

Children's Services Council  
**PERSONNEL COMMITTEE MEETING**  
Thursday, February 28, 2019 - 3:00 p.m.

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**AGENDA**

**Reference #**

1. Call to Order
  
2. Minutes of Personnel Committee Meeting of October 25, 2018 **1**  
  
**Recommendation: the Personnel Committee recommends the Council approve the Minutes of the February 22, 2018 Personnel Committee Meeting as presented.**
  
3. Performance Review of Chief Executive Officer – Discussion and Approval **2**  
  
**Recommendation: the Personnel Committee recommends the Council approve the performance review and compensation package for the Chief Executive Officer, Lisa Williams-Taylor, Ph.D., as discussed and outlined.**
  
5. Adjournment

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**Children's Services Council – Personnel Committee**

**AGENDA ITEM**

**February 28, 2019**

**AGENDA ITEM: 2**

**TITLE: Minutes**  
October 25, 2018 Personnel Committee Meeting

**RECOMMENDATION:**

**The Personnel Committee recommends the Council approve the Minutes of the October 25, 2018 Personnel Committee Meeting as presented.**

Children's Services Council  
**PERSONNEL COMMITTEE MEETING MINUTES**

Thursday, October 25, 2018 - 4:00 p.m.

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1. Call to Order

The meeting was called to order at 3:30 p.m.

Present (Committee Members - Council): Thomas Bean, Vince Goodman.

Present (Staff): Leah Shaw, Tom Sheehan, Shay Tozzi, Lisa Williams-Taylor, Ph.D.

2. Minutes of Personnel Committee Meeting of March 27, 2018

**A motion by Bean/Goodman to approve the Minutes of the March 27, 2018 Personnel Committee Meeting as presented was approved by unanimous vote.**

3. Resolution #18-028 Authorizing CSC Employee Benefits Renewal

The initial proposal with our current insurance provider, CIGNA Insurance Company, was for an up to 5% premium increase to renew medical and dental coverages. Additional negotiations took place and due to improved plan utilization and reduced claims costs as well as CSC winning the CIGNA Well Being Award for employers under 500, we were able to secure continuation of coverages with our current provider at 0% increase for all of our group insurance coverages for 2019.

**A motion by Goodman/Bean to approve Resolution #18-028 as presented was approved by unanimous vote.**

4. ICMA – Retirement Health Savings (RHS) Contribution Level Change

The Personnel Committee agreed on presenting to the Council a recommendation to approve the new contributions levels effective January 1, 2019.

**A motion by Goodman/Bean to approve the amendments to the ICMA-RHS contribution levels as outlined was approved by unanimous vote.**

1. **Other Business**

The Personnel Committee approved an Internship concept. CSS staff will be developing a draft program for review in March.

5. Adjournment

The meeting was adjourned at 4:00 p.m.

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Vincent Goodman, Secretary

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Lisa Williams-Taylor, Ph.D., Chief Executive Officer

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## Children's Services Council – Personnel Committee

### AGENDA ITEM

February 28, 2019

**AGENDA ITEM:** 3

**TITLE:** Performance Review of Chief Executive Officer

**SUMMARY:**

A questionnaire was sent to each Council member for evaluation of the performance of the Chief Executive Officer. Reviews will be discussed at the February 28, 2019 Personnel Committee meeting.

**RECOMMENDATION:**

**The Personnel Committee recommends the Council approve the Performance Review and compensation package for the Chief Executive Officer, Lisa Williams-Taylor, Ph.D., as discussed and outlined.**