

CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY

February 27, 2025 Council Meeting

2300 High Ridge Road, Boynton Beach, FL 33426

MINUTES

Present (in person):

Sara Baxter

Thomas Bean

Karen Brill

Mike Burke

Jose Luis Rodriguez Robert

Shea

Excused:

Kathleen Kroll; Tom Weber

1. Call to Order

Chair Bean called the meeting to order at 4:34 pm.

A. Invocation - Led by Chair Bean

B. Pledge of Allegiance

C. Presentations

- ☐ "Portraits of Community" Photo Exhibition – Christine Potter, Director of Communications; Judith Rae, Artist/Photographer; Jennifer Sullivan, Cultural Council of PBC; Jessica Ransom, Cultural Council of PBC.

2. Minutes

A. January 23, 2025 Council Meeting Minutes **1**

Recommendation: I recommend the Council approve the Minutes of the January 23, 2025 Council Meeting as presented.

A motion by Baxter/Burke to approve the Minutes of the January 23, 2025 Council Meeting, as presented, was approved by unanimous vote.

3. Public Comment – Agenda Items

Jerome West from Community EFX, Inc. addressed the Council.

4. Council Committees:

- **Human Resources Committee – N/A**
- **Finance Committee**

○ **The committee reviewed the following items:**

- Minutes from January 23, 2025 Finance Committee meeting
- Financial Statements as of January 31, 2025

A motion by Brill/Burke to approve the items listed above as presented was approved by unanimous vote.

The committee also discussed the following, with no action required:

- Monthly Investment Report for the period ending January 31, 2025
- Budget Assumptions for Fiscal Year 2025-2026

5. Consent Agenda

1. Additions, Deletions, Substitutions - None
2. Items to be pulled from Consent Agenda - None
3. Adoption of Consent Agenda and walk-in Warrants List

Chair Bean pulled item with reference #4.

A motion by Baxter/Brill to approve the Consent Agenda, excluding Agenda Item Reference #4, including the Warrants List and Walk-In Warrants List, as presented, was approved by unanimous vote.

A. Program

1. Resolution #25-002 Authorizing an Increase in Allocation to the Housing Partnership,

2

Inc. Agreement for the Safe Kids Coalition of Palm Beach County for Car Seat Distribution

Recommendation: I recommend the Council approve Resolution #25-002 authorizing the Chief Executive Officer to execute an amendment to the agreement with Housing Partnership, Inc. for Safe Kids Coalition of Palm Beach County to increase the current \$30,000 allocation for car seats by an additional \$30,000 for an allocation of \$60,000 for car seats, and a total allocation of \$536,320 for all contracted services, effective March 1, 2025.

2. Program Late Charge – The Guatemalan Maya Center, Inc.

3

Recommendation: For informational purposes only; no action required.

3. Resolution #25-003 Authorizing Agreements with Cayuga Home for Children, Inc. Community EFX, Inc. to Implement Fatherhood Engagement Services **4**

Recommendation: I recommend the Council approve Resolution #25-003, authorizing the Chief Executive Officer to enter into agreements for Fatherhood Engagement services with Cayuga Home for Children, Inc. dba Cayuga Centers in an amount not to exceed \$108,235 for the period March 1, 2025-September 30, 2025 and an amount not to exceed \$175,000 for the period October 1, 2025-September 30, 2026 and an agreement with Community EFX, Inc. in an amount not to exceed \$107,916 for the period March 1, 2025-September 30, 2025 and in an amount not to exceed \$175,000 for the period October 1, 2025-September 30, 2026, subject to the Council's annual budget and TRIM approval process.

Chair Bean noted that Cayuga is based in New York. He also asked if Community EFX is a partner of Cayuga. Kerry-Ann Dixon, Program Officer, stated that they are two different organizations and that the review team felt strongly about the strengths and expertise of both organizations, specifically as to Healthy Start reporting requirements. Cayuga has a local office in Boynton Beach and is familiar with the environment and the clientele. Both agencies have local staff and offer services in multiple languages.

Chair Bean asked if this is the first time that these agencies will work together. Kerry-Ann Dixon confirmed this and advised that some of the work will require them to work together and each organization understands this. The RFP Review Team believes that both organizations will be able to work together successfully.

A motion by Baxter/Burke to approve Resolution #25-003, as presented, was approved by unanimous vote.

B. Business

1. Warrants List

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Recommendation: I recommend the Council approve the Warrants List, in accordance with the established budgets for each of the expensed items, as presented.

C. Proclamations – N/A

6. Non-Consent Agenda

A. Program – N/A

B. Business – N/A

C. Proclamations – N/A

7. Walk-In Items – N/A

8. Annual Election of Officers

A. Council Election of Officers Current Officers:

Chair – Thomas Bean

Vice Chair – Jose Luis Rodriguez

Secretary – Vacant

Chair Bean stated that even though Tom Weber is not present today, CSC staff reached out to him, and he agreed to being nominated as Secretary to the Council if no one else volunteers.

Brill nominated Tom Weber as Secretary.

Burke nominated the following:

Chair – Thomas Bean

Vice Chair – Jose Luis Rodriguez

Secretary – Tom Weber

A motion by Brill/Burke to approve the slate of officers nominated by Burke was approved by unanimous vote.

B. Nomination – Human Resources Committee

Chair Bean stated that the Human Resources Committee needs a third Council member. At the last Council meeting, Robert Shea volunteered if there were no other Council members available.

A motion by Baxter/Burke to approve Robert Shea as the third Human Resources Committee member was approved by unanimous vote.

9. Chief Executive Officer's Report

The CEO honored Dr. Gerald Burke. He was one of our first gubernatorial appointments. He passed away last month. He served from 1987 to 1989 in our Council.

The CEO reviewed highlights from her report.

As it relates to the Program Performance Assessments Results for Fiscal Year 2023-2024, there is a change to the numbers in Category 2 with 28 scored in the High Performance and 7 in the Moderate Categories.

10. Legal Reports

General Counsel Debra Gotlib shared an update on bills.

11. Public Comment – Non-Agenda Items

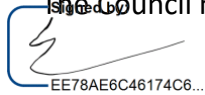
Tanya Burke, daughter of Dr. Gerald Burke, made a public comment.

12. Council Comments

There were no Council comments.

13. Adjournment

The Council meeting adjourned at 5:14 pm.



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Thomas P. Weber, Secretary

DocuSigned by:



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Lisa Williams-Taylor, Ph.D., Chief Executive Officer