

CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY

September 12, 2019, 4:30 p.m.

MINUTES

1. Call to Order

Chair Weber called the meeting to order at 4:32 p.m.

Present:

Thomas Bean

Vince Goodman

Melissa McKinlay

Dennis Miles

Debra Robinson, M.D.

Jose Luis Rodriguez

Thomas P. Weber

Excused: Donald E. Fennoy II, Ed.D.; Kathleen Kroll

A. Invocation – led by Vince Goodman

B. Pledge of Allegiance – led by Chair Weber

C. Presentations

1. Presentation of Healthy Beginnings – Rhonda Throop, Program Officer; Melissa Rosslow, Program Officer

Q: Do we have any way to identify students with mental health problems?

A: Yes, we have assessments and screenings that specifically screen for behavioral, emotional or mental health concerns. That is part of the screening process for entry agencies and that will determine what programs or services can be offered to them.

Q: Can you name an example of babies that have mental health problems, what is the procedure that we go through to correct the problem?

A: One of the tools that our entry agencies use is the Ages and Stages Developmental Questionnaire. There are two questionnaires, the ASQ and the social emotional. Depending upon that triage process with our entry agencies they can determine if it's internalizing behavior where that child can benefit from counseling services or if it's externalizing, it might be a Triple P Parenting Program that can help.

Q: What about the babies that are drug dependent from their mothers? Do we have a program to identify those children? What do we do to correct the problem?

A: Our Nursing programs work prenatally with a lot of families, as well as postnatal and they receive adequate training to help support the parents as well as the children through these difficult stages. There might be some developmental delays as a result and nurses will more than likely refer them to Early Steps.

Q: Do we wait until the baby shows developmental delays?

A: Pediatricians, if families are complying with the well child babies after birth, will be monitoring and asking questions and also in the risk screens that we mentioned before. There is a lot of monitoring. There is no consistent drug testing for children. They do show up within our hospitals and many of these children end up in the NICU and other places where the hospital has identified that there is neonatal abstinence syndrome. We do look at some of that data. The program that does a little more targeting is our Child First program and that is working with families where there is domestic violence, substance abuse or more severe, deeper end mental health issues. That is a home visiting program that works with those families.

Also, our assessment workgroups, which is a collaborative group with our providers, are in the process of looking into neonatal abstinence syndrome and maternal opioid trainings and supports. They are working on bringing training where we can provide our provider staff with the skills to be able to have conversations with families.

Q: Do we have a relationship with the medical facilities to help identify these cases?

A: We have Home Safe Hospital Liaisons that are located in each of our ten birthing hospitals and they have relationships with the hospital medical staff.

Q: What are we doing to help families that are coming to Palm Beach County from the Bahamas due to Hurricane Dorian?

A: We have been participating in meetings with the County and the School District. As individuals come with families we are making them aware of services and we are also partnering with others to ensure that those families are taking care of.

Q: How do we communicate with these families so they can identify places to go to receive services?

A: On a regular basis CSC is getting general information out to our community via radio and television. For this particular influx of families from the Bahamas, when families come in we are providing our books and information on our services in the welcome center at the School District so anybody that registers their kids in the School District gets information on our services. We received a request from the Youth Services Department in the County to include information about our services.

Q: De we provide services to individuals that are not citizens?

A: We provide services to the children that are in our community.

The Paradise Cruise line did not inform the County ahead of time that they were bringing up to 1,500 and it ended up being 1,100. In less than 12 hours the County and partners in this community prepared an entry facility at the Port of Palm Beach. Commissioner McKinlay thanked the Health Care District, who brought their local health unit there to provide services to everybody coming through. The Health Department was also there and they provided immediate vaccinations for all of the school aged children so they are eligible to enroll in

schools. They found that of the 1,100 families that came through, there were approximately 21 families that did not have a place to go. PalmTran and the State of Florida through their partnerships with Brightline and TriRail provided transportation passes to get the evacuees from the Bahamas to their family members. There were 60 people that did not have a place to go. These were housed in a temporary shelter, but these shelters can not be open for long, so the County partnered with the Red Cross and they were able to provide temporary housing and get those families out of these shelters and into temporary housing. Every one of these families is being case managed right now and we are working with them as far as their legal documentation. They were screened by customs when they left the Bahamas.

FEMA told the County that none of these expenses will be reimbursable, so it is coming out of County's taxpayers dollars. The County is discouraging the cruise line to continue bringing more individuals without proper coordination and planning ahead of time.

We are continuing to provide case management based on the needs of these families and partnering with the School District, United Way and others.

Q: How do we deal with those individuals that have no identification because they lost everything through this disaster?

A: We don't know how the Bahamian Government is working on that. At the School District, they have a seven day grace period for immunizations.

The Council meeting recessed at 5:01 to hold the TRIM Public Hearing. It reconvened at 5:14 pm.

Q: Are you coming back in October to talk about additional refinements?

A: We will be presenting on the system governance structure as part of ongoing refinements. It will be discussed during the Council workshop to gather feedback from the Council on incorporating parent and resident voice in the system governance structure that is currently being developed.

2. Minutes

A. August 1, 2019 Council Workshop

A motion by McKinlay/Goodman to approve the Minutes of the August 1, 2019 Council Workshop as presented was approved by unanimous vote.

B. August 1, 2019 Council Meeting

A motion by Bean/Goodman to approve the Minutes of the August 1, 2019 Council meeting as presented was approved by unanimous vote.

Comment: Dr. Robinson asked for the recording of the minutes to be reviewed specifically on a statement included in the minutes referring to her saying that her comments were hyperbolic. She thinks she said non-hyperbolic.

Comment: Jose Luis Rodriguez, Esq. asked to review comments that he made and that are part of the minutes, specifically on page 7 next to the last paragraph where it says ""Jose Luis Rodriguez, Esq. stated that the more he thinks about this, even posting it as part of the agenda, may not pose an issue, but he refers to the General Counsel for his advise". He thinks he says even if we post it as part of the agenda, it may be an issue. It gives the impression that he was ok with posting it with the agenda.

Also, please review the fourth comment from the top of page 7, as well that states "Jose Luis Rodriguez, Esq. stated that we should have extra copies of the answers at the Council meeting in case someone in the audience is interested in seeing them".

A motion by McKinlay/Bean asking the minutes to be approved, subject to reviewing Dr. Robinson and Jose Luis Rodriguez requests was approved by unanimous vote.

Staff reviewed recording accordingly and contacted the two Council members involved. No changes were required to Dr. Robinson's comment.

With respect to Jose Luis Rodriguez comment, the following change on page 7 (near the bottom) of the August 1, 2019 Council Minutes will be made:

"Comment: Jose Luis Rodriguez, Esq. stated that the more he thinks about this, even posting it as part of the agenda, ~~may not pose~~ may still be an issue, but he refers to the General Counsel for his advice."

His other comment has been reviewed and no changes are required.

3. Public Comment – Agenda Items – N/A

4. Council Committees:

- Finance Committee
 - a. Approval needed:
 - i. Minutes – August 1, 2019
 - ii. Financial Statements – July 31, 2019
 - b. For informational purposes only; no action required
 - i. Monthly Investment Report – July 31, 2019
 - ii. Revising Finance Committee Duties by Incorporating the Requirements of 218.391, F.S. Regarding the Auditor's Selection Committee Tasks and Name.
Finance Committee is recommending Council approve, see Reference #8 below.

A motion by Goodman/McKinlay to approve the Finance Committee consensus to approve the items listed above as presented was approved by unanimous vote.

- Personnel Committee – N/A

5. Consent Agenda

1. Additions, Deletions, Substitutions – N/A

Substitution: A substitution for Consent Agenda Item 5A(1) (Reference 3) was made. The revised agenda item contains details of programs and initiatives to be funded through the Great Ideas Initiative.

2. **Items to be Pulled for Discussion** – Agenda item 5A() (Reference #) was pulled for discussion purposes.
3. **Adoption of the Consent Agenda and Walk-in Warrants List**

A motion by Bean/Goodman to approve the Consent Agenda with the exception of Agenda items 5A(1) (Reference #3) and 5B(2) (Reference #8), and approve the Walk-in Warrants list was approved by unanimous vote.

A. **Program** – N/A

1. **2019/2020 Great Ideas Initiative Funding Decisions**

Q: A request was made to provide details of the length and process followed so they can see what was prioritized and all the factors that were considered for scoring the applications both for Great Ideas and for the pipeline.

A: This information will be provided via email.

A motion by Robinson/Goodman to approve 2019/2020 Great Ideas Initiative Funding Decisions as presented was approved by unanimous vote. – This item was for informational purposes only.

2. **Resolution #19-023 Authorizing the Revision of the Finance Committee Duties Incorporating the Requirements of 218.391, F.S., Regarding the Auditor's Selection Committee Tasks and Name**

Q: Clarification was requested on the description of the summary and the back-up. In the agenda item summary it states "upon receiving recommendations from the Auditors Selection Committee, the Council shall select one of the firms recommended by the Committee", in the Exhibit A it says "the governing body may select a firm recommended". Will the committee bring a list for the Council to select from or will they come with a recommendation and if we can't come to terms, then it would go back to their second recommendation?

A: In the past what has been done is that they come with a recommended name. The process for this is something that needs to be established by the Finance Committee so it's possible that it may vary from that, in which case you would get a list starting with the top one and if you can't reach an agreement you can go down the list.

Q: Is the intent to rank or have some kind of scoring?

A: Yes.

Q: At any point in this process, will the Council set a not to exceed price?

A: Cost has typically been a factor in the selection process. In the past, there would be a recommendation coming forward to the Council for a firm including the price.

Q: Would it be option (b) listed on Exhibit A?

A: We don't know, it needs to be determined.

Comment: For clarification, Thomas Bean shared the selection criteria from five years ago. The first section is proof for qualification, second is approach to the audit, proof of qualification for individuals assigned, and the last one is cost and services. The Finance Committee will be reviewing this criteria and we have no interest in taking cost and services out from consideration.

Q: Can we look at creating a rubric with all the profound qualifications considering scoring based on specific qualifications so that subjectivity is minimized or limited?

A: Yes.

A motion by Robinson/Goodman authorizing the requirements from section 218.391, F.S. regarding the Auditor's Selection Committee's tasks and name be incorporated into the Finance Committee's responsibilities was approved by unanimous vote.

B. Business

1. Warrants List – Approved by Consent
2. Proclamation Declaring September 2019 as Infant Mortality Awareness Month

A motion by McKinlay/Goodman to approve this Proclamation to raise awareness and recognize September 2019 as Infant Mortality Awareness Month was approved by unanimous vote.

6. **Non Consent Agenda**

A. Program

1. Resolution #19-024 Authorizing the Assignment of the SE Florida Transportation, LLC Contract to WHC WPB, LLC.

A motion by McKinlay/Bean to approve Resolution #19-024 consenting to the assignment of the CSC contract for Transportation Services from SE Florida Transportation, LLC. to WHC WPB, LLC. effective August 16, 2019 and authorizing the Chief Executive Officer to execute the necessary documents for such an assignment was approved by unanimous vote.

B. For Informational Purposes Only – N/A

7. Walk-In Items – N/A

8. Chief Executive Officer's Report

9. Legal Reports

Tom Sheehan reminded Council members that our second TRIM Public Hearing will be held on September 19, 2019 at 5:01 pm. There will be a Council meeting immediately following.

10. Public Comment – Non-Agenda Items – N/A

11. Council Comments

In terms of our discussion during the last Council meeting on sharing questions that Council members have on agenda items, Dr. Robinson shared that she worked with the School District's General Counsel to check on their process to share questions from Council members and confirmed that they are not doing anything to put anybody in Sunshine violation.

Melissa McKinlay announced that the County won the appeal and that Home Safe can move forward with building the foster shelter for young boys. Recently, ACES in the Glades received their COO (Certificate of Occupancy) to move in to their new facility that was donated by Bank of America. They were able to go through the permitting process and have that location renovated. This week the County Commission approved an agreement with them and they will also be housing the Belle Glade Youth Empowerment Center. She announced that she has been appointed to a national task force on immigration and with that new appointment, she will be visiting some border stations and other facilities in Texas and Mexico next week. There may be a possibility that she may either be late or not be able to join our next Council meeting on Thursday, September 19.

12. Adjournment

The meeting was adjourned at 5:45 pm.



Vincent Goodman, Secretary



Lisa Williams-Taylor, Ph.D., Chief Executive Officer

