

CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY
February 18, 2021 Council Meeting
Via Microsoft Teams/Teleconference
Open to the public at 2300 High Ridge Road, Boynton Beach FL 33246 and via telephone

MINUTES

Present (in person):

Thomas Bean
Kathleen Kroll
Debra Robinson, M.D.
Jose Luis Rodriguez
Tom Weber

Present (virtually):

Elisa Cramer

Excused: Donald Fennoy II, Ed.D.; Vincent Goodman; Maria Sachs

1. Call to Order

Chair Bean called the meeting to order at 5:38 pm.

While some of our Council members are appearing via electronic means today, this meeting is subject to the Sunshine law requirement that our meeting be in a public place and that there be an in-person quorum.

- A. Invocation - Led by Chair Bean
- B. Pledge of Allegiance
- C. Presentations – N/A

2. Minutes

- A. October 22, 2020 Council Meeting and October 22, 2020 Council Workshop
- B. December 3, 2020 Council Meeting and December 3, 2020 Council Workshop
- C. January 28, 2021 Council Meeting

A motion by Robinson/Kroll to approve the Minutes of the October 22, 2020 Council Meeting and October 22, 2020 Council Workshop, the Minutes of the December 3, 2020 Council Meeting and December 3, 2020 Council Workshop and the January 28, 2021 Council Meeting as presented was approved by unanimous vote.

3. Public Comment – Agenda Items

- A. In person
- B. Phone

No public comments in person or by telephone.

4. Council Committees:

- **Finance Committee**

- **Items for approval from past meetings:**

- October 22, 2020 Minutes
- December 3, 2020 Minutes
- September 30, 2020 Unaudited Financial Statements
- October 31, 2020 Financial Statements
- November 30, 2020 Financial Statements
- December 31, 2020 Financial Statements

A motion by Weber/Robinson to approve the October 22, 2020 and December 3, 2020 minutes, the September 30, 2020 Unaudited Financial Statements, October 31, 2020, November 30, 2020, and December 31, 2020 Financial Statements as presented was approved by unanimous vote.

- **The Finance Committee met today and presents the following items for approval:**

- January 28, 2021 Minutes
- January 31, 2021 Financial Statements – Walk-In

A motion by Robinson/Rodriguez to approve the January 28, 2021 Minutes and the January 31, 2021 Financial Statements as presented was approved by unanimous vote.

- **The Finance Committee also reviewed the following items, for which no action is needed:**

- Quarterly Investment Report ending December 31, 2020
- Monthly Investment Report ending January 31, 2021
- Budget Assumptions FY 2021-2022

- **Human Resources Committee**

The Human Resources Committee met on January 28, 2021 and reviewed the annual evaluation of the CEO and the minutes from October 22, 2020.

- **Items for Approval**

- Minutes from October 22, 2020 Human Resources Committee Meeting

A motion by Robinson/Kroll to approve the October 22, 2020 minutes as presented was approved by unanimous vote.

- Annual Performance Review of Chief Executive Officer

A motion by Weber/Robinson to approve the Annual Performance Review of the Chief Executive Officer and accompanying recommendations as presented was approved by a majority of Board. Jose Luis Rodriguez opposed.

5. Ratification of items subject to CEO emergency authority from December 3, 2020 and January 28, 2021 Council Meetings

1. Resolution #20-034 Authorizing Agent/Broker or Record Services for Property, Casualty and Related Insurances
2. Warrants and Walk-In Warrants presented at the December 3, 2020 Council Meeting
3. Resolution #21-001 Authorizing Agreement with Nurse-Family Partnership for Child First Model
4. Warrants and Walk-In Warrants presented at the January 28, 2021 Council Meeting

A motion by Robinson/Weber to ratify actions taken by the CEO and approve Resolution #20-034, Warrants and Walk-In Warrants presented at the December 3, 2020 Council Meeting, Resolution #21-001 and Warrants and Walk-In Warrants presented at the January 28, 2021 Council Meeting as presented was approved by unanimous vote.

6. Consent Agenda

1. Additions, Deletions, Substitutions – N/A
2. Items to be pulled from Consent Agenda – N/A
3. Adoption of Consent Agenda and walk-in Warrants List

A. Program – N/A

B. Business

1. Resolution #21-003 Authorizing Contract for HVAC Chilled Water Line Repairs
2. Warrants List

C. Proclamations

1. Proclamation Declaring the Month of January 2021 as Mentoring Awareness Month

A motion by Rodriguez/Robinson to approve the consent agenda as presented was approved by unanimous vote.

7. Non Consent Agenda

A. Program - N/A

B. Business

1. Resolution #21-002 Authorizing Changes to the Council Bylaws
2. Addition of a Payback Provision to the Tuition Reimbursement Policy

A motion by Robinson/Kroll to approve Resolution #21-002 Authorizing Changes to the Council Bylaws and approval of the Addition of a Payback Provision to the Tuition Reimbursement Policy as presented was approved by unanimous vote.

C. Program – N/A

D. For Informational Purposes Only – N/A

8. Walk-In Items – N/A

9. Annual Election of Officers

Nominations were made and the following slate of officers was approved unanimously.

New Elected Officers

Chair: Thomas Bean

Vice Chair: Jose Luis Rodriguez, Esq.

Secretary: Vince Goodman

A motion by Robinson/Rodriguez to keep the same slate as last year was approved by unanimous vote.

10. Chief Executive Officer's Report *(heard out of order)*

Lisa Williams-Taylor, CEO, highlighted items in the CEO Report.

Additional items not included in the CEO Report include:

- Congratulations to Mirva Cadet, who was a panelist on the Black History Month Reflections with United Way and Community Foundation hosted by Lake Worth West Residential Planning Group.

11. Legal Reports

A. Motion to Adopt 2021 Calendar of Council Meetings (in CEO Report)

A motion by Robinson/Weber to approve the 2021 Calendar of Council Meetings as presented in the CEO Report was approved by unanimous vote.

B. Sunshine Law

Debra Gotlib, General Counsel, facilitated our annual Sunshine Law Review.

12. Public Comment – Non Agenda Items

A. In person

B. Phone

No public comments in person or telephone.

13. Council Comments

Elisa Cramer clarified a comment made at the January 28, 2021 Council Meeting and reflected in the Minutes. She intended to convey that there are a disproportionate number of black families involved in child protective investigations when you consider the make-up of the population. She doesn't know if there are more calls to the hotline, but specifically for investigations, there is a disproportionate number. There is also a statement on specific professions that are required to report abuse and in Florida everyone is required to report abuse and there are specific professions that are required to identify themselves by leaving their names and position title when they report to the abuse hotline.

A motion by Rodriguez/Robinson to include the comments made by Elisa Cramer in the January 28, 2021 Minutes as presented was approved by unanimous vote.

Dr. Robinson requested that CSC looks at addressing the data that she shared during the January 28, 2021 meeting. We are fundamentally missing the mark for reading and she requested that CSC makes a recommendation on how we can address that. Lisa Williams-Taylor stated that we have already started having conversations and she will update Dr. Robinson on those. Chair Bean requested a report back to the Council.

14. Adjournment

The meeting was adjourned at 6:03 pm.

Thomas Bean, Chair

Lisa Williams-Taylor, Ph.D., Chief Executive Officer