

CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY
September 23, 2021 Council Meeting – 4:30 p.m.
Open to the public at 2300 High Ridge Road, Boynton Beach FL 33246

Agenda

Agenda Item:

Reference #:

1. Call to Order

- A. Invocation
- B. Presentations – N/A

2. Minutes

- A. August 5, 2021 Council Meeting Minutes **1**

Recommendation: I recommend the Council approve the Minutes of the August 5, 2021 Council meeting as presented.

- B. September 13, 2021 TRIM Hearing **2**

Recommendation: I recommend the Council approve the Minutes of the September 13, 2021 TRIM Hearing as presented.

3. Public Comment – Agenda Items

4. Council Committees:

- **Finance Committee meeting held on September 13, 2021**
 - Items for approval
 - Minutes from the August 5, 2021 Finance Committee meeting
 - Financial Statements as of July 31, 2021
 - Items discussed (no action required)
 - Monthly Investment Report as of July 31, 2021
 - TRIM Packet (approval of tentative millage rate and budget)
 - Annual Review of Fund Balance Policy
- **Human Resources Committee – N/A**

5. Consent Agenda

- 1. Additions, Deletions, Substitutions
- 2. Items to be pulled from Consent Agenda
- 3. Adoption of Consent Agenda and walk-in Warrants List

- A. Program – N/A

- B. Business

- 1. Resolution #21-016 and Exhibit “A” – 2021-2022 CSC Funding Allocations **3**

Recommendation: Pending the final approval of the 2021/2022 CSC Millage Rate and Budget, I recommend the Council approve Resolution #21-016 for CSC program funding as outlined in the attached Exhibit “A”.

2. Resolution #21-019 Authorizing Agreement for EveryParent App Maintenance 4

Recommendation: I recommend the Council approve Resolution #21-019 authorizing the Chief Executive Officer to enter into an agreement with Mutual Mobile, Inc., to provide ongoing maintenance of the EveryParent apps for iOS and Android devices, in an amount not to exceed \$113,604.40 for FY 2021-22, subject to the Council's annual budget and TRIM approval processes. The agreement will renew automatically for two additional one-year terms, unless either party gives timely notice of non-renewal, with these renewals subject to the Council's annual budget and TRIM approval process and adjusted to the US inflation rate for that year.

3. Warrants List 5

Subject to approval of the 2021-2022 CSC millage rate and budget, I recommend the Council approve all Purchase Orders with the prefix of "PO-22" and all Warrants related to fiscal year 2021-2022. I also recommend approval of the current Warrants List for the current fiscal year, 2020-2021, in accordance with the established budgets for each of the expensed items, as presented.

C. Proclamations

1. Proclamation Declaring the Month of October 2021 as Domestic Violence Awareness Month

Recommendation: I recommend the Council approve this Proclamation declaring the month of October 2021 as Domestic Violence Awareness Month.

6. Non Consent Agenda

A. Program

1. Resolution #21-020 Authorizing an Amendment to Resolution #21-008 Authorizing FY 2021 Book Purchases and Distribution for "A Book for EveryChild" Campaign 6

Recommendation: I recommend the Council approve Resolution #21-020 authorizing an amendment to Resolution #21-008 increasing the allocation for books from vendors selected via procurement from \$420,000 to an amount not to exceed \$545,000 for FY 20-21.

B. Business -N/A

C. Proclamations

1. Proclamation Declaring September 2021 as Infant Mortality Prevention Month

Recommendation: I recommend the Council approve this Resolution declaring the month of September 2021 as Infant Mortality Prevention Month.

7. Walk-In Items – N/A

8. Chief Executive Officer's Report

9. Legal Reports

A. Important dates to remember:

- October 28, 2021 : Council Workshop at 3:30 pm followed by a Council meeting

10. Public Comment – Non Agenda Items

A. In person

B. Phone

11. Council Comments

12. Adjournment