

**CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY**  
**April 24, 2025 Council Meeting**  
**Open to the public at 2300 High Ridge Road, Boynton Beach FL 33426**

Agenda

**Agenda Item:**

**Reference #:**

**1. Call to Order**

- A. Invocation
- B. Pledge of Allegiance
- C. Presentations – N/A

**2. Minutes**

- A. March 20, 2025 Council Meeting Minutes

**1**

**Recommendation: I recommend the Council approve the Minutes of the March 20, 2025 Council Meeting as presented.**

**3. Public Comment – Agenda Items**

**4. Council Committees:**

- **Human Resources Committee**
  - Items for approval
    - Annual Performance Review of the Chief Executive Officer (as recommended by the committee on March 20, 2025)
    - Updates to the Employee Handbook
- **Finance Committee meeting**
  - Items for approval
    - Minutes from March 20, 2025 Finance Committee meeting
    - Financial Statements as of March 31, 2025
    - Annual Review of Investment Policy and Recommended Changes
  - Items discussed (no action required)
    - Quarterly Investment Report for the period ending March 31, 2025 and Portfolio Performance from December 31, 2024
    - CSC Proposed Fiscal Year 2025-2026 Budget

**5. Consent Agenda**

- 1. Additions, Deletions, Substitutions
- 2. Items to be pulled from Consent Agenda
- 3. Adoption of Consent Agenda and Walk-In Warrants List

- A. Program

- 1. Resolution #25-013 Authorizing an Increase to the Allocation to the Agreement with The Palm Beach County Literacy Coalition, Inc for the Glades Family Education Program

**2**

**Recommendation: I recommend the Council approve Resolution #25-013 authorizing the Chief Executive Officer to execute an amendment to the agreement with The Literacy Coalition of Plam Beach County, Inc. for the Glades Family Education program to increase the current allocation of \$90,948 by \$7,275 for a total allocation of \$98,223 effective April 25, 2025.**

2. Program Late Charge – Children's Forum, Inc./Training Registry Program

3

**Recommendation: For informational purposes only; no action required.**

B. Business

1. Resolution # 25-014 Authorizing an Agreement with CRL Media LLC for Haitian Community Outreach Communications Plan

4

**Recommendation: I recommend the Council approve Resolution #25-014 authorizing the Chief Executive Officer to enter into any necessary agreement(s) with CRL Media LLC in an amount not to exceed \$170,650 for the period of May 1, 2025 – May 31, 2026 for development, implementation, and management of Haitian Community Outreach Communications Plan, subject to the Council's annual budget and TRIM approval Process.**

2. Warrants List

5

**Recommendation: I recommend the Council approve the Warrants List, in accordance with the established budgets for each of the expensed items, as presented.**

C. Proclamations – N/A

6. **Non-Consent Agenda**

A. Program – N/A

B. Business – N/A

C. Proclamations – N/A

7. **Walk-In Items**

8. **Chief Executive Officer's Report**

9. **Legal Reports**

A. Legislative Update

10. **Public Comment – Non-Agenda Items**

11. **Council Comments**

12. **Adjournment**