilitator who guides the discussion, an administrator for data support, and an Advanced Registered Nurse Practitioner/Certified Midwife or Obstetrician; and

WHEREAS, Children's Service's Council funds a CenteringPregnancy® site at the Lantana Health Department (LHD) that currently has one dedicated space to serving participants who speak Spanish and Haitian Creole. Recently, LHD hired a new Haitian Creole speaking OB-GYN provider; and

WHEREAS, The Program is now able to expand to service more participants; and

WHEREAS, For this expansion, additional funds of up to \$20,000 are needed; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY, that the Chief Executive Officer is authorized to enter in to the necessary agreement(s) with Healthy Mothers, Healthy Babies of Palm Beach County, Inc. to accommodate the increase of participants to the Centering Pregnancy® Program in an amount not to exceed to \$20,000 for the period June 1, 2019 through September 30, 2019, on behalf of the Council.

The foregoing Resolution was offered by Council Member _____ who moved its adoption. The motion was seconded by Council Member _____ and upon being put to a vote, the vote was as follows:

- Thomas Bean
- Donald E. Fennoy, II, Ed.D.
- Vincent Goodman
- Thomas E. Lynch
- Melissa McKinlay
- James Martz
- Dennis Miles
- Debra Robinson, M.D.
- Jose Luis Rodriguez, Esq.
- Thomas P. Weber

The Chairman thereupon declared the Resolution duly passed and adopted this 23th day of May, 2019.

APPROVED AS TO FORM AND LEGAL
SUFFICIENCY

CHILDREN'S SERVICES COUNCIL
OF PALM BEACH COUNTY

BY: _____
Thomas A. Sheehan, III
Attorney for Children's Services Council
of Palm Beach County

BY: _____
Thomas P. Weber, Chairman

BY: _____
Lisa Williams-Taylor, Ph.D.
Chief Executive Officer

AGENDA ITEM SUMMARY
May 23, 2019 Council Meeting

AGENDA ITEM: 5A(3)

TITLE: **Consent Agenda – Program**
Resolution #19-010 Renewal of Interlocal Agreement with the School District of Palm Beach County

CSC STAFF: Thomas A. Sheehan, III, General Counsel

SUMMARY:

For a number of years, the Council and the School District of Palm Beach County (the District) have had an Interlocal Agreement through which the Council was able to obtain de-identified data from the District on children who had gone through Council-funded programs and comparison groups of children who had not. The current Agreement expires September 30, 2019 (the last year of three one-year periods of renewal). Staff is recommending renewal of the Agreement for a three-year period, with a process allowing the Council, subject to review by the School District's Director of Research and Evaluation, to periodically update the exhibit in the Agreement listing the Council's programs for which it can obtain data.

As an Interlocal Agreement, our procedure is for the Council to approve such an agreement.

FISCAL IMPACT:

None

RECOMMENDATION:

I recommend the Council approve Resolution #19-010 authorizing the Chief Executive Officer to execute an "Interlocal Agreement between the School District of Palm Beach County, Florida and the Children's Services Council of Palm Beach County Concerning Student Information", for the period of October 1, 2019 through September 30, 2022.

RESOLUTION #19-010

**RESOLUTION OF THE CHILDREN'S SERVICES COUNCIL OF
PALM BEACH COUNTY APPROVING RENEWAL OF AN AGREEMENT BETWEEN THE
COUNCIL AND SCHOOL DISTRICT OF PALM BEACH COUNTY**

WHEREAS, for a number of years, the Council and the School District of Palm Beach County (the District) have had an Interlocal Agreement through which the Council was able to obtain de-identified data from the District on children who had gone through Council-funded programs and comparisons groups of children who had not; and

WHEREAS, the current Agreement expires September 30, 2019 (the last year of three one-year periods of renewal); and

WHEREAS, staff is recommending renewal of the Agreement for a three-year period, with a process allowing the Council, subject to review by the School District's Director of Research and Evaluation, to periodically update the exhibit in the Agreement listing the Council's programs for which it can obtain data.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY, that the Chief Executive Officer is authorized to execute an "Interlocal Agreement between the School District of Palm Beach County, Florida and The Children's Services Council of Palm Beach County Concerning Student Information", for the period of October 1, 2019 through September 30, 2022.

The foregoing Resolution was offered by Council Member _____ who moved its adoption. The motion was seconded by Council Member _____ and upon being put to a vote, the vote was as follows:

- Thomas Bean
- Donald E. Fennoy, II, Ed.D.
- Vincent Goodman
- Thomas E. Lynch
- Melissa McKinlay
- James Martz
- Dennis Miles
- Debra Robinson, M.D.
- Jose Luis Rodriguez, Esq.
- Thomas P. Weber

The Chairman thereupon declared the Resolution duly passed and adopted this 23th day of May, 2019.

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY

BY: _____
Thomas A. Sheehan, III
Attorney for Children's Services Council of Palm Beach County

BY: _____
Thomas P. Weber, Chairman

BY: _____
Lisa Williams-Taylor, Ph.D.
Chief Executive Officer

AGENDA ITEM SUMMARY
May 23, 2019 Council Meeting

AGENDA ITEM: 5A(4)

TITLE: **Consent Agenda – Program**
Resolution #19-011 Authorizing Letter of Commitment to Youth Services Department for up to an additional \$500,000 for Summer Camp Scholarships

CSC STAFF: Tanya Palmer, Chief Program Officer; Amy Blechman, Program Officer

SUMMARY:

Since 1995, CSC and Palm Beach County have provided scholarships for children from families with low-incomes to attend summer day camps throughout the county. CSC’s contract with Friends of Youth Services and Palm Beach County, Inc. implements the program through the Youth Services Department (YSD) within Palm Beach County Government.

In April 2019, the Council approved an increase of \$1.7 million to the original \$2.2 million base allocation to cover the anticipated number of children enrolling in summer camps. The additional \$1.7 million was calculated assuming allowances for non-attendance, based on historical trends. The intent of providing the additional \$1.7 million was to assure that no child would be left on a wait list.

Since the Council meeting, staff has been informed by YSD that there are an additional 149 children on the wait list.

YSD has currently approved 3,889 children for summer camp. While past experience has shown that not all approved campers ultimately enroll in camp, and that not all campers attend all weeks of camp, there is some concern that the additional \$1.7 million may not cover the final actual expense associated with the approved 3,889 campers.

To enroll the remaining 149 children on the wait list and allow a buffer should a greater percentage of children enroll and attend the full summer experience, YSD staff has requested a commitment from CSC for an additional \$500,000. If approved by the Council, CSC will provide a letter of commitment/guarantee to YSD for up to an additional \$500,000 to cover the currently approved 3,889 children and the 149 children on the wait list. YSD will provide a final amount of need not to exceed the \$500,000 to CSC no later than August 30th and only at that time, would payment, if any, be made to Friends of Youth Services and Palm Beach County, Inc.

Based on the summer camp billing cycles, YSD staff will be able to update CSC on forecasted expenditures in time for the August Council meeting, with the final status of this expenditure shared in September.

While CSC staff anticipates that the \$3.9 million allocation approved in April would be sufficient to cover the cost of summer camp for all campers, even those on the waitlist, should the historical trends hold stable, staff recognizes that this is not guaranteed. By authorizing staff to make a

AGENDA ITEM SUMMARY
May 23, 2019 Council Meeting

commitment/guarantee for up to an additional \$500,000 without immediately entering into a contract amendment and/or releasing funds until the final expenses are known, staff anticipates that we would be able to accommodate this additional expenditure, if necessary, within our existing budget through the use of underexpenditures and still preserve our ability to support the Great Ideas Initiative.

FISCAL IMPACT:

The additional cost of funding this item for FY 18/19 is up to \$500,000; the funds to support this increase, if needed, is anticipated to come from underexpenditures. The maximum exposure of the “not to exceed” contract amount, with this addition, would be \$4.4 million for FY 18/19.

RECOMMENDATION:

I recommend the Council approve Resolution #19-011 authorizing the Chief Executive Officer to provide a letter of commitment/guarantee as outlined above for up to an additional \$500,000 to cover the currently approved 3,889 children and the 149 children on the wait list and, if needed, to amend the contract with Friends of Youth Services of Palm Beach County, Inc. to increase the amount of the contract accordingly.

RESOLUTION #19-011

RESOLUTION OF THE CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY APPROVING LETTER OF COMMITMENT/GUARANTEE TO YOUTH SERVICES DEPARTMENT

WHEREAS, since 1995, CSC and Palm Beach County have provided scholarships for children from families with low-incomes to attend summer day camps throughout the county. CSC's contract with Friends of Youth Services and Palm Beach County, Inc. implements the program through the Youth Services Department (YSD) within Palm Beach County Government; and

WHEREAS, in April 2019, the Council approved an increase of \$1.7 million to the original \$2.2 million base allocation to cover the anticipated number of children enrolling in summer camps. The additional \$1.7 million was calculated assuming allowances for non-attendance, based on historical trends. The intent of providing the additional \$1.7 million was to assure that no child would be left on a wait list; and

WHEREAS, since the Council meeting, staff has been informed by YSD that there are an additional 149 children on the wait list; and

WHEREAS, YSD has currently approved 3,889 children for summer camp; and

WHEREAS, to enroll the remaining 149 children on the wait list and allow a buffer should a greater percentage of children enroll and attend the full summer experience, YSD staff has requested a commitment from CSC for an additional \$500,000; and

WHEREAS, based on the summer camp billing cycles, YSD staff will be able to update CSC on forecasted expenditures in time for the August Council meeting, with the final status of this expenditure shared in September.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY, that the Chief Executive Officer is authorized to provide a letter of commitment/guarantee as outlined above for up to an additional \$500,000 to cover the currently approved 3,889 children and the 149 children on the wait list and, if needed, to amend the contract with Friends of Youth Services of Palm Beach County, Inc. to increase the amount of the contract accordingly.

The foregoing Resolution was offered by Council Member _____ who moved its adoption. The motion was seconded by Council Member _____ and upon being put to a vote, the vote was as follows:

Thomas Bean
Donald E. Fennoy, II, Ed.D.
Vincent Goodman
Thomas E. Lynch
Melissa McKinlay
James Martz
Dennis Miles
Debra Robinson, M.D.
Jose Luis Rodriguez, Esq.
Thomas P. Weber

The Chairman thereupon declared the Resolution duly passed and adopted this 23th day of May, 2019.

APPROVED AS TO FORM AND LEGAL
SUFFICIENCY

CHILDREN'S SERVICES COUNCIL
OF PALM BEACH COUNTY

BY: _____
Thomas A. Sheehan, III
Attorney for Children's Services Council
of Palm Beach County

BY: _____
Thomas P. Weber, Chairman

BY: _____
Lisa Williams-Taylor, Ph.D.
Chief Executive Officer

**AGENDA ITEM SUMMARY
May 23, 2019 Council Meeting**

AGENDA ITEM: 5B(1)

TITLE: Consent Agenda – Business
Warrants List

CSC STAFF: Debra Heim, Chief Financial Officer

RECOMMENDATION:

I recommend the Council approve the Warrants List, in accordance with the established budgets for each of the expensed items, as presented.

Children's Services Council
Warrants List
May 23, 2019

PO Number	Vendor	Description	Total
PO-19-1057	Minuteman Press	5000 Sandwich Heart Shaped Fans - 3000 BRIDGES/2000 HB	\$3,707.42
PO-19-1058	Minuteman Press	500 Breastfeeding Guides - 300 English and 200 Spanish	\$1,803.00
PO-19-1059	American Express -AECPC	Annual Subscription to Sun Sentinel 04/29/19 - 04/26/20	\$207.48
PO-19-1060	American Express -AECPC	Supplies for Wellness Fair	\$62.04
PO-19-1061	Jon Burstein	Mileage - March 2019	\$49.19
PO-19-1062	Jon Burstein	Mileage - April 2019	\$72.92
PO-19-1063	John Bartosek	Travel reimbursement - Gas for rental car 02/12/19	\$19.00
PO-19-1064	W.B. Mason	Paper & Coffee Supplies	\$649.29
PO-19-1066	Maslowe Psychological Services PA	HB Scholarship Mental Health Supervision of Ketty Dominguez	\$2,550.00
PO-19-1067	Amazon	Toaster oven breakroom, Books Coordination Team, Standing Mat	\$217.76
PO-19-1068	American Express -AECPC	Meeting supplies for Celebrate Success	\$287.50
PO-19-1069	Kids Music Circle	Kids Music Circle Sponsorship Summer Reading Celebration 06/01/19	\$150.00
PO-19-1070	Office Depot	Office Supplies	\$116.24
PO-19-1071	Amazon	Items 2019 Wellness Fair	\$110.65
PO-19-1072	Office Depot	Office Supplies HR	\$99.47
PO-19-1073	American Express -AECPC	GitHub Annual Subscription EveryParent Website	\$300.00
PO-19-1074	American Express -AECPC	M Roedel - Application Leadership Palm Beach County 2020	\$100.00
PO-19-1075	American Express - AEBTA	M Abarca - Flight - Harvard Univ Science Based Innovation Training - Cambridge 06/03/19 - 06/05/19	\$287.59
PO-19-1076	American Express -AECPC	R Throop - Travel Expenses - DULCE National Forum - Arlington 05/13/19 - 05/15/19	\$1,026.09
PO-19-1077	American Express -AECPC	Meeting Supplies	\$23.52
PO-19-1078	American Express -AECPC	Meeting Supplies TMW Meeting 04/29/19	\$134.42
PO-19-1079	WeEval	Consultant J Shen - Travel Reimbursement - CSC Visit 04/24/19 - 04/26/19	\$147.00
PO-19-1080	Paul Leboffe	Team Lead Training Series	\$4,000.00
PO-19-1081	LaNita Sanders	Mileage - March 2019	\$116.12
PO-19-1082	American Express -AECPC	C Sarzuela - Travel Expense - Sterling Annual Conference - Orlando 05/28/19 - 05/31/19	\$1,643.00
PO-19-1083	American Express -AECPC	2 Data Posters for D Gotlib from PosterPresentations.com 04/25/19	\$80.00
PO-19-1084	American Express -AECPC	Awards Early Childhood Cabinet Chairs	\$47.45
PO-19-1085	United Dispenser Services	Service call on 1st Floor Coffeemaker	\$105.00
PO-19-1086	American Express -AECPC	S Tozzi - Renewal of Notary Public	\$190.00
PO-19-1087	Matyk Media	Producing/Editing - Reading Videos	\$6,080.00
PO-19-1088	American Express -AECPC	Consultant M Miranda - Travel expense - DULCE National Forum - Arlington 05/13/19 - 05/15/19	\$565.12
PO-19-1089	American Express -AECPC	T Kolens - Travel Expenses - Adobe Captivate Specialist Training - Maitland 05/16/19 - 05/17/19	\$1,039.65
PO-19-1090	Marsha Guthrie	Mileage - February 2019	\$90.49
PO-19-1091	Dominique A Drummer	HB Scholarship Mental Health	\$2,563.10
PO-19-1092	John William Soria	HB Scholarship Mental Health	\$1,485.00
PO-19-1093	Altagracia Yodley Andre	HB Scholarship Mental Health	\$695.00
PO-19-1094	American Express -AECPC	Equifax Employment Verification for Tiffany Scott	\$41.95
PO-19-1095	American Express - AEBTA	R Throop - Flight - DULCE National Forum - Arlington 05/13/19 - 05/15/19	\$579.43
PO-19-1096	Cady Sandler	Mileage - April 2019	\$35.09
PO-19-1097	Nikita Tile & Grout Cleaning Inc	Tile Repair Grout Seal	\$4,057.00
PO-19-1098	Amazon	Office Supplies Wellness Fair	\$27.97
PO-19-1099	Eco-Products PBC	Kitchen supplies	\$1,645.44
PO-19-1100	American Express -AECPC	L Williams-Taylor - EWPBF Annual Meeting 05/16/19	\$40.00
PO-19-1101	Lisa Williams-Taylor	Parking - March and April 2019	\$17.00
PO-19-1102	American Express -AECPC	News Service Florida annual subscription 05/01/19 - 04/30/20	\$1,976.00
PO-19-1103	Amazon	LED Bulbs & Supplies for A&E Committee	\$127.72
PO-19-1104	Rent-A-Techie	Amendment to Training Agreement - Final Audit Report Template	\$1,475.00
PO-19-1105	Charles Palo	Mileage - April 2019	\$115.37
PO-19-1106	American Express -AECPC	M Guthrie & Consultant R Mondesir - Hotel due to Flight cancellation 04/19/19	\$297.82
PO-19-1107	American Express -AECPC	Cloudinary Annual Subscription EveryParent App development	\$528.00
PO-19-1108	International Business Machine Corporation	IBM SPSS Renewal Research Evaluation	\$10,883.40
PO-19-1109	School District of PBC	Amendment to increase Specialist in Evaluation Test Development Position	\$3,962.20
PO-19-1110	American Express -AECPC	T Sheehan - Membership for Florida Bar	\$300.00
PO-19-1111	American Express -AECPC	Toll free number HSC	\$250.00
PO-19-1112	Elizabeth Clark	Mileage - April 2019	\$55.23
PO-19-1113	American Express -AECPC	D Gotlib - Travel Expense - FASCH Qrtly meeting parking at Hotel - Orlando 04/22/19 - 04/25/19	\$30.00
PO-19-1114	American Express -AECPC	Consultant J Shen - Hotel Sales Tax (to be refunded) 04/24/19 - 04/26/19	\$31.46
PO-19-1115	American Express -AECPC	Additional blanket Palm Beach Post subscription thru 9/30/19	\$100.00
PO-19-1116	Marsha Guthrie	Mileage - March 2019	\$76.85
PO-19-1117	American Express -AECPC	J Goodman - Registration - 2019 CityMatch MCH Leadership Conference - Providence 09/21/19 - 09/23/19	\$550.00
PO-19-1118	Clear Copy	C Sandler Business Cards	\$45.00
PO-19-1119	Office Depot	Office Supplies	\$71.10
PO-19-1120	Maria Westinmer	HB Scholarship Mental Health	\$1,900.00
PO-19-1121	Maria Peralta	Mileage - April 2019	\$61.89
PO-19-1122	Publix Super Markets	Meeting Supplies Early Childhood Cabinet Meeting - 05/07/19	\$26.99
PO-19-1123	Amazon	C Sandler - Laptop case	\$18.99
PO-19-1124	Luciana Dias	Mileage - April 2019	\$4.91
PO-19-1125	American Express -AECPC	J Reid - Travel Expenses - Sterling Conference 2019 - Orlando 05/28/19 - 05/31/2019	\$1,643.00
PO-19-1126	Carmen Sarzuela	Travel Advance - Sterling Conference - Orlando 05/28/19 - 05/31/19	\$93.00
PO-19-1127	Amazon	Heavy duty clamps for outdoor events	\$70.54
PO-19-1128	Paulina Rudzinska	Mileage - April 2019	\$51.74
PO-19-1129	Marsha Guthrie	Mileage - April 2019	\$24.62
PO-19-1130	Passport Publications & Media Corporation	Ad Health Care Guide to Palm Beaches	\$1,000.00

Children's Services Council
Warrants List
May 23, 2019

PO Number	Vendor	Description	Total
PO-19-1131	Friends of WLRN	Radio Air Time Public Education 05/30/19 - 06/30/19	\$8,050.00
PO-19-1132	South Florida PBS / WXEL	TV Air Time Public Education 05/11/19 - 06/30/19	\$10,080.00
PO-19-1133	Amazon	M Roedel - Learning Web Design book	\$48.60
PO-19-1135	Wilson Rowan Locksmith Co	Rekey locks with Medeco copies	\$150.00
PO-19-1136	B&H	Apple iMac Desktop Computer	\$2,547.02
PO-19-1137	Ron Bazil	Mileage - April 2019	\$61.54
PO-19-1138	American Express -AECPC	R Bazil - Registration - Cybercrime and Analytics Event - North Miami 05/17/19	\$175.00
PO-19-1140	American Express -AECPC	Later.com subscription renewal one year 05/07/19 - 05/07/20	\$290.00
PO-19-1141	American Express -AECPC	Taradel direct mail order Pahokee community reading event	\$1,246.56
PO-19-1142	American Express -AECPC	Recognition Plaque Council Member	\$39.07
PO-19-1143	Office Depot	Office Supplies	\$225.10
PO-19-1144	American Express -AECPC	Nurse Family Partnership Mandatory Graduation - Catering - 06/10/19	\$2,018.25
PO-19-1145	NAVEX Global Inc	Renewal Corporate License Subscription PolicyTech 06/27/19 - 06/26/20	\$2,969.03
PO-19-1146	American Express -AECPC	Nurse Family Partnership Mandatory Graduation Venue - Deposit - 06/10/19	\$112.50
PO-19-1147	American Express -AECPC	Nurse Family Partnership Mandatory Graduation Venue - Balance - 06/10/19	\$782.10
PO-19-1148	Ricos Scholarship Foundation Inc	HSSF Achieve PBC Summer Collegiate Institute	\$2,500.00
PO-19-1149	Parent-Child Center	Computer Replacement Initiative Triple P & Teen Triple P	\$19,320.00
PO-19-1150	Community Partners of SF	Computer Replacement Initiative Bridges	\$31,122.00
PO-19-1151	Center for Family Services	Computer Replacement Initiative Counseling Parents & Young Children Prenatal Plus Mental Health Services	\$5,229.00
PO-19-1152	PBC Tax Collector	Postage Cost Allocation	\$7,874.00
PO-19-1153	Vanessa Deilks	Mileage - April 2019	\$15.02
PO-19-1154	Nancy Esparza	Mileage - April 2019	\$14.91
PO-19-1155	MDH Graphic Services	Prenatal Risk Screens Cover Sheets - 5000 Eng/Spanish, 2500 Eng/Creole	\$672.00
PO-19-1156	Sharon Tozzi	Mileage - April 2019	\$51.74
PO-19-1157	Minuteman Press	9600 EveryParent App Cards	\$417.24
PO-19-1158	American Express -AECPC	Paint Supplies FY 1819	\$1,227.10
PO-19-1159	DIRECTV	Receiver Replacement & Monthly RSN fee	\$416.01

Children's Services Council
Walk-In Warrants List
May 23, 2019

PO Number	Vendor	Description	Total
PO-19-1160	Rachael Jarrell	HB Scholarship Mental Health	\$589.95
PO-19-1162	Cynthia Lubin Nicolas	HB Scholarship Mental Health	\$335.00
PO-19-1163	Dorothy Llamosas	HB Scholarship Mental Health	\$2,584.95
PO-19-1164	Maria Westinner	HB Scholarship Mental Health	\$1,900.00
PO-19-1165	American Express - AECPC	S Emerson - Travel Expenses - Nat'l Family Community Engagement Conference - Reno, NV 07/09/19 - 07/12/19	\$700.94
PO-19-1166	American Express - AECPC	Supplies for Emergency Preparation Training	\$779.74
PO-19-1167	American Express - AECPC	D Heim - Travel Expense - FGFOA Annual Conference 2019 - Hollywood FL 06/08/19 - 06/10/19	\$248.00
PO-19-1168	American Express - AEBTA	M Gross - Flight - EC LINC Meeting - Washington DC - 06/17/19 - 06/19/19	\$402.59
PO-19-1169	American Express - AEBTA	T Palmer - Flight - EC-LINC Meeting - Washington DC - 06/17/19 - 06/19/19	\$443.60
PO-19-1170	American Express - AECPC	M Gross - Travel Expenses - EC-LINC Meeting - Washington DC 06/17/19 - 06/19/19	\$125.00
PO-19-1171	American Express - AECPC	T Palmer - Travel Expenses - EC-LINC Meeting - Washington DC 06/17/19 - 06/20/19	\$200.00
PO-19-1172	Institute for Educational Leadership	D Haynes - Registration - 2019 Nat'l Family Community Engagement Conference - Reno, NV 07/09/19 - 07/12/19	\$535.00
PO-19-1173	American Express - AEBTA	D Haynes - Flight - 2019 Nat'l Family Community Engagement Conference - Reno, NV 07/09/19 - 07/12/19	\$702.00
PO-19-1174	American Express - AECPC	D Haynes - Travel Expenses - 2019 Nat'l Family Community Engagement Conference - Reno, NV 07/09/19 - 07/12/19	\$835.10
PO-19-1175	Palm Beach Newspaper inc	Employment Ad Palm Beach Post	\$513.00
PO-19-1177	American Express - AECPC	R Palo - Registration FL Business Leaders' Summit 05/22/19	\$50.00
PO-19-1178	American Express - AEBTA	S Emerson - Flight - 2019 Nat'l Family Community Engagement Conference - Reno, NV 07/12/19	\$347.01
PO-19-1179	Institute for Educational Leadership	S Emerson - Registration - 2019 Nat'l Family Community Engagement Conference - Reno, NV 07/09/19 - 07/12/19	\$510.00
PO-19-1180	Rhonda Throop	Travel Reimbursement - TMW Planning Session - Chicago, IL 12/12/19 - 12/15/19	\$134.00
PO-19-1181	Marsha Guthrie	Travel Reimbursement - Ready by 21 Nat'l Conference - Seattle, WA 04/22/19	\$219.00
PO-19-1182	Kasha Owers	K Owers - Travel Reimbursement -Ready by 21 Nat'l Conference -Seattle, WA 04/23/19 - 04/26/19	\$129.00
PO-19-1183	Marsha Guthrie	Travel Reimbursement -GARE 2019 Meeting - Albuquerque, NM 04/15/19 - 04/19/19	\$255.00
PO-19-1184	Debra Gotlib	D Gotlib - Travel Reimbursement - FAHSC Meeting - Orlando, FL 04/22/19 - 04/25/19	\$93.00
PO-19-1185	Tanya Palmer	Travel Reimbursement - Focused Leader - Franklin, TN 05/01/19 - 05/03/19	\$127.00
PO-19-1186	Minuteman Press	17000 EveryParent Book Labels	\$627.59
PO-19-1187	Consultant R Mondesir	Consultant R Mondesir- Travel Reimbursement - 2019 GARE Annual Meeting - Albuquerque, NM 04/16/19 - 04/20/19	\$258.31
PO-19-1188	American Express - AECPC	BNPPC 1st Annual Conference	\$505.00
PO-19-1189	Riviera Beach Integrated Care	HSSF Community Baby Shower	\$2,500.00
PO-19-1190	Kenya Madison	Social Media Influencer	\$2,000.00
PO-19-1191	American Express - AECPC	Repair pressure cleaner, tune up, press valve, tires	\$95.48
PO-19-1193	American Express - AECPC	Replacement keys and additional keys	\$30.90
PO-19-1194	American Express - AEBTA	J Munoz, E Clark & Consultant P Prata - Flights - TMW Meeting - Chicago, IL 06/05/19 - 06/07/19	\$1,145.88
PO-19-1195	American Express - AECPC	A Esquivel - Additional day rental car - FRMA 2019 Conference - Daytona, FL 05/20/19	\$31.02
PO-19-1196	Friends of Youth Services & PBC Inc	Amendment to increase Summer Camp Scholarships	\$1,700,000.00
PO-19-1197	American Express - AEBTA	Meeting Supplies RFP Meeting 05/17/19	\$80.93
PO-19-1198	American Express - AECPC	Sphere iPad security stands for visitor management in lobby	\$1,036.90
PO-19-1199	Jeffrey Meckler	Mileage - May 2019	\$6.50
PO-19-1200	American Express - AECPC	Meeting Supplies Supervisor's Forum	\$140.94

AGENDA ITEM SUMMARY
May 23, 2019 Council Meeting

AGENDA ITEM: 5B(2)

TITLE: **Consent Agenda - Business**
 Proclamation Declaring May 2019 as Mental Health Awareness and Trauma-Informed Care Month

CSC STAFF: Shelley Parker, Program Officer

SUMMARY:

One in four adults and one in five youth ages 13-18 experience serious mental illness in their lifetimes. And 60 percent of adults and 50 percent of youth do not receive the treatment necessary for their mental health needs because of limited or lack of knowledge about the need, barriers to care, or fear and shame.




Serious mental illness costs America \$193.2 billion in lost earnings per year. Individuals living with serious mental illness face an increased risk of having chronic medical conditions.

- In Palm Beach County in 2015-2017, the latest three-year period for which reliable data is available from state agencies, 1,495 children ages 1 through 5 received mental health services, a rate of 6.9 per 1,000 children that age, and that rate is higher than the statewide rate of 2.8 per 1,000 children ages 1 through 5 in the same three-year period.
- Nationally, more than one-third (37 percent) of students with a mental health condition age 14–21 and older who are served by special education drop out—the highest dropout rate of any disability group.
- Adults in the U.S. living with serious mental illness die on average 25 years earlier than others, largely due to treatable medical conditions.
- Suicide is the tenth-leading cause of death in the United States and the second-leading cause of death for people aged 10–34, and more than 90 percent of people who die by suicide show symptoms of a mental health condition.
- Mood disorders, including major depression, dysthymic disorder and bipolar disorder, are the third most common cause of hospitalization in the country for both youth and adults aged 18–44.

Research confirms that adverse childhood experiences (ACEs), such as physical, emotional abuse or neglect, sexual abuse and untreated mental illness, are traumatic experiences that can profoundly affect a child’s developing brain and body, and can result in poor physical and mental health during childhood and adulthood. At least 26 percent of children will witness or experience a traumatic event before age 4.

CSC funds services aimed at promoting socio-emotional well-being and mental health for children and families, targeting the prenatal period through early childhood years. This continuum includes universal prevention programs with targeted intervention services addressing trauma, toxic stress and parent-child attachment concerns. Our commitment also includes the improving workforce capacity and expertise of providers delivering the services. The graph below illustrates CSC’s funding in the area of mental health.

AGENDA ITEM SUMMARY
May 23, 2019 Council Meeting

Children’s Services Council Investments	
Mental Health and Behavioral Health	
FY 2016-2017	 \$7,309,816
FY 2017-2018	 \$8,225,026
FY 2018-2019	 \$9,486,574

Further, CSC is taking steps in May to raise awareness and share relevant data, information and family support tips about mental health and trauma. One such step includes a Proclamation by the Council that May is Mental Health Awareness and Trauma-Informed Care Month; this Proclamation is attached. Other steps include the following:

- Encourage staff, provider, partners and Council Members to wear green symbolizing mental health awareness on Thursday, May 23, to recognize the month and boost awareness.
- Report on mental health awareness and trauma-informed events in the Monday Morning Update and emails to provider agencies.
- Share “Healthier Delray” website link for www.getyourgreenon.org which will include a news release, printable flyers, printable logo to make stickers, list of mental health resources, and calendar of proclamations. CSC printed 20,000 green stickers with the logo for community distribution.
- Distribute additional information and share resources on mental health in the community through social media using #GetYourGreenOn and #GYGO2017 hashtags.
- Share news release by Healthier Delray within our own networks.

FISCAL IMPACT:

None

RECOMMENDATION:

I recommend the Council approve this Proclamation to raise awareness and recognize May 2019 as Mental Health Awareness and Trauma-Informed Care Month in Palm Beach County.

PROCLAMATION

DECLARING MAY 2019 AS MENTAL HEALTH AWARENESS AND TRAUMA-INFORMED CARE MONTH IN PALM BEACH COUNTY

WHEREAS, mental health is essential to everyone's overall health and well-being; and

WHEREAS, everyone experiences times of stress and struggles in their lives; and

WHEREAS, one in four adults and one in five youth ages 13-18 experience serious mental illness; and

WHEREAS, in Palm Beach County in 2015-2017, the latest three-year period for which reliable data is available from state agencies, 1,495 children ages 1 through 5 received mental health services, a rate of 6.9 per 1,000 children that age, and that rate is higher than the statewide rate of 2.8 per 1,000 children ages 1 through 5 in the same three-year period; and

WHEREAS, 60 percent of adults and 50 percent of youth do not receive the treatment necessary for their mental health needs due to limited or no knowledge of the need, barriers to care, or fear and shame; and

WHEREAS, research recognizes that adverse childhood experiences (ACEs) – which include, but are not limited to physical, emotional and sexual abuse, physical and emotional neglect, household dysfunction, untreated mental illness, incarceration of a household member, domestic violence, and separation or divorce involving household members – are traumatic experiences that can have a profound effect on a child's developing brain and body and can result in poor physical and mental health during childhood and adulthood; and

WHEREAS, community understanding and available supports and services can greatly impact a person's ability to handle their stress and struggle and move forward; and

WHEREAS, promoting mental health and wellness leads to higher overall productivity, better educational outcomes, lower crime rates, stronger economies, lower health care costs, improved family life, improved quality of life and increased lifespan; and

WHEREAS, studies show that the effects of ACEs are felt by people regardless of race, ethnicity, religion, gender, sexual orientation, or socio-economic status;

WHEREAS, each business, school, government agency, healthcare provider, faith-based organization, non-profit agency and citizen shares accountability for the community's mental health needs and has a responsibility to promote mental wellness and support prevention efforts; and

WHEREAS, Children's Services Council of Palm Beach County recognizes the impact of awareness and education, access to services and acceptance of the importance of mental health and well-being to a person's overall success and supports the implementation of trauma-informed approaches throughout the systems of care.

NOW, THEREFORE, BE IT PROCLAIMED THAT THE COUNCIL OF THE

CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY proclaims the month of May, 2019 as Mental Health Awareness and Trauma-Informed Care Month in Palm Beach County.

May 2019 – Mental Health Awareness and Trauma-Informed Care Month

The foregoing Resolution was offered by Council Member _____ who moved its adoption. The motion was seconded by Council Member _____ and upon being put to a vote, the vote was as follows:

The Chairman thereupon declared the Resolution duly passed and adopted this 23rd day of May, 2019.

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY

BY: _____

Thomas A. Sheehan, III
Attorney for Children's Services Council of Palm Beach County

BY: _____

Thomas P. Weber, Chair

BY: _____

Lisa Williams-Taylor, Ph.D.
Chief Executive Officer

CEO Report

May 23, 2019

Chief Executive Officer Report

Follow-up from Council Meeting

EveryParent Question Followup – Audio Books

After the EveryParent campaign presentation on March 28, a question was posed about providing audio or digital or e-books in the EveryParent app – or perhaps on other CSC media channels. While we would expect some technical hurdles to do so, we have not explored those thoroughly. However, we recently explored the cost of audio/digital books and the availability of them to Palm Beach County families independent of CSC.

- **Cost:** In early 2018, Communications Division requested proposals from our current books vendor. Three levels of e-readers were available. The following chart summarizes the annual cost information (2018).

Grade Level	# of Books	Cost
Pre-K to 3	250	\$128K +
Pre-K to 6	2,400	\$367K +
K to 6	2,000 +	\$476K +

- **Availability:** E-books and e-readers are broadly available to Palm Beach County families free or at low cost. A partial list of such resources includes:
 - **School District:** Library Media Services supports three different streams of eBook content through the library catalog system. These eBooks can be accessed directly through either a mobile app or the Learning Tools Page.
 - **Restriction:** Students must attend a traditional public school. At the time of 2018 discussion, the District did not fund eBooks for charter and private schools.
 - **PBC Library System** (17 branch sites)
 - hoopla: 63,000 audio books, 300,000 e-books, 15,000 comics; includes Disney books for children
 - cloudLibrary: more than 140,000 titles (adult and children)
 - Project Gutenberg: more than 54,000 titles (classic literature and public-domain books)
 - VOX Books: printed books with attached audio narration for children.
 - **Mandel Public Library, West Palm Beach:**
 - hoopla: Includes hoopla Kids Mode, a multi-format, digital media experience designed especially for kids up to age 12.
 - cloudLibrary and Project Gutenberg
 - WPB Note: Kindle e-book format is proprietary, and no lending library is compatible with that format unless Amazon allows it. As it currently stands, cloudLibrary is not compatible with the Kindle format.
 - **Riviera Beach Municipal Library:**
 - Overdrive: Member of Southeast Florida Municipal Libraries Digital Collection, using “Libby” app.
 - hoopla

- **Boca Raton Public Library:**
 - hoopla and Overdrive
 - Tumblebooks (mom and child reading)
- **Delray Beach Public Library:**
 - Hoopla and Overdrive
 - RBdigital (magazines and audio books)
- **Six other municipal libraries** with similar services
- **Conclusion and next steps:**
 - Based on expected high cost, CSC will not pursue provision of e-books or audio books through its resources.
 - CSC will prepare, post and promote information on the EveryParent channel providing information similar to the list above, with links or guidance for parents to access digital and/or audio books.
 - CSC is partnering with the PBC Library System for its 2019 50th Anniversary year-long celebration.
 - Name sponsor for 5 monthly events: African-American History Month (February), Haitian Heritage Month (May), Summer Reading Month (June), Hispanic Heritage Month (Sept-Oct) and Families Reading Together Month (November).
 - “A Book for EveryChild” bookmarks distributed to approximately 100,000 students in traditional and charter schools grades Pre-K through 5th include a list of 17 PBC Library System sites and summer reading tips.
 - Six new 30-second videos for reading tips created this spring and will be promoted throughout the year on social media channels as well as EveryParent.

Program Updates

Ready by 21 National Meeting

Last year, Palm Beach County was the host community for the Forum for Youth Investment’s (FYI) Ready by 21 National Meeting. This year PBC in partnership with its Birth to 22: *United for Brighter Futures* Alliance were invited again to participate in the eighth Annual Ready by 21 National Meeting in Seattle Washington. The Ready by 21 National Meeting provides workshops that educate and inspire leaders at varying levels to do the groundwork in ensuring that all young people are ready to succeed.

This year’s National Meeting had approximately 600 attendees and offered keynotes, plenary sessions, workshops, peer learning circles and many networking opportunities, all built around big and common challenges, such as: Ensure Readiness, Promote Equity, Increase Shared Commitment and Improve Program Quality.



Palm Beach County had an 18- member delegation, representing CSC, PBC Youth Services Dept., Prime Time PBC and the School District of Palm Beach County. Several of the PBC delegates were engaged in peer learning sessions and facilitation exercises at the National Meeting. CSC Community Planning & Partnerships Lead Marsha Guthrie, along with four other delegate members, led a workshop on increasing shared commitment: ***“Beautiful Roses Have Thorns Too: How to Help Partnerships Continue to Bloom”***. Marsha also played a key role in the planning and delivery of the conference’s ***Ideas to Impact Session***. This invitation-only session targeted local leaders new to the children and youth development space to explore best practices and help make the case for how best to change the odds for children and youth. Marsha served as subject matter expert table facilitator in this workshop.

Great Ideas Initiative Success Story

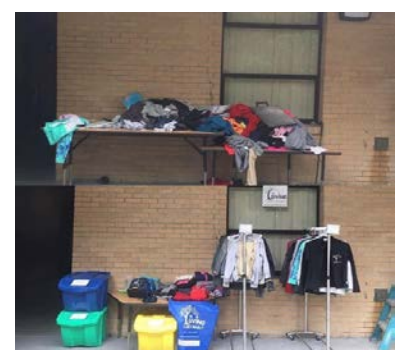
In 2016, CSC launched the Great Ideas Initiative to acknowledge and support nonprofits in the community doing great work to help youth grow up healthy, safe and strong. In 2018, CSC issued its third year of funding for GII to non-CSC funded organizations with annual operating budget of less than \$1 million. Twenty organizations were awarded up to \$50,000 each, for a total of \$856,543 in funding. **The Giving Closet Project-Palm Beach County** was one of the 20 organizations.

A Florida schoolteacher faced with students who couldn’t afford school supplies, clothes and other personal necessities founded the Giving Closet Project-Palm Beach County. Each year, like many other teachers, she would reach into her own pocket to help her students. After seeing the school’s lost and found items thrown away year after year, she and her students decided the unclaimed items could be cleaned, sorted and put to good use. These central hubs (staged as children’s clothing stores) are now multipurpose projects, repurposing and giving away used and new clothing, hygiene products, school supplies and essential items to those in need, creating volunteerism in the community, and providing leadership opportunities for students.



Since their Ribbon Cutting ceremony at Riviera Beach Preparatory and Achievement Academy, the Giving Closet Project-Palm Beach County has made connections with other School District personnel and private non-profits that work with children in need in our county. Through a partnership with Tide Dry Cleaners, The Giving Closet is able to have the clothes cleaned and pressed prior to giving them away.

To date, the Giving Closet has completed three (3) Lost and Found makeovers at Elbridge Gale, Forest Park and Banyan Creek elementary schools. Case managers, teachers and counselors from various schools have placed 32 “orders” for students in need of clothing items. The Giving Closet is currently seeking community partners to help provide the most frequently requested items, school uniforms and hygiene products.



Communications Updates



A Book for EveryChild Update

CSC launched its *A Book for EveryChild* campaign on Wednesday, May 15, with a summer reading celebration at Dr. Mary McLeod Bethune Elementary School. For the seventh year, every kindergartener through fifth grader at public schools in Palm Beach County will receive a free book in May courtesy of CSC. More than 800,000 books have been distributed by CSC since 2013. This year's books were selected with the help of media specialists so children are excited about taking the books home to read during the summer. Nearly 140 schools are holding book fairs to distribute the books until the end of the school year. Joining the celebration at Bethune Elementary were CEO Lisa Williams-Taylor, Council Member Dr. Debra Robinson, Riviera Beach Mayor Ronnie Felder, School District Chief of Staff Edward Tierney and of course, Clifford the Big Red Dog!

In addition to distributing books, Children's Services Council has produced a series of videos providing reading tips. Those videos will be on CSC's YouTube channel and promoted throughout the summer.