

CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY

February 18, 2021 Council Meeting

2300 High Ridge Road, Boynton Beach, FL 33426

Agenda

Agenda Item:

Reference #:

1. Call to Order

- A. Invocation
- B. Pledge of Allegiance
- C. Presentations – N/A

2. Minutes

- A. October 22, 2020 Council Workshop 1

Recommendation: I recommend the Council approve the Minutes of the October 22, 2020 Council Workshop as presented.

- B. October 22, 2020 Council Meeting 2

Recommendation: I recommend the Council approve the Minutes of the October 22, 2020 Council Meeting as presented.

- C. December 3, 2020 Council Workshop 3

Recommendation: I recommend the Council approve the Minutes of the December 3, 2020 Council Workshop as presented.

- D. December 3, 2020 Council Meeting 4

Recommendation: I recommend the Council approve the Minutes of the December 3, 2020 Council Meeting as presented.

- E. January 28, 2021 Council Minutes 5

Recommendation: I recommend the Council approve the Minutes of the January 28, 2021 Council Meeting as presented.

3. Public Comment – Agenda Items

4. Council Committees:

- Finance Committee

- Items for Approval:

- Minutes from October 22, 2020 Finance Committee Meeting
- Minutes from December 3, 2020 Finance Committee Meeting
- Minutes from January 28, 2021 Finance Committee Meeting

- Financial Statements for the period ending September 30, 2020
- Financial Statements for the period ending October 31, 2020
- Financial Statements for the period ending November 30, 2020

- Financial Statements for the period ending December 31, 2020
- Financial Statements for the period ending January 31, 2020 – WALK-IN
- Items Discussed (no action required):
 - Quarterly Investment Report ending December 31, 2020
 - Monthly Investment Report ending January 31, 2021
 - Budget Assumptions FY 2021-2022

- **Human Resources Committee**

- Items for Approval
 - Minutes from October 22, 2020 Human Resources Committee Meeting
 - Annual Performance Review of Chief Executive Officer

5. Ratification of items subject to CEO emergency authority from December 3, 2020 and January 28, 2021 Council Meetings

1. Resolution #20-034 Authorizing Agent/Broker or Record Services for Property, Casualty and Related Insurances.
2. Warrants and Walk-In Warrants presented at the December 3, 2020 Council meeting
3. Resolution #21-001 Authorizing Agreement with Nurse-Family Partnership for Child First Model
4. Warrant and Walk-In Warrants presented at the January 28, 2021 Council meeting

Motion to ratify the actions taken by the CEO relating to Resolution #20-34, Resolution #21-001 and the Warrant and Walk-in Warrants presented at the December 3, 2020 and January 28, 2021 Council meetings.

6. Consent Agenda

1. Additions, Deletions, Substitutions
2. Items to be pulled from Consent Agenda
3. Adoption of Consent Agenda and walk-in Warrants List

A. Program – N/A

B. Business

1. Resolution #21-003 Authorizing Contract for HVAC Chilled Water Line Repairs 6

Recommendation: I recommend the Council approve Resolution #21-003 partially waiving CSC's procurement policies (no formal bid process), and authorizing the Chief Executive Officer to enter into an agreement with Florida Mechanical, LLC for the emergency repairs to our facility to the chilled water piping in an amount not to exceed \$107,095, effective February 19, 2021 through September 30, 2021.

2. Warrants List 7

Recommendation: I recommend the Council approve the Warrants List, in

**accordance with the established budgets for each of the expensed items,
as presented.**

C. Proclamations – N/A

7. Non-Consent Agenda

A. Program – N/A

B. Business

1. Resolution #21-002 Authorizing Changes to the Council Bylaws **8**

Recommendation: I recommend the Council approve Resolution #21-002 authorizing adoption of the revision of the Bylaws as proposed.

2. Addition of a Payback Provision to the Tuition Reimbursement Policy **9**

Recommendation: The Human Resources Committee recommends the Council approve the addition of a payback provision to the current Tuition Reimbursement Policy of the Employee Handbook, consistent with the attached draft policy.

C. For Informational Purposes Only – N/A

8. Walk-In Items

9. Annual Election of Officers

Current Officers:

Chair – Thomas Bean

Vice Chair – Jose Luis Rodriguez

Secretary – Vincent Goodman

10. Chief Executive Officer's Report

11. Legal Reports

A. Motion to Adopt 2021 Calendar of Council Meetings (in CEO Report)

Recommendation: I recommend the Council approve the 2021 Calendar of Council Meetings and Council Workshops as outlined in the CEO Report.

B. Sunshine Law

11. Public Comment – Non Agenda Items

12. Council Comments

13. Adjournment