

CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY

March 19, 2020 Council Meeting – 4:30 p.m.

SKYPE Meeting

REVISED Agenda

Agenda Item:

Reference #:

1. Call to Order

A. Invocation

B. Presentations – N/A

1. Presentation of Summer Camp Scholarship Program – will be presented at a future date.

2. Presentation of Mapping – will be presented at a future date.

2. Statement Regarding Current State of Emergency

Attached

3. Minutes

A. February 27, 2020 Council Meeting – will be presented for approval at a future date

1. Council Comments or Edits

4. Public Comment – Agenda Items

5. Council Committees:

- **Finance Committee**
 - **Items for Council approval at a future date:**
 - **Comprehensive Annual Financial Report for the Fiscal Year Ended September 30, 2019**
 - **Minutes – February 27, 2020**
 - **Financial Statements – January 31, 2020**
- **Items Discussed (no action required):**
 - **Monthly Investment Report – January 31, 2020**
 - **Budget Forecast – Fiscal Year 2020-2021 through Fiscal Year 2024-2025**
 - **Investment Policy regarding Intergovernmental Pools/Local Government Investment Pools (LGPIS) – time permitting**
- **Personnel Committee – N/A**

6. Agenda items

A. Items related to continuing operations

1. Student-led Grantmaking Pilot Part – 2

Consistent with Resolution 12-003, the CEO will enter into an addendum of an agreement with Student ACES for the Grassroots/Student-led Grant Making Pilot – Part 2 for \$90,974 effective 4/1/2020 through 3/31/2021.

At a future meeting, we will present this item for ratification consistent with the agenda item and Resolution #20-005, previously provided in the Council packet.

2. Resolution #20-006 Authorizing an Agreement with Microsoft and SHI International Corp

Consistent with Resolution 12-003, the CEO will enter into an agreement with Microsoft and SHI International Corp. to procure Microsoft licensing, effective April 1, 2020 through March 31, 2023, in the amount of \$42,513.50 for the period April 1, 2020 to March 31, 2021 and up to \$129,000 total for all three years, subject to the Council's annual budget and TRIM approval process.

At a future meeting, we will present this item for ratification consistent with the agenda item and Resolution #20-006, previously provided in the Council packet.

3. Warrants List and Walk-In Warrants List

Consistent with Resolution 12-003, the CEO will authorize payment on the expenditures listed on the Warrants List and the Walk-In Warrants List (attached) in accordance with the established budgets for each of the expensed items, as presented.

The Warrants List was previously provided and the Walk-In Warrants List is attached.

At a future meeting, we will present the Warrants List and Walk-In Warrants List for ratification.

B. Items for discussion only

1. Re-purposing of Under Expenditures

Staff has proposed the repurposing of Under Expenditures consistent with the agenda item in the original Council packet.

In light of the current state of emergency, the Council may want to discuss other funding possibilities.

2. Contingency Fund for COVID-19

3. Provider Funding and Implications of COVID-19

6. Non Consent Agenda

A. Business – N/A

B. For Informational Purposes Only – N/A

C. Proclamations

1. Proclamation declaring the month of April 2020 as Child Abuse Prevention Month

This proclamation will be brought to the Council meeting at the April meeting.

7. Walk-In Items

8. Chief Executive Officer's Report

9. Legal Reports

1. Reminder: Council Workshop: Quality Child Care – April 23, 2020 starting at 3:30 pm; Council meeting immediately following

10. Public Comment – Non Agenda Items

11. Council Comments

12. Adjournment

TITLE: State of Emergency – Council Resolution 12-003

CSC STAFF: Debra E. Gotlib, General Counsel

SUMMARY:

On March 9, 2020 the Governor issued Executive Order Number 20-52 declaring a state-wide Public Health Emergency. Subsequently Palm Beach County has also a declared a State of Emergency. In light of the Governor’s Executive Order, Council Resolution 12-003 is in effect. Both the Executive Order and the Resolution are attached. This Resolution allows the CEO to take actions necessary for the continuing operations of CSC, some of which would otherwise require Council approval. Effectively, the CEO can enter into contracts that may exceed \$50,000 and the CFO may proceed to pay on all items that are on the warrants and walk-in warrants list, without the Council’s approval. However, the CEO must report all actions taken pursuant to the authority in the Resolution to the Council at the next meeting at which a quorum of the Council is physically present in order to ratify these actions.

STATE OF FLORIDA

OFFICE OF THE GOVERNOR

EXECUTIVE ORDER NUMBER 20-52

(Emergency Management - COVID-19 Public Health Emergency)

WHEREAS, Novel Coronavirus Disease 2019 (COVID-19) is a severe acute respiratory illness that can spread among humans through respiratory transmission and presents with symptoms similar to those of influenza; and

WHEREAS, in late 2019, a new and significant outbreak of COVID-19 emerged in China; and

WHEREAS, the World Health Organization previously declared COVID-19 a Public Health Emergency of International Concern; and

WHEREAS, in response to the recent COVID-19 outbreak in China, Iran, Italy, Japan and South Korea, the Centers for Disease Control and Prevention (“CDC”) has deemed it necessary to prohibit or restrict non-essential travel to or from those countries; and

WHEREAS, on March 1, 2020, I issued Executive Order number 20-51 directing the Florida Department of Health to issue a Public Health Emergency; and

WHEREAS, on March 1, 2020, the State Surgeon General and State Health Officer declared a Public Health Emergency exists in the State of Florida as a result of COVID-19; and

WHEREAS, on March 7, 2020, I directed the Director of the Division of Emergency Management to activate the State Emergency Operations Center to Level 2 to provide coordination and response to the COVID-19 emergency; and

WHEREAS, as of March 9, 2020, eight counties in Florida have positive cases for COVID-19, and COVID-19 poses a risk to the entire state of Florida; and

WHEREAS, the CDC currently recommends community preparedness and everyday prevention measures be taken by all individuals and families in the United States, including voluntary home isolation when individuals are sick with respiratory symptoms, covering coughs and sneezes with a tissue and disposal of the tissue immediately thereafter, washing hands often with soap and water for at least 20 seconds, using of alcohol-based hand sanitizers with 60%-95% alcohol if soap and water are not readily available and routinely cleaning frequently touched surfaces and objects to increase community resilience and readiness for responding to an outbreak; and

WHEREAS, the CDC currently recommends mitigation measures for communities experiencing an outbreak including staying at home when sick, keeping away from others who are sick, limiting face-to-face contact with others as much as possible, consulting with your healthcare provider if individuals or members of a household are at high risk for COVID-19 complications, wearing a facemask if advised to do so by a healthcare provider or by a public health official, staying home when a household member is sick with respiratory disease symptoms if instructed to do so by public health officials or a health care provider; and

WHEREAS, as Governor, I am responsible for meeting the dangers presented to this state and its people by this emergency.

NOW, THEREFORE, I, RON DESANTIS, as Governor of Florida, by virtue of the authority vested in me by Article IV, Section (1)(a) of the Florida Constitution, Chapter 252, Florida Statutes, and all other applicable laws, promulgate the following Executive Order to take immediate effect:

Section 1. Because of the foregoing conditions, I declare a state of emergency exists in the State of Florida.

Section 2. I designate the Director of the Division of Emergency Management (“Director”) as the State Coordinating Officer for the duration of this emergency and direct him to execute the State’s Comprehensive Emergency Management Plan and other response, recovery, and mitigation plans necessary to cope with the emergency. Additionally, I designate the State Health Officer and Surgeon General as a Deputy State Coordinating Officer and State Incident Commander.

Pursuant to section 252.36(1)(a), Florida Statutes, I delegate to the State Coordinating Officer the authority to exercise those powers delineated in sections 252.36(5)-(10), Florida Statutes, which he shall exercise as needed to meet this emergency, subject to the limitations of section 252.33, Florida Statutes. In exercising the powers delegated by this Order, the State Coordinating Officer shall confer with the Governor to the fullest extent practicable. The State Coordinating Officer shall also have the authority to:

A. Seek direct assistance and enter into agreements with any and all agencies of the United States Government as may be needed to meet the emergency.

B. Designate additional Deputy State Coordinating Officers, as necessary.

C. Suspend the effect of any statute, rule, or order that would in any way prevent, hinder, or delay any mitigation, response, or recovery action necessary to cope with this emergency.

D. Enter orders as may be needed to implement any of the foregoing powers; however, the requirements of sections 252.46 and 120.54(4), Florida Statutes, do not apply to any such orders issued by the State Coordinating Officer; however, no such order shall remain in effect beyond the expiration of this Executive Order, to include any extension.

Section 3. I order the Adjutant General to activate the Florida National Guard, as needed, to deal with this emergency.

Section 4. I find that the special duties and responsibilities resting upon some State, regional, and local agencies and other governmental bodies in responding to the emergency may require them to suspend the application of the statutes, rules, ordinances, and orders they administer. Therefore, I issue the following authorizations:

A. Pursuant to section 252.36(1)(a), Florida Statutes, the Executive Office of the Governor may suspend all statutes and rules affecting budgeting to the extent necessary to provide budget authority for state agencies to cope with this emergency. The requirements of sections 252.46 and 120.54(4), Florida Statutes, do not apply to any such suspension issued by the Executive Office of the Governor; however, no such suspension shall remain in effect beyond the expiration of this Executive Order, to include any extension.

B. Each State agency may suspend the provisions of any regulatory statute prescribing the procedures for conduct of state business or the orders or rules of that agency, if strict compliance with the provisions of any such statute, order, or rule would in any way prevent, hinder, or delay necessary action in coping with the emergency. This includes, but is not limited to, the authority to suspend any and all statutes, rules, ordinances, or orders which affect leasing, printing, purchasing, travel, and the condition of employment and the compensation of employees. For the purposes of this Executive Order, "necessary action in coping with the emergency" means any emergency mitigation, response, or recovery action: (1) prescribed in the State Comprehensive Emergency Management Plan ("CEMP"); or (2) ordered by the State Coordinating Officer. The requirements of sections 252.46 and 120.54, Florida Statutes, shall not apply to any such suspension issued by a State agency; however, no such suspension shall remain in effect beyond the expiration of this Executive Order, to include any extensions.

C. In accordance with section 465.0275, Florida Statutes, pharmacists may dispense up to a 30-day emergency prescription refill of maintenance medication to persons who reside in an area or county covered under this Executive Order and to emergency personnel who have been activated by their state and local agency but who do not reside in an area or county covered by this Executive Order.

D. In accordance with section 252.38, Florida Statutes, each political subdivision within the State of Florida may waive the procedures and formalities otherwise required of the political subdivision by law pertaining to:

1) Performance of public work and taking whatever prudent action is necessary to ensure the health, safety, and welfare of the community;

2) Entering into contracts; however, political subdivisions are cautioned against entering into time and materials contracts without ceiling as defined by 2 CFR 200.318(j) or cost plus percentage contracts as defined by 2 CFR 200.323(d);

3) Incurring obligations;

4) Employment of permanent and temporary workers;

5) Utilization of volunteer workers;

6) Rental of equipment;

7) Acquisition and distribution, with or without compensation, of supplies, materials, and facilities; and,

8) Appropriation and expenditure of public funds.

E. All State agencies responsible for the use of State buildings and facilities may close such buildings and facilities in those portions of the State affected by this emergency, to the extent necessary to meet this emergency. I direct each State agency to report the closure of any State

building or facility to the Secretary of the Department of Management Services. Under the authority contained in section 252.36, Florida Statutes, I direct each County to report the closure of any building or facility operated or maintained by the County or any political subdivision therein to the Secretary of the Department of Management Services. Furthermore, I direct the Secretary of the Department of Management Services to:

- 1) Maintain an accurate and up-to-date list of all such closures; and,
- 2) Provide that list daily to the State Coordinating Officer.

Section 5. I find that the demands placed upon the funds appropriated to the agencies of the State of Florida and to local agencies are unreasonably great and the funds currently available may be inadequate to pay the costs of coping with this emergency. In accordance with section 252.37(2), Florida Statutes, I direct that sufficient funds be made available, as needed, by transferring and expending moneys appropriated for other purposes, moneys from unappropriated surplus funds, or from the Budget Stabilization Fund.

Section 6. All State agencies entering emergency final orders or other final actions in response to this emergency shall advise the State Coordinating Officer contemporaneously or as soon as practicable.

Section 7. Medical professionals and workers, social workers, and counselors with good and valid professional licenses issued by states other than the State of Florida may render such services in Florida during this emergency for persons affected by this emergency with the condition that such services be rendered to such persons free of charge, and with the further condition that such services be rendered under the auspices of the American Red Cross or the Florida Department of Health.

Section 8. All activities taken by the Director of the Division of Emergency Management and the State Health Officer and Surgeon General with respect to this emergency before the issuance of this Executive Order are ratified. This Executive Order shall expire sixty days from this date unless extended.



IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Florida to be affixed, at Tallahassee, this 9th day of March, 2020



RON DESANTIS, GOVERNOR

ATTEST:



SECRETARY OF STATE

FILED
2020 MAR - 9 PM 5: 52
TALLAHASSEE, FLORIDA

RESOLUTION #12-003

**RESOLUTION OF THE CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY
AUTHORIZING ACTIONS DURING EMERGENCIES**

WHEREAS, the Children's Services Council of Palm Beach County (the "Council"), a political subdivision of the State of Florida, recognizes that emergency situations may occur, preventing the Council from meeting; and

WHEREAS, the Council wishes to provide for the continued functioning of the Council in such emergency situations.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY, that in the event Palm Beach County is declared in a state of emergency by the President of the United States, the Governor of the State of Florida, or by the Palm Beach County government: i) the Council hereby authorizes the Chief Executive Officer (CEO) or designee to sign contracts and other documents necessary for the continued operations of the Council (provided such actions are within the most recently approved Council budget), ii) the Council authorizes expenditures during such emergency, as approved by the CEO or designee, with checks or other payment documents needing authorization (e.g. electronic funds transfer) to be signed by the Chair, or in her/his absence by the Vice Chair or other authorized Board signatory; and iii) the CEO is to report at the next Council meeting any actions under authority of this Resolution, with the Board to ratify such actions.

This Resolution is effective as of May 30, 2012 and shall remain in effect until terminated by the Council.

The foregoing Resolution was offered by Council Member RONALD V. ALVAREZ

who moved its adoption. The motion was seconded by Council Member

VINCENT GOODMAN and upon being put to a vote, the vote was as follows:

Ronald V. Alvarez	YES
Frank A. Barbieri, Jr.	ABSENT
Dari M. Bowman	ABSENT
E. Wayne Gent	ABSENT
Vincent Goodman	YES
Gregory A. Langowski	YES
Rod Macon	YES
Dennis Miles	YES
Willie A. Miller, Jr.	YES
Shelley Vana	ABSENT (for voting)

The Chairman thereupon declared the Resolution duly passed and adopted this 30th day of May, 2012.

APPROVED AS TO FORM AND LEGAL
SUFFICIENCY

BY: Thomas A Sheehan III
Thomas A. Sheehan, III
Attorney for Children's Services Council
of Palm Beach County

CHILDREN'S SERVICES COUNCIL
OF PALM BEACH COUNTY

BY: Dari M. Bowman
Dari M. Bowman, Chair
BY: Gaetana D. Ebbole
Gaetana D. Ebbole
Chief Executive Officer

Children's Services Council
Walk-In Warrants List
March 19, 2020

PO Number	Vendor	Description	Total
PO-20-764	MDH Graphic Services	2500 - CSC 2020 Data Brochures	\$262.00
PO-20-765	Publix Super Markets	Meeting Supplies Photovoice 03/10/2020	\$59.03
PO-20-766	Publix Super Markets	Meeting Supplies Audit RFP 03/10/2020	\$21.51
PO-20-767	Tempera Graham	Mileage - February 2020	\$27.03
PO-20-768	Office Depot	Office Supplies	\$271.52
PO-20-769	Michelle LeWay	Mileage - March 2020	\$16.61
PO-20-770	Vanessa Deilks	Mileage - March 2020	\$14.83
PO-20-771	Publix Super Markets	Meeting Supplies Photovoice 03/12/2020	\$11.58
PO-20-772	Katherine Lembovski	Mileage - February & March 2020	\$64.20
PO-20-773	Beacon Group Inc	Miscellaneous Bond - New Business - Jose Luis Rodriguez	\$325.00
PO-20-774	Spirit of Giving Network	Support 2020 Back to School PBC	\$25,000.00
PO-20-775	National Coalition of 100 Black Women Inc WPB Chapter	HSS Funds to support 20th Annual Community Baby Shower	\$2,500.00
PO-20-776	Delta Sigma Theta Sorority S.Palm Bch Alumnae Chapter	HSS Funds to support Empowering Males to Build Opportunities Developing Independence	\$2,500.00
PO-20-777	KDT Solutions	Toner	\$376.78
PO-20-779	Amazon.com	Office Supplies	\$50.97
PO-20-780	Office Depot	Laminating Supplies	\$19.19
PO-20-781	Christine Potter	Travel Reimbursement - FL Grade Level Reading Annual Gathering - Orlando, FL - 02/25/20 - 02/26/20	\$62.96
PO-20-782	American Express - AECPC	GFOA ADA Webinar	\$85.00
PO-20-783	American Express - AECPC	PMI Membership Renewal	\$154.00
PO-20-784	American Express - AECPC	Green Belt Plaque & Name Plates	\$199.99
PO-20-785	Friends of Youth Services & PBC Inc	Summer Camp Scholarships Program 2020	\$2,200,000.00
PO-20-786	Johnson Controls Security Solutions	Security System Monitoring	\$300.00
PO-20-787	SHI International Corp	Additional RSA Licenses users	\$1,035.00
PO-20-788	SHI International Corp	SonicWall Mobile Access Appliance w\user Licenses	\$1,976.94
PO-20-789	HEALTH SOLUTIONS SERVICES INC	Onsite Health Wellness Screenings	\$3,655.00
PO-20-790	PBC Literacy Coalition	Computer Replacement Initiative	\$11,440.00
PO-20-791	Carahsoft Technology Corporation	Linked In Learning - 1 year, 100-145 Licenses	\$11,500.00
PO-20-792	SHI International Corp.	SonicWall Professional Services	\$1,000.00