

CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY
December 2, 2021 Council Meeting
2300 High Ridge Road, Boynton Beach FL 33246 and via telephone

MINUTES

Present (in person):

Thomas Bean
Mike Burke
Vincent Goodman
Kathleen Kroll
Debra Robinson, M.D.
Tom Weber

Virtual : Elisa Cramer

Excused: Jose Luis Rodriguez; Maria Sachs

1. Call to Order

Chair Bean called the meeting to order at 5:36 pm.

- A. Invocation - Led by Vincent Goodman
- B. Pledge of Allegiance
- C. Presentations

- 1. Communications Update – John Bartosek, Chief Communications Officer; Christy Potter, Director of Communications; Shana Cooper, Public Information Officer; Michael Roedel, Digital Communications Administrator; Jon Burstein, Senior Communications Specialist; Allison Ronayne, Communications Specialist.

Dr. Robinson made several suggestions on how staff can broaden its reach with the videos and baby guides.

Judge Kroll asked for resources for young fathers, teens and their parents, especially those who don't have internet access.

2. Minutes

- A. October 28, 2021 Council Workshop **1**

A motion by Goodman/Kroll to approve the Minutes of the October 28, 2021 Council Workshop as presented was approved by unanimous vote.

- B. October 28, 2021 Council Meeting **2**

A motion by Goodman/Kroll to approve the Minutes of the October 28, 2021 Council Meeting as presented was approved by unanimous vote.

3. Public Comment – Agenda Items

- A. In person
- B. Phone

No public comments in person or by telephone.

4. Council Committees:

- **Human Resources Committee – N/A**

- **Finance Committee**

- **The Finance Committee met today and reached consensus on the following items:**

- Minutes from the October 28, 2021 Finance Committee Meeting
- Financial Statements for the period ending September 30, 2021
- Financial Statements for the period ending October 31, 2021

A motion by Burke/Goodman to approve the Minutes from October 28, 2021 Finance Committee Meeting, the Financial Statements for the period ending September 30, 2021, and the Financial Statements for the period ending October 31, 2021 as presented was approved by unanimous vote.

- **Items reviewed by the Committee; no action required:**

- Quarterly and Annual Investment Report for the period ended September 30, 2021
- Monthly Investment Report as of October 31, 2021
- PFM Asset Management LLC, Annual Review
- Finance Committee Tentative Meeting Dates for 2022

With relation to the social consciousness question, Chair Bean stated that considering our type of organization and the other restrictions around what we can invest in, the Finance Committee reached a consensus that it would not recommend re-evaluating our investments at this time. However, the Finance Committee does review its overall portfolio and there are no current investments that are a concern. The committee is open to re-evaluating this issue at a later time.

The Finance Committee will meet again on Thursday, January 27, 2022 at 4:00 p.m.

5. Consent Agenda

1. Additions, Deletions, Substitutions – N/A
2. Items to be pulled from Consent Agenda – N/A
3. Adoption of Consent Agenda and walk-in Warrants List

A motion by Goodman/Burke to approve the Consent Agenda, including the Warrants List, and walk-in warrants list as presented was approved by unanimous vote.

A. Program

1. Resolution #21-023 Authorizing an Increase to State of Florida Department of Health for the Women's Health Initiative (WHIN), Nurse Family Partnership (NFP) and Healthy Beginnings Nurses (HBN) Programs **3**

Recommendation: I recommend the Council approve Resolution #21-023 authorizing the Chief Executive Officer to execute amendments to the agreements with the Department of

Health for additional funding to the WHIN program in the amount of \$4,989, additional funding for the NFP program in the amount of \$27,763 and additional funding for the HBN program in the amount of \$57,769 effective December 2, 2021, through September 30, 2022. The new allocations for FY 21-22 are \$592,123 for the WHIN Program, \$1,594,726 for the NFP Program and \$3,708,355 for the HBN Program.

2. Resolution 21-024 Authorizing an Increase in Allocation for State of Florida Department of Health, Healthy Beginnings Data Entry Team 4

Recommendation: I recommend the Council approve Resolution #21-024 authorizing the Chief Executive Officer to execute an amendment to the agreement with the Department of Health for additional funding in an amount not to exceed \$191,938 effective December 2, 2021, through September 30, 2022, for a new FY 2021-2022 allocation of \$858,886.

B. Business

1. Resolution #21-025 Authorizing a Waiver of Procurement and an Agreement for the Redesign and Enhancement of EveryParentPBC.org 5

Recommendation: I recommend the Council approve Resolution #21-025 authorizing a waiver of procurement and authorizing the Chief Executive Officer to enter into an agreement with Svanaco, Inc. DBA AmericanEagle.com to provide services for the redesign and enhancement of EveryParentPBC.org to improve user engagement, broaden access to content, and further efforts toward ADA compliance in an amount not to exceed \$136,050 for FY 21/22.

2. Warrants List 6

Recommendation: I recommend the Council approve the Warrants List, in accordance with the established budgets for each of the expensed items, as presented.

C. Business – N/A

D. Proclamations

1. Proclamation Declaring the Month of January 2022 as Mentoring Awareness Month

Recommendation: I recommend the Council approve this Proclamation to raise awareness and recognize January 2022 as Mentoring Awareness Month.

6. **Non Consent Agenda**

A. Program

1. Resolution #21-026 Authorizing an Increase in Allocation for Gold Coast Down Syndrome Organization, Inc. Community Driven Innovation (CDI) Program 7

Recommendation: I recommend the Council approve Resolution #21-026 authorizing an increase to the initial allocation amount for Gold Coast Down Syndrome Organization, Inc. from \$20,000 to \$20,700 effective October 1, 2021 through September 30, 2022.

A motion by Goodman/Robinson to approve this Resolution as presented was approved by unanimous vote.

B. Business – N/A

C. Proclamations – N/A

D. For Informational Purposes Only – N/A

7. Walk-In Items – N/A

8. Chief Executive Officer's Report

The CEO reviewed highlights from her report.

9. Legal Reports

A. Motion to Adopt 2022 Calendar of Council Meetings (in CEO Report)

A motion by Robinson/Goodman to approve the 2022 Calendar of Council Meetings and Council Workshops as outlined in the CEO Report was approved by unanimous vote.

B. Reminder – Gifts

C. Reminder – Certificates of Compliance due January 27, 2022 - all Council members have filed.

10. Public Comment – Non Agenda Items

A. In person

B. Phone

No public comments in person or telephone.

11. Council Comments

Vincent Goodman thanked CSC staff for their work and encouraged us to continue our partnership with Boynton Beach Police and FDLE to keep us safe.

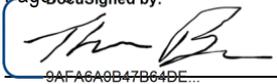
12. Adjournment

Due to quorum issues, the Council meeting was paused at 5:43 pm to hold the Prevention Partnership for Children, Inc. Board meeting, and resumed at 5:45 pm. The Council meeting adjourned at 6:35 pm.

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Thomas Bean, Chair

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Lisa Williams-Taylor, Ph.D., Chief Executive Officer