

CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY

March 26, 2026 Council Meeting

2300 High Ridge Road, Boynton Beach, FL 33426

MINUTES

Present (in person):

Thomas Bean
Joel Flores
Kathleen Kroll
Jose Luis Rodriguez
Robert Shea
Tom Weber
Erica Whitfield

Excused:

Mike Burke

1. Call to Order

Chair Rodriguez called the meeting to order at 4:32 pm.

- A. Invocation - Led by Tom Weber
- B. Pledge of Allegiance
- C. Presentations

- Youth Services Summer Camp Presentation - Nehemie Noel, Program Officer; Javona Wilson, Senior Program Specialist, Palm Beach County Youth Services Department; Tamia Williams, Senior Program Specialist, Palm Beach County Youth Services Department.

2. Minutes

- A. February 26, 2016 Council Meeting Minutes 1

Recommendation: I recommend the Council approve the Minutes of the February 26, 2026 Council Meeting as presented.

A motion by Kroll/Whitfield to approve the Minutes of the February 26, 2026 Council Meeting, as presented, was approved by unanimous vote.

3. Public Comment – Agenda Items

No public comments.

4. Council Committees:

• **Human Resources Committee**

○ **The Human Resources Committee reviewed the following items:**

- Annual Performance Review of the Chief Executive Officer (as recommended by the committee on February 26, 2026)

A motion by Bean/Weber to approve the CEO Annual Performance Review and Compensation Package as presented was approved by unanimous vote.

• **Finance Committee**

○ **The committee reviewed the following items:**

- Annual Comprehensive Financial Report for the Fiscal Year Ended September 30, 2025
- Minutes from February 26, 2026 Finance Committee meeting □ Financial Statements as of February 28, 2026

A motion by Weber/Bean to approve the items listed above as presented was approved by unanimous vote.

The committee also discussed the following, with no action required:

- Investment Portfolio Annual Performance Review as of December 31, 2025
- Monthly Investment Report for the period ending February 28, 2026
- Budget/Forecast – Fiscal Year 2026-2027 through Fiscal Year 2030-2031

5. Consent Agenda

1. Additions, Deletions, Substitutions – None
2. Items to be pulled from Consent Agenda - None
3. Adoption of Consent Agenda and walk-in Warrants List

A motion by Bean/Weber to approve the Consent Agenda, including the Warrants List and Walk-In Warrants List, as presented, was approved by unanimous vote.

A. Program

1. Resolution #26-003 Authorizing a No-Cost Extension to the Agreement with a Consultant for the Community Alliance of Palm Beach County 2

Recommendation: I recommend the Council approve Resolution #26-003 authorizing the Chief Executive Officer to enter into a no-cost extension to the existing consultant agreement with Bryttany Stringer dba Breaking Barriers Innovations, LLC. for the period April 1, 2026-April 30, 2026.

2. Resolution # 26-004 Authorizing Re-purposing of Under Expenditures 3

Recommendation: I recommend the Council approve Resolution #26-004 authorizing the re-purposing of under expenditures: (1) in an amount not to exceed \$1 million for Great Ideas Initiatives; (2) in an amount not to exceed \$1.5 million for summer camp scholarships and (3) authorize the Chief Executive Officer to enter into any necessary contract amendments with Friends of Youth Services and Palm Beach County, Inc. for summer camp scholarships.

B. Business

1. Resolution #26-005 Authorizing HIPAA Assessment and Data Security Consultant Agreement with Securance LLC. 4

Recommendation: I recommend the Council approve Resolution #26-005, authorizing the Chief Executive Officer to enter into any necessary agreements with Securance LLC, for HIPAA and data security assessment and consulting services, commencing on or March 27, 2026 in an amount not to exceed \$53,000, subject to the Council's annual budget and TRIM approval process.

2. Resolution #26-006 Authorizing Procurement of Microsoft Licensing and Services 5 and an Agreement with Microsoft and SHI International Corporation

Recommendation: I recommend the Council approve Resolution #26-006, authorizing the Chief Executive Officer to execute an agreement with Microsoft and SHI International Corporation under the OMNIA Partners IT Solutions, Products & Services cooperative procurement agreement contract 2024056-02 to procure Microsoft licensing, effective April 1, 2026 through March 31, 2029, in the amount not to exceed \$50,000 for the period April 1, 2026-March 31, 2027, and not to exceed \$160,000 total for all three years, subject to the Council's annual budget and TRIM approval process.

3. Resolution #26-007 Authorizing Procurement of Server and Storage Hardware in our Datacenter and an Agreement with Dell Marketing, L.P. 6

Recommendation: I recommend the Council approve Resolution #26-007, authorizing the Chief Executive Officer to purchase the necessary equipment from Dell Marketing L.P. in connection with the cooperative procurement agreement through NASPO Computer Equipment PA – Florida - 23026 / 43210000-23-NASPO-ACS in an amount not to exceed \$160,000.

4. Warrants List 7

Recommendation: I recommend the Council approve the Warrants List, in accordance with the established budgets for each of the expensed items, as presented.

C. Proclamations – N/A

6. Non-Consent Agenda

A. Program – N/A

B. Business – N/A

C. Proclamations – N/A

7. Walk-In Items – N/A

8. Chief Executive Officer's Report

The CEO reviewed highlights from her report.

Chair Rodriguez proposed that staff bring an agenda item to our next meeting with proposed amendments to the Council Bylaws reflecting term limits for the office of Board Chair. This would create a rotation of the Chair role. It was agreed that staff would prepare an agenda item.

9. Legal Reports

A. Legislative Update

Debra Gotlib gave an update of the bills that passed the House and the Senate. She advised that there is no information about a special session on property tax bills.

10. Public Comment – Non-Agenda Items

11. Council Comments

12. Adjournment

The Council meeting adjourned at 5:26 pm.

Signed by:

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Thomas Bean, Secretary

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Lisa Williams-Taylor, Ph.D., Chief Executive Officer