

CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY  
October 28, 2021 Council Meeting  
2300 High Ridge Road, Boynton Beach FL 33246 and via telephone

**MINUTES**

Present (in person):

Thomas Bean  
Mike Burke  
Kathleen Kroll  
Debra Robinson, M.D.  
Jose Luis Rodriguez  
Tom Weber

Virtual : Elisa Cramer

Excused: Vincent Goodman; Maria Sachs

**1. Call to Order**

Chair Bean called the meeting to order at 5:08 pm.

- A. Invocation - Led by Chair Bean
- B. Pledge of Allegiance
- C. Presentations

- 1. Robert Wood Johnson Foundation Update – Lisa Williams-Taylor, Ph.D., CEO

The CEO advised the Council that Palm Beach County has won the Robert Wood Johnson Culture of Health Prize. Lisa informed the Council of the criteria for the prize and the collaborative efforts, programs and services that Robert Wood Johnson highlighted. CSC, Palm Beach County Youth Services and Palm Health Foundation took the lead on putting the application together.

**2. Minutes**

- A. September 23, 2021 Council Meeting

1

**A motion by Robinson/Weber to approve the Minutes of the September 23, 2021 Council Meeting as presented was approved by unanimous vote.**

- B. September 23, 2021 TRIM Hearing

2

**A motion by Robinson/Weber to approve the Minutes of the September 23, 2021 TRIM Hearing as presented was approved by unanimous vote.**

**3. Public Comment – Agenda Items**

- A. In person
- B. Phone

**No public comments in person or by telephone.**

**4. Council Committees:**

- **Human Resources Committee**

- The Human Resources Committee met today and reached consensus on the following items:

- Minutes from the January 28, 2021 meeting
- 2022-2024 Holiday Schedule
- Employee Group Insurance Renewal
- Updates to the Employee Handbook/Human Resources Policies and Procedures

**A motion by Robinson/Burke to approve the Minutes from January 28, 2021 meeting, the 2022-2024 Holiday Schedule, the Employee Group Insurance Renewal, and the Updates to the Employee Handbook/Human Resources Policies and Procedures as presented was approved by unanimous vote.**

- **Finance Committee**

- **The Finance Committee met today and reached consensus on the following items:**

- Minutes from the September 13, 2021 Finance Committee Meeting
- Financial Statements for the period ending August 31, 2021
- New Finance Committee member, Heather Frederick

Dr. Robinson asked if there is any social consciousness around the investment strategies that the Finance Committee recommends for CSC.

Chair Bean advised that there is a variety of investments, a lot in the governmental funds and others in securities/commercial paper. Those are primarily focused on the ratings and potential return. The Finance Committee has not had a conversation specifically on social consciousness, but they do flag any companies that have any egregious issues.

Dr. Robinson asked that the Finance Committee considers this.

Chair Bean confirmed that this will be discussed at the Finance Committee meeting

**A motion by Burke/Rodriguez to approve the Minutes from September 13, 2021 Finance Committee Meeting, the Financial Statements for the period ending August 31, 2021, and the New Finance Committee member as presented was approved by unanimous vote.**

- **Items reviewed by the Committee; no action required:**
  - Monthly Investment Report for the period ended August 31, 2021

Finance Committee will meet again on Thursday, December 2, 2021 at 3:45 p.m.

## **5. Consent Agenda**

1. Additions, Deletions, Substitutions – N/A
2. Items to be pulled from Consent Agenda – N/A
3. Adoption of Consent Agenda and walk-in Warrants List

**A motion by Rodriguez/Robinson to approve the consent agenda, except for the Warrants List, and walk-in warrants list as presented was approved by unanimous vote.**

A. Program

1. Resolution #21-021 Authorizing the DCF ACCESS Agreement through June 2023 3

**Recommendation: I recommend the Council approve Resolution #21-021 authorizing the ACCESS Agreement with the Department of Children and Families and authorizing the Chief Executive Officer to execute the necessary agreement for the period of July 1, 2022 through June 30, 2023 in an amount not to exceed \$90,000, subject to the Council's annual budget and TRIM process.**

B. Business

2. Warrants List 5

**Recommendation: I recommend the Council approve the Warrants List, in accordance with the established budgets for each of the expensed items, as presented.**

Dr. Robinson stated that she was pleased to see that there were specific targets for radio for the Caribbean community, the Creole speaking community, and the Spanish speaking community. She didn't see any specifically targeted for the multi-generational African American community.

John Bartosek, Chief Communications Officer, stated that the contract that covers the African American community radio stations is under Hubbard Radio and there are five stations that are covered by that contract. We are still working through that contract to renew it.

Dr. Robinson asked that we send her the name of the radio stations so that she can provide feedback.

**A motion by Robinson/Rodriguez to approve the Warrants List as presented was approved by unanimous vote.**

C. Business – N/A

D. Proclamations – N/A

**6. Non Consent Agenda**

A. Program – N/A

B. Business – N/A

C. Proclamations

1. Proclamation Declaring September 2021 as Infant Mortality Prevention Month

**Recommendation: I recommend the Council approve this Resolution declaring the month of September 2021 as Infant Mortality Prevention Month.**

**A motion by Cramer/Goodman to approve this Resolution as presented was approved by unanimous vote.**

D. For Informational Purposes Only – N/A

7. **Walk-In Items – N/A**

8. **Chief Executive Officer's Report**

The CEO reviewed highlights from her report.

9. **Legal Reports**

A. Council Calendar for 2022 Review (Council approval 12/2/2021)

10. **Public Comment – Non Agenda Items**

A. In person

B. Phone

No public comments in person or telephone.

11. **Council Comments**

No Council comments.

12. **Adjournment**

The meeting was adjourned at 5:31 pm.

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Thomas Bean, Chair

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Lisa Williams-Taylor, Ph.D., Chief Executive Officer