

**CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY**  
**September 23, 2021 Council Meeting**  
**2300 High Ridge Road, Boynton Beach FL 33246 and via telephone**

**MINUTES**

Present (in person):

Thomas Bean  
Elisa Cramer  
Vince Goodman  
Kathleen Kroll  
Jose Luis Rodriguez  
Tom Weber

Excused: Mike Burke; Debra Robinson, M.D.; Maria Sachs

**1. Call to Order**

Chair Bean called the meeting to order at 4:33 pm.

- A. Invocation - Led by Vince Goodman
- B. Pledge of Allegiance
- C. Presentations – N/A

**2. Minutes**

- A. August 5, 2021 Council Meeting **1**

**A motion by Goodman/Rodriguez to approve the Minutes of the August 5, 2021 Council Meeting as presented was approved by unanimous vote.**

- B. September 13, 2021 TRIM Hearing **2**

**A motion by Goodman/Rodriguez to approve the Minutes of the September 13, 2021 TRIM Hearing as presented was approved by unanimous vote.**

**3. Public Comment – Agenda Items**

- A. In person
- B. Phone

**No public comments in person or by telephone.**

**4. Council Committees:**

- **Finance Committee**

- **The Finance Committee met on September 13 and recommended approval of the following items:**

- Minutes from the August 5, 2021 Finance Committee Meetings
- Financial Statements for the period ending July 31, 2021

**A motion by Rodriguez/Goodman to approve the Minutes from August 5, 2021 Finance Committee Meeting and the Financial Statements for the period ending July 31, 2021, as presented was approved by unanimous vote.**

- **Items reviewed by the Committee; no action required:**

- Monthly Investment Report for the period ended July 31, 2021
- TRIM Packet (approval of tentative millage rate and budget)
- Annual Review of Fund Balance Policy

Finance Committee with meet again on Thursday October 28, 2021 at 3:00 p.m.

- **Human Resources Committee – N/A**

**5. Consent Agenda**

1. Additions, Deletions, Substitutions – N/A
2. Items to be pulled from Consent Agenda – N/A
3. Adoption of Consent Agenda and walk-in Warrants List

**A motion by Goodman/Weber to approve the consent agenda and walk-in warrants list as presented was approved by unanimous vote.**

**A. Program**

1. Resolution #21-016 and Exhibit “A” – 2021-2022 CSC Funding Allocations **3**

**Recommendation: Pending the final approval of the 2021/2022 CSC Millage Rate and Budget, I recommend the Council approve Resolution #21-016 for CSC program funding as outlined in the attached Exhibit “A”.**

2. Resolution #21-019 Authorizing Agreement for EveryParent App Maintenance **4**

**Recommendation: I recommend the Council approve Resolution #21-019 authorizing the Chief Executive Officer to enter into an agreement with Mutual Mobile, Inc., to provide ongoing maintenance of the EveryParent apps for iOS and Android devices, in an amount not to exceed \$113,604.40 for FY 2021-22, subject to the Council’s annual budget and TRIM approval processes. The agreement will renew automatically for two additional one-year terms, unless either party gives timely notice of non-renewal, with these renewals subject to the Council’s annual budget and TRIM approval process and adjusted to the US inflation rate for that year.**

3. Warrants List **5**

**Recommendation: Subject to approval of the 2021-2022 CSC millage rate and budget, I recommend the Council approve all Purchase Orders with the prefix of “PO-22” and all Warrants related to fiscal year 2021-2022. I also recommend approval of the current Warrants List for the current fiscal year, 2020-21, in accordance with the established budgets for each of the expensed items, as presented.**

**B. Business – N/A**

**C. Proclamations**

1. Proclamation Declaring the Month of October 2021 as Domestic Violence Awareness Month

**Recommendation: I recommend the Council approve this Proclamation declaring the month of October 2021 as Domestic Violence Awareness Month.**

**6. Non Consent Agenda**

A. Program

1. Resolution #21-020 Authorizing an Amendment to Resolution #21-008 Authorizing FY 2021 Book Purchases and Distribution for "A Book for EveryChild" Campaign **6**

**Recommendation: I recommend the Council approve Resolution #21-020 authorizing an amendment to Resolution #21-008 increasing the allocation for books from vendors selected via procurement from \$420,000 to an amount not to exceed \$545,000 for FY 20-21.**

There were no questions from Council members.

**A motion by Cramer/Goodman to approve Resolution #21-020 as presented was approved by unanimous vote.**

B. Business – N/A

C. Proclamations

1. Proclamation Declaring September 2021 as Infant Mortality Prevention Month

**Recommendation: I recommend the Council approve this Resolution declaring the month of September 2021 as Infant Mortality Prevention Month.**

**A motion by Cramer/Goodman to approve this Resolution as presented was approved by unanimous vote.**

D. For Informational Purposes Only – N/A

**7. Walk-In Items – N/A**

**8. Chief Executive Officer's Report**

The CEO reviewed highlights from her report.

Vince Goodman thanked staff for bringing Dr. Winn to share the work of the Oral History of Racism in Palm Beach County project during last month's Council meeting. He also asked that we bring Supports for Recovery recipient(s) to a future meeting; that we share mental health supports during COVID-19 and mental health data from Mental Health Association, as well as DCF child welfare/abuse reports.

Elisa Cramer advised that child abuse data is available on the DCF website, [www.myflfamilies.com](http://www.myflfamilies.com) including a child welfare dashboard that breaks down information by allegation and by demographics statewide and circuit/county.

**9. Legal Reports**

A. Reminder

1. Thursday, October 28, 2021

a. 3:30 pm Council Workshop; Council Meeting immediately following the Workshop

**10. Public Comment – Non Agenda Items**

A. In person

B. Phone

No public comments in person or telephone.

**11. Council Comments**

No Council comments.

**12. Adjournment**

The meeting was adjourned at 4:53 pm.

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Thomas Bean, Chair

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Lisa Williams-Taylor, Ph.D., Chief Executive Officer