

**CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY**

**July 15, 2025 Council Meeting**

**2300 High Ridge Road, Boynton Beach, FL 33426**

**MINUTES**

Present (in person):

Sara Baxter

Thomas Bean

Karen Brill

Mike Burke

Kathleen Kroll

Robert Shea Tom

Weber

Excused:

Jose Luis Rodriguez

**1. Call to Order**

Chair Bean called the meeting to order at 4:32 pm.

- A. Invocation - Led by Tom Weber
- B. Pledge of Allegiance
- C. Presentations – N/A

**2. Minutes**

- A. May 22, 2025 Council Workshop Minutes     **1**

**Recommendation: I recommend the Council approve the Minutes of the May 22, 2025 Council Workshop as presented.**

- B. May 22, 2025 Council Meeting Minutes     **2**

**Recommendation: I recommend the Council approve the Minutes of the May 22, 2025 Council Meeting as presented.**

**A motion by Baxter/Kroll to approve the Minutes of the May 22, 2025 Council Workshop and the Minutes of the May 22, 2025 Council Meeting, as presented, was approved by unanimous vote.**

**3. Public Comment – Agenda Items**

No public comments.

**4. Council Committees:**

- **Human Resources Committee – N/A**
- **Finance Committee**

- **The committee reviewed the following items:**

- Minutes from May 22, 2025 Finance Committee meeting
- Financial Statements as of May 31, 2025

**A motion by Baxter/Brill to approve the items listed above as presented was approved by unanimous vote.**

The committee also reviewed and recommended approval of the tentative FY 25-26 annual budget.

**A motion by Baxter/Brill to approve the tentative FY 25-26 budget as presented was approved by unanimous vote.**

The committee also discussed the following, with no action required:

- Monthly Investment Report for the period ending May 31, 2025

**5. Consent Agenda**

1. Additions, Deletions, Substitutions - None
2. Items to be pulled from Consent Agenda - None
3. Adoption of Consent Agenda and walk-in Warrants List

**Lisa Williams-Taylor, CEO, pulled item Reference #4.**

**A motion by Brill/Baxter to approve the Consent Agenda, except for item Reference #4, and including the Warrants List and Walk-In Warrants List, as presented, was approved by unanimous vote.**

**A. Program**

1. Resolution #25-016 Authorizing an Agreement with Community EFX, Inc. to Implement T.E.A.M. Dad Fatherhood Engagement Program **3**

**Recommendation: I recommend the Council approve Resolution #25-016 authorizing the Chief Executive Officer to enter into an agreement, effective on or about July 16, 2025, with Community EFX, Inc. to implement T.E.A.M. Dad Fatherhood Engagement Program in an amount not to exceed \$45,000 in FY 2024-25 and not to exceed \$175,000 in FY 2025-26, subject to the Council’s annual budget and TRIM approval process.**

- 2. Resolution #25-017 Authorizing an Agreement with Palm Beach Board of County Commissioners for a Funding Collaboration with Palm Beach County's Youth Services Department for Specified Programs in the Areas of Health and Wellness Supports, Ensure Safety and Justice, and Skills for Learning and Life 4

**Recommendation: I recommend the Council approve Resolution #25-017 authorizing the Chief Executive Officer to execute the necessary agreement with Palm Beach County Board of County Commissioners to support the funding collaboration with Palm Beach County's Youth Services Department for specified programs in the areas of Health and Wellness Supports, Ensure Safety and Justice, and Skills for Learning and Life for the period of October 1, 2025 through September 30, 2028 in an amount not to exceed \$847,230 subject to the Council's annual budget and TRIM process.**

Lisa Williams-Taylor advised the Council that the Board of County Commissioners delayed the vote on this item to a future meeting. She asked for a conditional approval based on the outcome of the Board of County Commissioners workshop scheduled for August 26<sup>th</sup>. Per a request by Vice Mayor Baxter at the Council meeting, a hand-out was provided to the Council members documenting what organizations are funded by both CSC and the Youth Services Department of the BCC.

Council members and the CEO engaged in questions and answers as well as a discussion of a variety of issues relating to duplication of funding between the County and CSC, ad valorem funding, services for youth ages 6-18 and processes relating to accountability.

**A motion by Burke/Brill to approve Resolution #25-017 as presented was approved by unanimous vote.**

B. Business

- 1. Resolution #25-018 Authorizing Renewal of an Interlocal Agreement for CSC to Remain Under the Jurisdiction of the Palm Beach County Office of the Inspector General 5

**Recommendation: I recommend the Council approve Resolution #25-018 authorizing the Chief Executive Officer to execute a renewal of the Interlocal Agreement for CSC to be Under the jurisdiction of the Office of Inspector General, for October 1, 2025 – September 30, 2026 in an amount not to exceed \$58,095.50 per year, with two years of Renewal, subject to the Council's annual budget and TRIM approval process.**

- 2. Warrants List 6

**Recommendation: I recommend the Council approve the Warrants List, in accordance with the established budgets for each of the expensed items, as presented.**

C. Proclamations – N/A

**6. Non-Consent Agenda**

A. Program – N/A

B. Business – N/A

C. Proclamations – N/A

**7. Walk-In Items – N/A**

**8. Chief Executive Officer's Report**

The CEO reviewed highlights from her report.

Shannon Vasquez, member of the Resident Advisory Board, shared her positive experience after presenting at the Child Care Aware Symposium in Arlington, Virginia.

Arebia Ramsey-Morris, also a Resident Advisory Board member, shared her positive experience when she presented at the Empower Conference in Palm Beach County.

**9. Legal Reports**

A. TRIM Hearing Dates (2 dates are needed – all at 5:01 pm)

- September 15 and September 25
- September 17 and September 25

It was agreed that Elsa will send a hold on the calendars for September 15 and September 29.

A. Legislative Update

None

**10. Public Comment – Non-Agenda Items**

No public comments.

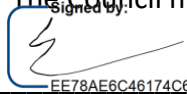
**11. Council Comments**

Chair Bean stated that seeing the tragedy in Texas and in New Mexico, he asked Lisa to ensure that our providers have continuity and emergency plans. Lisa stated that Nonprofits First provides supports to our providers for this.

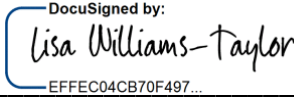
Chair Bean stated that he is aligned with Vice Mayor Baxter as it relates to continuity of mission and purpose. This community voted overwhelmingly for our organization to exist and we are widely recognized within our County as leaders in this space, providing funds for children.

**12. Adjournment**

The Council meeting adjourned at 5:07 pm.

Signed by:  
  
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Thomas P. Weber, Secretary

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Lisa Williams-Taylor, Ph.D., Chief Executive Officer