

CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY
December 2, 2021 Council Meeting **Starting at 5:30 pm**
Open to the public at 2300 High Ridge Road, Boynton Beach FL 33246

REVISED
Agenda

Agenda Item:

Reference #:

1. Call to Order

- A. Invocation
- B. Pledge of Allegiance
- C. Presentations

- 1. Communications Update – John Bartosek, Chief Communications Officer; Christy Potter, Director of Communications; Shana Cooper, Public Information Officer; Michael Roedel, Digital Communications Administrator; Jon Burstein, Senior Communications Specialist; Allison Ronayne, Communications Specialist.

2. Minutes

- A. October 28, 2021 Council Workshop Minutes

1

Recommendation: I recommend the Council approve the Minutes of the October 28, 2021 Council Workshop as presented.

- B. October 28, 2021 Council Meeting Minutes

2

Recommendation: I recommend the Council approve the Minutes of the October 28, 2021 Council Meeting as presented.

3. Public Comment – Agenda Items

4. Council Committees:

- **Human Resources Committee – N/A**
- **Finance Committee meeting**
 - Items for approval
 - Minutes from the October 28, 2021 Finance Committee meeting
 - Financial Statements as of September 30, 2021
 - Financial Statements as of October 31, 2021
 - Items discussed (no action required)
 - Quarterly and Annual Investment Report as of September 30, 2021
 - Monthly Investment Report as of October 31, 2021
 - PFM Asset Management LLC, Annual Review
 - Finance Committee Tentative Meeting Dates for 2022

5. Consent Agenda

- 1. Additions, Deletions, Substitutions
- 2. Items to be pulled from Consent Agenda
- 3. Adoption of Consent Agenda and walk-in Warrants List

A. Program

1. Resolution #21-023 Authorizing an Increase to State of Florida Department of Health for the Women's Health Initiative (WHIN), Nurse Family Partnership (NFP) and Healthy Beginnings Nurses (HBN) Programs 3

Recommendation: I recommend the Council approve Resolution #21-023 authorizing the Chief Executive Officer to execute amendments to the agreements with the Department of Health for additional funding to the WHIN program in the amount of \$4,989, additional funding for the NFP program in the amount of \$27,763 and additional funding for the HBN program in the amount of \$57,769 effective December 2, 2021, through September 30, 2022. The new allocations for FY 21-22 are \$592,123 for the WHIN Program, \$1,594,726 for the NFP Program and \$3,708,355 for the HBN Program.

2. Resolution #21-024 Authorizing an Increase in Allocation for State of Florida Department of Health, Healthy Beginnings Data Entry Team 4

Recommendation: I recommend the Council approve Resolution #21-024 authorizing the Chief Executive Officer to execute an amendment to the agreement with the Department of Health for additional funding in an amount not to exceed \$191,938 effective December 2, 2021, through September 30, 2022, for a new FY 2021-2022 allocation of \$858,886.

B. Business

1. Resolution #21-025 Authorizing A Waiver of Procurement and an Agreement for the Redesign and Enhancement of EveryParentPBC.org 5

Recommendation: I recommend the Council approve Resolution #21-025 authorizing a waiver of procurement and authorizing the Chief Executive Officer to enter into an agreement with Svanaco, Inc. DBA AmericanEagle.com to provide services for the redesign and enhancement of EveryParentPBC.org to improve user engagement, broaden access to content, and further efforts toward ADA compliance in an amount not to exceed \$136,050 for FY 21/22.

2. Warrants List 6

Recommendation: I recommend the Council approve the Warrants List, in accordance with the established budgets for each of the expensed items, as presented.

C. Proclamations

1. Proclamation Declaring the Month of January 2022 as Mentoring Awareness Month

Recommendation: I recommend the Council approve this Proclamation to raise awareness and recognize January 2022 as Mentoring Awareness Month.

6. Non-Consent Agenda

A. Program

1. Resolution #21-026 Authorizing an Increase in Allocation for Gold Coast Down Syndrome Organization, Inc. Community Driven Innovation (CDI) Program 7

Recommendation: I recommend the Council approve Resolution #21-026 authorizing an increase to the initial allocation amount for Gold Coast Down Syndrome Organization, Inc. from \$20,000 to \$20,700 effective October 1, 2021 through September 30, 2022.

B. Business - N/A

C. Proclamations - N/A

7. Walk-In Items – N/A

8. Chief Executive Officer's Report

9. Legal Reports

A. Motion to Adopt 2022 Calendar of Council Meetings (in CEO Report)

Recommendation: I recommend the Council approve the 2022 Calendar of Council Meetings and Council Workshops as outlined in the CEO Report.

B. Reminder - Gifts

C. Reminder – Certificates of Compliance due January 27, 2022

10. Public Comment – Non Agenda Items

A. In person

B. Phone

11. Council Comments

12. Adjournment